



Management Letter

On The Audit of the Cheesmanburg Landfill Urban Sanitation Project (CLUSP) Monrovia City Corporation (MCC)

For the Period July 2021 to December 2022



Promoting Accountability of Public Resources

**P. Garswa Jackson, Sr. ACCA, CFIP, CFC
Auditor General, R.L.**

**Monrovia, Liberia
June 2023**

Table of Contents

1. DETAILED FINDINGS AND RECOMMENDATIONS 5

1.1 Financial Issues 5

1.1.1 Inadequate Trial Balance 5

1.1.2 Unreconciled Cash Balances 6

1.1.3 Names and/or Positions not on Monthly Bank Reconciliation Statements 8

1.1.4 Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis 9

1.1.5 Non-Disclosure of Foreign Currency Translation Difference and Rate 10

1.1.6 Payments made on the same Voucher Number 11

1.1.7 No Explanation of Material Variances 12

1.1.8 Signing date of the Financial Statements not specified 13

1.1.9 Undisclosed Reporting Period 14

1.2 Administrative Related 15

1.2.1 Lack of Steering Committee Meeting Minutes 15

1.2.2 Fixed Assets Irregularities 17

STATUS OF PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS 20

ANNEXURES 18

Acronyms/Abbreviations/Symbols

Acronyms/Abbreviations/Symbol	Meaning
A/C#	Account Number
AfDB	African Development Bank
AG	Auditor General
APA	Assistant Project Accountant
BEP	Bid Evaluation Penal
CBL	Central Bank of Liberia
CFE	Certified Fraud Examiner
CFIP	Certified Forensic Investigation Professional
CLUS	Cheesmanburg Landfill Urban Sanitation
COTABD	Class of Transaction Account Balances and Disclosures
CPA	Certified Public Accountant
GAC	General Auditing Commission
GOL	Government of Liberia
IDA	International Development Assistance
IPFMRP	Integrated Public Financial Management Reform Project
IPSAS	International Public Sector Accounting Standards
M & E	Monitoring and Evaluation
MSC	Ministerial Steering Committee
PFM Act	Public Finance Management Act
PFMU	Project Financial Management Unit
PPC Act	Public Procurement & Concession Act
PPCC	Public Procurement and Concession Commission
PSC	Project Steering Committee
PV	Payment Voucher
SPA	Senior Project Accountant
US\$	United States Dollar

*Management Letter On the Audit of the
Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
For the Period July 1, 2021 to December 31, 2022*

June 30, 2023

Hon. Jefferson T. Kojee
Monrovia City Mayor
Monrovia City Corporation (MCC)
1st Street, Sinkor
Monrovia, Liberia

Dear Hon. Kojee:

Re: Management Letter on the Audit of the Cheesmanburg Landfill Urban Sanitation Project for the period July 1, 2021 to December 31, 2022.

The Audit of the Financial Records of the Cheesmanburg Landfill Urban Sanitation (CLUS) Project for the period July 1, 2021 to December 31, 2022 was commissioned by the Auditor-General (AG) on September 27, 2021, under AG's mandate as provided for in Section 2.1.3 of the GAC Act of 2014 as well as the Audit Engagement Terms of Reference (ToR).

Introduction

The CLUS Project account is managed by the Minister of Finance in terms of the Grant agreement as of October 12-16, 2020.

The objective of the audit were to express professional opinion on the CLUS Project Financial Reports for the period ended July 1, 2021 to December 31, 2022, as submitted to the World Bank and express an audit opinion according to Cash Basis International Public Sector Accounting Standards (IPSAS) promulgated by International Federation of Accountants (IFAC), whether the Financial Reports of the Liberia Integrated Public Financial Management Reform Project submitted to the Bank are in accordance with the Project Financial Management Unit's (PFMU) policies and World Bank requirement for financial reporting".

Audit Scope and Methodology

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs) as well as the Engagement (Audit) Terms of Reference. These standards require that we plan and perform the audit so as to obtain reasonable assurance whether the CLUS Project's financial statements and related records are free of material misstatements due to errors or fraud and comply with ethical requirements.

In planning and performing the audit, we considered the CLUS Project internal controls over financial reporting that were considered to be significant deficiencies. Significant deficiencies involve matters coming to our attention relating to deficiencies in the design or operation of internal control over financial reporting that, in our judgment could adversely affect the CLUS Project's ability to initiate, authorize, record, process and report financial data reliably in accordance with the International Financial Reporting Standards, Cash Basis and the World Bank financial reporting framework.

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Towards this end, we reviewed the Grant agreement, business and the control environment of the CLUS Project through which risks of material misstatements affecting its operations were assessed using a risk-based approach. Audit procedures considered necessary were thus pursued to address the risks identified within CLUS Project's operations.

Limitation of Responsibility

We reviewed the systems and management controls operated by the CLUS Project only to the extent we considered necessary for the effective performance of this audit. As a result, our review may not have detected all weaknesses that existed or all improvements that could have been made.

The responsibility to put in place effective systems and controls for the prevention and detection of fraud, error and non-compliance with applicable accounting standards, laws and regulations and policies is the duty of the CLUS Project.

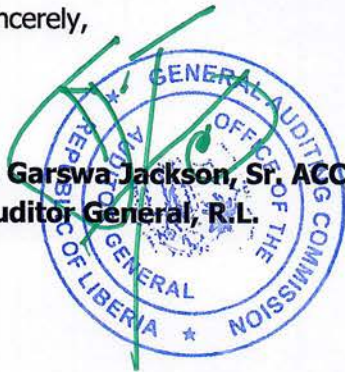
Our responsibility under AG's mandate as provided for in Section 2.1.3 of the GAC Act of 2014 as well as the Audit Engagement Terms of Reference (ToR) is to provide certification on the CLUS Project's financial statements and related records based on the outcome of our examination of the financial statements and related records.

Appreciation

We would like to express our appreciation for the courtesy extended and assistance rendered by the staff of the Cheesmanburg Landfill Urban Sanitation Project Management Team and other individuals who contributed to success of this Audit. The audit findings which were identified during the course of the audit are included.

Sincerely,

**P. Garswa Jackson, Sr. ACCA, CFIP, CFE
Auditor General, R.L.**



1. DETAILED FINDINGS AND RECOMMENDATIONS

1.1 Financial Issues

1.1.1 Inadequate Trial Balance

Observation

Section A3 of the PFM Regulation states that "any public officer concerned with the conduct of financial matters of the Government of Liberia, or the receipt, custody and disbursement of public and trust moneys, or for the custody, care and use of government stores and inventories shall keep books of accounts and proper records of all transactions and shall produce the books of accounts and records of the transactions for inspection when called upon to do so by the Auditor- General, the Comptroller General, the relevant internal auditor or any officers authorized by them, by the Minister".

- 1.1.1.1 During the audit, we observed that the trial balance was inappropriately prepared. Instead of the ledger accounts titles and their respective closing balances, the trial balance contains the names of individuals to whom payments were made for the provision and acquisition of goods and services. Balances could not be traced to detailed of revenue and expenditures reported in the general ledger.

Risk

- 1.1.1.2 Failure by Management to prepare trial balance that is reflective of actual account balances may lead to inadequate financial information to stakeholders which may adversely affect decision making. Effective reconciliation and review may be impaired.
- 1.1.1.3 Inappropriate preparation of the trial balance may lead to the financial statements being misstated.

Recommendation

- 1.1.1.4 Management should ensure that the trial balance is reflective of all ledger accounts closing balances.
- 1.1.1.5 Additionally, financial statements should be prepared by individuals who are qualified and experienced about the relevant standards. The financial statements should also be subsequently reviewed and approved by senior management to ascertain its accuracy and completeness.

Management's Response

- 1.1.1.6 *The PFMU management wishes to express serious concerns again to the above caption or heading. First and foremost, Management wishes to indicate that her system-generated trial balance has never been inadequate or inappropriate. Management has presented these trial balances to several external reviewers like the World Bank Financial Management Specialists, African Development bank financial management specialists, the EU, SIDA,*

USAID, EY, KPMG, the GAC and others to review and they have never, to the best recollection of our memory, described our system-generated trial balance as inadequate Trial balance.

- 1.1.1.7 *The system generated trial balance presented to the auditor and to all other external reviewers consists of all the general ledger accounts contained in the ledger of the projects. The list contain name of each nominal ledger account and the value of that nominal ledger balance. From the system generated trial balance, each nominal account holds an opening balance, period debits, period credits, period balance and a closing balance. The auditor's assertion of risk arising from the CLUS management to prepare proper trial balance could lead to inadequate financial information to stakeholders is unfounded. Is the auditor insinuating that previous financial statements that Management has prepared are inadequate including those audited by the GAC? If the auditor needed better understanding of the system generated trial balance, he should have requested Management to do so rather than labeling our system-generated trial balance as inadequate. Interestingly, since the GAC has been auditing the PFS at the PFMU, this is the same system generated trial balance Management has been presenting to the GAC not only for CLUSP but for all the others projects. All the others audit team find its easy to deal with this Traial Balance except the CLUS team. We will appreciate the team to further review this assertion going forward.*

Auditor General's Position

- 1.1.1.8 We acknowledge Management's assertion. However, the trial balance presented for audit purposes includes names of individuals with associated balances which cannot be traced to the financial statements. Account balances in the trial balance which are not traceable to the financial statements impair effective reconciliation, review, fair presentation, full disclosure and may lead to the financial statements being misstated. Management should therefore ensure that the trial balance contains ledger details that are traceable to the financial statements.

1.1.2 Unreconciled Cash Balances

Observation

- 1.1.2.1 Count 6.5.1 of the PFMU Financial Procedure Manual revised February 2020 states that, "All cash books shall be reconciled monthly to the bank statements within 10 working days of the month end. Differences arising there from shall be investigated and resolved promptly".
- 1.1.2.2 Also, Count 6.5.3 states that, "The PFMU Manager shall ensure that all reconciliation differences are properly and promptly investigated with a view to regularize them. To this end, all bank reconciliation statements prepared by the Assistant Project Accountant (APA) shall be reviewed by the Internal Auditor and approved by the Unit Head or Senior Accountant".

1.1.2.3 During the audit, we recomputed the closing balance of the Liberian Dollars Bank Account using the closing rate per the Central Bank of Liberia (CBL) and summed-up the total bank account balances. Further, we reconciled our recomputed bank account balances to the cumulative fund balance and observed a variance of US\$126,229.35. **See table 1 below for details.**

Table 1: Unreconciled Cash Balances

Acct. No. Accts.	Closing Bal./ Recon. Statement (A) L\$	Rate of conversion in (B)	Closing Bal./ Recon. Statement (B) US\$	Cumulative Fund Bal./ Financial Statement (D) US\$	Variance (E=Total of C - Total of D)
USD 0011202584703	-	-	154,547.92	1,044,796	-
USD 001120258701	-	-	796,761.08	-	-
LRD 0010102584702	936,665.04	153.64	6,096	-	-
USD 0010102584704	-	-	213,620.35	-	-
Total	936,665.04		1,171,025	1,044,796	126,229.35

Risk

1.1.2.4 Closing cash balance and subsequently the financial statements may be misstated.

1.1.2.5 Management may not account for all transactions of the project.

Recommendation

1.1.2.6 Management should reconcile the bank closing balances to the cumulative fund balance and restate the adjusted cumulative fund balance in the financial statements.

1.1.2.7 Going forward, Management should perform a monthly reconciliation between the bank balances per the bank statements and cumulative fund balance reported in the general ledger. Variances identified should be investigated and adjusted where applicable in a timely manner. For the purpose of the reconciliation, the Liberian Dollars Account Balance should be converted using the CBL month end closing rate.

Management's Response

1.1.2.8 *Relative to the unreconciled cash balances, we want to state that the balances referenced by the Auditor resulted from the use of different rates by the PFMU in generating the financial report on one hand and GAC for their computation on the other hand. That is, PFMU use the system's rate. durinf the period under consideration. But we take note of the audutor recommendation and will ensure compliance going forward.*

Auditor General's Position

1.1.2.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit.

1.1.3 Names and/or Positions not on Monthly Bank Reconciliation Statements

Observation

- 1.1.3.1 Count 6.5.1 of the PFMU Financial Procedure Manual revised February 2020 states that, "All cash books shall be reconciled monthly to the bank statements within 10 working days of the month end. Differences arising there from shall be investigated and resolved promptly".
- 1.1.3.2 Also, count 6.5.3 states that, "The PFMU Manager shall ensure that all reconciliation differences are properly and promptly investigated with a view to regularize them. To this end, all bank reconciliation statements prepared by the Assistant Project Accountant (APA) shall be reviewed by the Internal Auditor and approved by the Unit Head or Senior Accountant".
- 1.1.3.3 During the audit, we observed that the Project's bank reconciliation statements show that, there were no names and titles/positions for the preparer, reviewer, and the person responsible to approve the bank reconciliation statements as indicated in count 6.5.3 above.
- 1.1.3.4 Moreover, this issue was raised during last audit but Management failed to address our finding and recommendation.

Risk

- 1.1.3.5 The lack of the title of the preparer, reviewer, and the person responsible for approval of bank reconciliation statements may make it difficult to determine their level of experience and seniority of the preparer, reviewer and approval.
- 1.1.3.6 Segregation of duties and check and balances may be impaired.

Recommendation

- 1.1.3.7 Management should ensure that the titles of the preparer, reviewer and approval of the bank reconciliation statements are indicated adjacent their signatures to validate the existence of segregation of duties, check and balance, and a comprehensive review system.

Management's Response

- 1.1.3.8 *The PFMU is in full compliance with sections 6.5.3 and 7.1.1(f) of the Financial Procedures Manual. From the foregoing, anyone, including GAC, reviewing Bank Reconciliation Statements (BRSs) from PFMU should know that BRSs are prepared by Accountants, reviewed by Auditors and approved by the Senior Project Accountant who happens to be the Deputy Director of PFMU. The risk stated by GAC in this instance is non – existent.*
- 1.1.3.9 *Moreover, GAC was provided signature specimen of Groups Accountants, Internal Auditors, Unit Head / Director - PFMU and Senior Project Accountant / Deputy Director – PFMU in relation to Payment voucher processing. The same signature specimen applies for Bank Reconciliation Statements.*

Auditor General's Position

- 1.1.3.10 Management's assertions did not adequately address the issues raised. Going forward, Management should ensure that the titles of the preparer, reviewer and approver are displayed on the Bank Reconciliation Statements. Therefore, we maintain our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit.

1.1.4 Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

Observation

- 1.1.4.1 Count 6.5.1 of the PFMU Financial Procedure Manual revised February 2020 states that; All Cash book shall be reconciled monthly to the bank statement monthly within 10 working days of the month end. Differences arising there from shall be investigated and resolved promptly. Un-Presented checks will be written back in the project's books of accounts one month after the negotiable period of six (6) months has elapsed.

- 1.1.4.2 During the audit, we observed that the Project's bank reconciliation statements for the period under audit, were prepared far beyond the required time stipulated in the PFMU Financial Procedural Manual stated above. **See Annexure 2A to Annexure 2H for details.**

Risk

- 1.1.4.3 Delay in the preparation of bank reconciliation statements may result into untimely detection of errors, omission or fraud.
- 1.1.4.4 This may also lead to misstatement of the cumulative fund balance and the financial position of the Project.

Recommendation

- 1.1.4.5 Management should facilitate timely preparation and approval of monthly bank reconciliation statements ten (10) days after the month end consistent with Count 6.5.1 of the PFMU Financial Procedure Manual revised February 2020.

Management's Response

- 1.1.4.6 *The auditee disagree with the auditor assertion. The stipulated date for preparation of Bank Reconciliation statements are exactly in compliance with the PFMU Financial procedure manual which state that Bank reconciliation statements are to be prepared in 10 working days and not 10 calendar days.*

Auditor General's Position

- 1.1.4.7 We acknowledge Management's assertions. However, our review of the dates of preparation of the Bank Reconciliation Statements was consistent with Count 6.5.1 of the PFMU Financial Procedure Manual revised February 2020, which indicate that Bank

Reconciliations should be prepared within ten (10) working days of the month end. Therefore, we maintain our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit. **Please see Annexure 3.**

1.1.5 Non-Disclosure of Foreign Currency Translation Difference and Rate

Observation

- 1.1.5.1 **Section 1.6.2** of the IPSAS Cash basis of 2017 states that, cash receipts and payments arising from transactions in a foreign currency shall be incorporated in the statement of receipts and payments in an entity's presentation currency by applying the spot rate to the foreign currency amount at the date of the receipt and payments.
- 1.1.5.2 **Section 1.6.3** further indicates that, Cash balances held in a foreign currency shall be translated using the closing rate.
- 1.1.5.3 **Section 1.6.5** also states that, "an entity shall disclose the amount of exchange differences included as reconciling items between opening and closing cash balances for the period".
- 1.1.5.4 During the audit, we observed that for the period July 1, 2021 to December 31, 2022, Management did not indicate the rate of translation for L\$936,665.04 in the notes to the financial statements nor in the bank reconciliation statements.
- 1.1.5.5 Additionally, Management did not disclose the exchange difference as a reconciling item between opening and closing balances.
- 1.1.5.6 Moreover, the effect of exchange rate changes on cash held in the foreign currency is not reported in the statement of cash receipts and payments.

Risk

- 1.1.5.7 The lack of adequate disclosure of foreign currency translation as required by the IPSAS Cash Basis is a violation of the standards and may lead to misstatement of the financial position of the project.
- 1.1.5.8 Fair presentation and full disclosure may also be impaired.

Recommendation

- 1.1.5.9 Management should adjust the financial statements and appropriately disclose foreign currency transactions.
- 1.1.5.10 Going forward, Management should facilitate full and adequate disclosure of foreign currency transactions consistent with the standards mentioned above.

Management’s Response

1.1.5.11 Management wishes to state that there is no issue of disclosure of foreign currency translation here as the currencies (USD and LRD) are both legal tender in Liberia. In addition, the reporting currency for the project is expressed in USD, which is a legal tender in Liberia. However, Management takes note of the recommendation on the non-disclosure of the spot rate at which balances were converted from LRD to USD.

Auditor General’s Position

1.1.5.12 Management’s assertion does not adequately address the issues raised. Going forward, Management should facilitate full and adequate disclosure of foreign currency transactions consistent with the standards. Additionally, Management should adjust the financial statements and appropriately disclose foreign currency transactions. Therefore, we maintain our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit.

1.1.6 Payments made on the same Voucher Number

Observation

Section A3 of the PFM Regulation states that “any public officer concerned with the conduct of financial matters of the Government of Liberia, or the receipt, custody and disbursement of public and trust moneys, or for the custody, care and use of government stores and inventories shall keep books of accounts and proper records of all transactions and shall produce the books of accounts and records of the transactions for inspection when called upon to do so by the Auditor- General, the Comptroller General, the relevant internal auditor or any officers authorized by them, by the Minister”.

1.1.6.1 During the audit, we observed that payments amounting to US\$225,467.56 made to separate clients on different dates but were paid on the same voucher numbers. **See Table 3 details.**

Table 3: Payments made on the same Voucher Number

Date	Payee	PV No.	Amt. in US\$
19/07/2021	Saksouk Shopping Center	CLUSP/2022/005	2,263.80
31/08/2021	Auto Spare Service	CLUSP/2022/005	19,530.00
21/07/2022	Electro City	CLUSP/2022/187	1,548.20
20/07/2022	Louise Barclay Catering Services	CLUS/2022/187	1,640.25
21/10/2021	In Profile Daily	CLUS/2022/043	1,536.00
09/05/2022	Conex Energy Liberia	CLUS/2021/043	7,397.63
05/07/2022	General Auditing Commission (GAC)	CLUS/2022/181	2,175.00
24/05/2022	Gro Green	CLUS/2020/181	12,024.60
18/10/2021	Premium Inc.	EMUS/2022/040	13,215.30
19/04/2022	Auto Spare Service	CLUS/2022/040	11,202.38
14/12/2021	Lion Stationery Store	CLUS/2022/088	4,856.89
05/07/2022	Curry Transport Service	CLUS/2022/088	32,786.10
19/05/2022	IMC Worldwide Ltd	CLUS/2022/123	27,302.85

Date	Payee	PV No.	Amt. in US\$
04/03/2022	Auto Spare Service	CLUS/2022/123	2,794.32
18/03/2022	Enya Trading	CLUS-GPRBA/2022/080	13,377.00
23/06/2022	Auto Link	CLUS/2022/080	3,381.00
16/05/2022	Aminata & Sons Inc.	CLUS/2022/048	46,601.84
13/05/2022	Auto Spare Service	CLUS/2022/048	21,834.40
TOTAL			225,467.56

Risk

- 1.1.6.2 Multiple payments may be made for a single transaction leading to misappropriation of project's funds.
- 1.1.6.3 Effective reconciliation and review of financial transactions may be impaired.

Recommendation

- 1.1.6.4 Management should ensure that all vouchers are serially and uniquely numbered, dated and authorized during the processing of all transactions.

Management's Response

- 1.1.6.5 *The assertion that payments were made on the same voucher number again demonstrates that the Auditor did not understand a lot of things about this project as well as our financial procedures here at the PFMU. Firstly, we will want to point to the Auditor that this project has Four (4) accounts (IDA Grant-TF, GoL-USD and GoL-LRD); and thus, three (3) separate payment voucher systems are utilized for processing transactions from these three (3) separate accounts. The aforementioned payments were paid from these separate accounts and though, they coincidentally have the same voucher numbers, they were not paid on the same vouchers or duplicated as the Auditor insinuates. We continue to indicate that these Accounts are separate and each following the sequential numbering system as at the beginning of the fiscal or financial year. Their numbering maybe the same but not from the same account or funding source as stated in the auditors assertion. These PV numbers being referenced by the auditors as duplicated are numbers assigned to particular funding sources under the project for transaction purposes. Please see Exhibit I.*

Auditor General's Position

- 1.1.6.6 Management's assertions did not adequately address the issues raised. Several payment vouchers with similar serial numbers impair effective reconciliation, review and fair presentation. Payment vouchers from separate accounts should be uniquely referenced to mitigate the risks noted above. Therefore, we maintain our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit.

1.1.7 No Explanation of Material Variances

Observation

- 1.1.7.1 Part 1.7.8 of the Revised Cash Basis IPSAS (November 2017) provides that an entity that makes publicly available its approved budget(s) shall present a comparison of the budget

amount for which it is held publicly accountable and actual amounts either as a separate additional financial statement of an additional budget columns in the statement of cash receipts and payments. The comparison of budget and actual amount shall present separately for each level of legislative oversight:

- By way of note disclosure, an explanation of material differences between the budget for which the entity is held publicly accountable and actual amounts, unless such explanation is included in other public documents issued in conjunction with the financial statements, and cross reference to those documents is made in the notes.

1.1.7.2 The Project Financial Statements include a Statement of Comparison of Budget and Actual amount which shows material variances. However, the statement did not include notes for the explanation of the material variances.

1.1.7.3 During the audit, we observed that the explanatory Notes relating to the causes of significant variances between the budget and actual amounts were not disclosed in the financial statements. **See Annexure 3 for details.**

Risk

1.1.7.4 Failure to include notes or explanation for material variances between budgetary amounts and actual amounts in the financial statements may deny users of the financial statements' information needed to make informed decision.

1.1.7.5 Fair presentation and full disclosure may be impaired.

Recommendation

1.1.7.6 Management should ensure that full and adequate disclosures are made for material variance(s) between the budget and actual amounts consistent with Part 1.7.8 of the Revised Cash Basis IPSAS (November 2017).

Management's Response

1.1.7.7 *This was resolved in the revised in the Financial Statement. Pease See Exhibit II.*

Auditor General's Position

1.1.7.8 We acknowledge Management's acceptance of our findings and recommendations and subsequent adjustments of the financial statements.

1.1.8 Signing date of the Financial Statements not specified

Observation

1.1.8.1 Paragraph 1.4.5. of the IPSAS Cash basis reporting framework states "An entity shall disclose the date when the financial statements were authorized for issue and who gave the authorization. If another body has the power to amend the financial statements after issuance, the entity shall disclose that fact.

1.1.8.2 Regulation I.11. of the PFM Act of 2009 as amended and restated 2019-Annual Government Agency Accounts, states "(1) There shall be prepared by the head of government agency or an administrator or head of any Government agency and transmitted to the, the Minister and the Comptroller-General in respect of the year, accounts covering all Public Funds under his control. The accounts shall be submitted within a period of two months after the end of each fiscal year, or such other period as the Legislature may by resolution appoint and shall include statements and documents to be specified in the International Public Sector Accounting Standards as adopted by the Government of Liberia.

1.1.8.3 During the audit, we observed that the financial statements signed by the Director of Donor Funded Projects of the PFMU, MFDP and the Project Coordinator did not specify the actual date the document was prepared and signed.

Risk

1.1.8.4 Management may be non-compliant with Regulation I.11. of the PFM Act of 2009 as amended and restated 2019.

1.1.8.5 Untimely presentation and approval of the financial statements may impair accountability and decision making. The completeness and accuracy of the financial statements may also be impaired.

Recommendation

1.1.8.6 Management should adjust the financial statements to include the date of approval adjacent to the signatures of the authorizers.

Management's Response

1.1.8.7 *This was resolved in the revised Financial Statement. Please See Exhibit II*

Auditor General's Position

1.1.8.8 We acknowledge Management's acceptance of our findings and recommendations and subsequent adjustments of the financial statements.

1.1.9 Undisclosed Reporting Period

Observation

1.1.9.1 Paragraph 1.4.1 of the IPSAS Cash Basis of Accounting states, "the general-purpose financial statements shall be presented at least annually. When in exceptional circumstances, an entity's reporting date changes and the annual financial statements are presented for a period longer or shorter than one year, an entity shall disclose in addition to the period covered by the financial statements:

- The reason(s) for a period other than one year being used; and
- The fact that comparative amounts may not be comparable

1.1.9.2 During the audit, we observed that the financial statements were prepared for a period other than one year without explanatory notes for the reason(s) thereto.

1.1.9.3 Additionally, we observed that Management did not disclose that the amounts for prior and current periods figures may not be comparable due to the change in the reporting period.

Risk

1.1.9.4 Comparability, understandability, reconciliation and decision making of users of the financial statements may be impaired.

1.1.9.5 Fair presentation and full disclosure may be impaired.

Recommendation

1.1.9.6 Management should facilitate full and adequate disclosures in the notes to the financial statements consistent with Paragraph 1.4.1 of the 2017 revised Cash Basis IPSAS.

Management's Response

1.1.9.7 *This was resolved in the revised Financial Statement. Pease See Exhibit II*

Auditor General's Position

1.1.9.8 We acknowledge Management's acceptance of our findings and recommendations and subsequent adjustments of the financial statements.

1.2 Administrative Related

1.2.1 Lack of Steering Committee Meeting Minutes

Observation

1.2.1.1 Annex 12, Titled TOR-Project steering Committee Paragraph two, of the Project Implementation Manual establishes a Project Steering Committee which comprises the Ministry of Finance and Development, Ministry of Internal Affairs, Ministry of Public Works, Environmental Protection Agency, Monrovia City Corporation and the Paynesville City Corporation.

1.2.1.2 Count 2.0 of Annex 12 states that; The mandate of the of the Steering Committee of the CLUS project shall be to have oversight of the CLUS project and provide technical input, direction, advice, recommendations and support to ongoing activities as well as new programs, initiatives to the PIU implementing the CLUS project in accordance with the approved Project Appraisal Document and the Project Implementation Manual with the aim of improving solid waste delivery to the residents of Greater Monrovia (Monrovia, Paynesville, and surrounding Townships).

1.2.1.3 Count 5.0 of Annex 12 also states that; Meetings shall be held once in every quarter. Citation which shall contain the date, time and place of a meeting shall be served at least

5 working days in the event there is a need for an emergency meeting.

1.2.1.4 Meeting minutes will be taken by the PIU at all meetings. The minutes will be less formal and will focus more on action items produced by the Committee. Upon approval, the minutes will be distributed electronically to the Steering Committee members.

1.2.1.5 During the audit, we observed that there was no evidence that the Steering Committee was functional as a policy making and oversight body of the Project. We obtained no evidence of the following:

- Meeting minutes of the Committee.
- Steering Committee approval for major decisions taken by Management
- Steering Committee deliberation on any matter involving the project.

1.2.1.6 Additionally, members of the Steering Committee received gasoline and scratch cards quarterly as benefits to the committee.

Risk

1.2.1.7 The absence of a Steering Committee Meeting minutes/activities reports may impair the strategic oversight activities of the committee.

1.2.1.8 Management may implement activities on a discretionary basis.

Recommendation

1.2.1.9 Management should liaise with the relevant authorities of the Steering Committee to ensure that the steering committee is made functional.

1.2.1.10 The Steering Committee should be made functional evidence of the conduct of periodic meetings, approval of major decisions of Management, deliberation on any matter involving the project and documentation of meeting minutes and periodic activities reports.

1.2.1.11 Evidence of minutes of meetings and periodic activities reports should be adequately documented and filed to facilitate future review.

Management's Response

1.2.1.12 *The PIU take note of the auditor's recommendation on the steering committee meeting going forward.*

Auditor General's Position

1.2.1.13 We acknowledge Management's acceptance of our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit.

1.2.2 Fixed Assets Irregularities

Observation

1.2.2.1 V.4 of the PFM Acts of 2009 as amended and restated 2019, titled Master Inventory of Furniture, Equipment, Vehicles, etc.

- 1) Furniture, and equipment issued for Government quarters or offices or vehicle and other fixed asset shall be brought on a master inventory of the Government Agency.
- 2) The master inventory shall record under each category of item:
 - a. the date and other details of the voucher or other document on which the items were received or issued;
 - b. their serial numbers where appropriate; and
 - c. their distribution to individual locations and the total quantity held.
- 3) In respect of each individual location, there shall be made two copies of the inventory showing all items held at the location; one copy of the inventory shall be kept with the master inventory and the other copy at the location.
- 4) The dates and other details of all receipts and issue of items to or from the location shall be recorded on both copies of the inventory as they occur.
- 5) The initial entries and all other entries made later on both copies of the inventory shall be validated by the signature of the officer having the use of the items, or where there is more than one officer, the most senior of them.

1.2.2.2 During the audit, we observed that the following irregularities were associated with the project fixed assets management system.

- Several of the project's fixed assets were not coded,
- The fixed assets register was not regularly updated,
- There was no evidence of movement of assets form,
- The fixed assets register did not contain all the relevant columns,
- There was no evidence of periodic physical verification of fixed assets
- The assets verification exercise at the PIU offices PCC and Whein Town uncovered more assets available than are recorded in the register.
- Fixed assets within a given vicinity were not displayed as required by the PFM Act. **See Annexure 4 for details.**

Risk

- 1.2.2.3 Fixed Assets Register may be misstated (Over/understated).
- 1.2.2.4 Assets may be damaged or impaired, but their values are still on the books.
- 1.2.2.5 Fixed assets may be removed from the entity's premises without authorization, misappropriated, subjected to personal use or theft.

- 1.2.2.6 The lack of asset movement log may make it difficult to keep track of assigned or transferred assets, which may lead to misuse, loss or theft of assets without being noticed.
- 1.2.2.7 Failure to properly account for fixed assets may lead to theft and misapplication of equipment/materials. This may result in the non-achievement of the project's objectives.
- 1.2.2.8 Fixed Assets not coded may be susceptible to theft or diverted to personal use.

Recommendation

- 1.2.2.9 Management should ensure that all assets value is recorded and maintained in the register.
- 1.2.2.10 Management should ensure that the fixed assets register is updated to reflect the following; description, source of purchase, date of purchase, class, code, assignee, location, condition, original cost, depreciation expense, accumulated depreciation and net book value of the assets.
- 1.2.2.11 Management should conduct periodic fixed assets count and /or verification to determine the current condition and location of the assets. Evidence of physical verification should be adequately documented and filed to facilitate future review.
- 1.2.2.12 The Fixed Assets Register should be updated periodically to reflect all project's assets.
- 1.2.2.13 Fixed assets within a particular vicinity should be clearly displayed as required by the PFM Act.
- 1.2.2.14 Management should initiate/enforce a systematic fixed assets coding system to ensure all fixed assets are uniquely identified. This control will facilitate the efficient and effective periodic fixed asset verification exercises. Discrepancies in coding identified during verification should be updated in a timely manner.
- 1.2.2.15 A Movement of Asset Form should be filled and authorized before assets are moved from one location to another. The Fixed Assets Register should be updated to reflect the change in location of assets.

Management's Response

- 1.2.2.16 *Project assets are not to be placed on the entities of government master inventory whilst the project is ongoing until the project closes and these assets are turned over to the government.*

Coding of Assets.

- 1.2.2.17 *The coding of these assets is ongoing and ensures that by the next audit, all will be addressed.*

Auditor General's Position

- 1.2.2.18 Management's assertion did not adequately address the issue raised. Therefore, we maintain our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit.

STATUS OF PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS

No.	Findings	Recommendation(s)	Status
1.	<p>Our review of the Cheesmanburg Landfill Urban Sanitation Project financial statements shows that the trial balance is inappropriately prepared. Instead of the ledger accounts titles and their respective closing balances, we observed that the trial balance contains the names of individuals to whom payments were made for the provision and acquisition of goods and services.</p>	<p>The Management of the Cheesmanburg Landfill Urban Sanitation Project should ensure that the trial balance is reflective of all ledger accounts closing balances. Additionally, financial statements should be prepared by individuals who are qualified and experienced about the relevant standards. The financial statements should also be subsequently reviewed and approved by senior management to ascertain its accuracy and completeness.</p>	Not Implemented
2.	<p>Our review of the Cheesmanburg Landfill Urban Sanitation (CLUS) Project bank reconciliation statement and financial statements shows a difference of US\$ -12,917.30 between them</p> <p>In addition, it was also observed that the CLUS project bank reconciliation statements show that, there were no names and titles/positions for the preparer, reviewer, and the person responsible to approve the bank reconciliation statements</p>	<p>Management should reconcile the bank closing balances to the cumulative fund balance and restate the adjusted cumulative fund balance in the financial statement.</p> <p>Also, the Management should indicate the titles of the preparer, reviewer and approver of the bank reconciliation statement in line with the PFMU Financial Procedure Manual.</p>	Not Implemented
3.	<p>Based on interviews conducted with the Project coordinator and the Project Finance Officer, it was disclosed that the project receives US\$ 2,000.00 on a monthly basis for petty cash expenditure. Our review also uncovered that there was no petty cash expenditure report made on a monthly basis neither was there any petty cash replenish schedule was submitted.</p>	<p>Going forward, the management of the of the Cheesmanburg Landfill Urban Sanitation Project should keep adequate record of petty cash. An expenditure report on the usage of previous petty cash funds should be presented and reviewed before subsequent approval of petty cash request.</p>	Not Implemented
4.	<p>It was observed that the Management of CLUS Project did not indicate the rate of translation for LD\$ 6,856,018.28 in the notes to the financial statement nor in the bank reconciliation statement.</p>	<p>The management of the Cheesmanburg Landfill Urban Sanitation (CLUS) Project should adequately present foreign currency translation as required by IPSAS Cash Basis to facilitate full disclosure of the financial statement.</p>	Not Implemented

*Management Letter On the Audit of the
Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
For the Period July 1, 2021 to December 31, 2022*

No.	Findings	Recommendation(s)	Status
	<p>Additionally, the management did not disclose the exchange difference as a reconciling item between opening and closing balances.</p> <p>Moreover, the effect of exchange rate changes on cash held in the foreign currency is not reported in the statement of cash receipts and payments.</p>		
5.	<p>Our review of the Cheesmanburg Landfill Urban Sanitation (CLUS) Project documents reveal several payments amounting to US\$ 103,874.14 were made to clients for goods and services which appeared on the bank statements but did not appear on the ledger of the project.</p> <p>Additionally, an amount of LD\$16,895,917.53 was also expended for petroleum products which appeared on the bank statements but did not appear on the ledger of the CLUS project</p>	<p>Management of the Cheesmanburg Landfill Urban Sanitation (CLUS) Project should keep accurate records of all transactions that occur during the period.</p> <p>Evidence of supporting documents for all expenditures in the bank statements which were not recorded in the general ledger/cash book must be provided for examination. This will validate that the risk of facilitating illegitimate expenditures identified above was reduced to an acceptable level.</p> <p>Going forward during the preparation of monthly bank reconciliation statements, a review must be initiated to ensure that all valid non-banking transactions in the bank statements are duly reconciled to the cash book/ cash ledger. Invalid non-banking transactions (non-banking transactions in the bank statements that cannot be supported by adequate supporting documents) in the bank statements must be brought to the attention of the management of the bank and follow-up instituted to ensure that those invalid transactions are subsequently written-off.</p>	Not Implemented
6.	<p>We observed during the audit execution that payments amounting to US\$ 6,421.98 was made to separate clients on different dates</p>	<p>Management should ensure that all vouchers are serially numbered, dated and authorized during the processing of all transactions.</p>	Not Implemented

Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

No.	Findings	Recommendation(s)	Status
	<p>but was paid on the same voucher number-CLUS/2021/009</p> <p>Additionally, two separate payments of US\$ 4,680.00 and LD\$ 10,701,680.53 was paid on voucher number CLUS/2021/011 to GN Bank for staff salary on March 31, 2021 and to Gboni Enterprise Incorporated for petroleum products on May 18, 2021.</p>		
7.	<p>Our review of documents shows that the management of CLUS made third party payment of US\$5,000.00 to Emma Smith, Communication Specialist of the CLUS Project for support to Covid-19 orientation. The review uncovers that of the said amount, US\$2,500.00 was paid to Hawa Catering Service for three (3) days service for 500 persons. Additionally, US\$1,155.00 was paid to Haven Printing Company Incorporated.</p>	<p>management should initiate and complete all procurement processes as required by the PPCC and the Public Financial Management Act. All payments for goods and services procured by the project should be made directly to the vendor or its legally authorized representative.</p>	Not Implemented

Management's Response

No	STATUS	MANAGEMENT COMMENTS ON PRIOR AUDIT
1	<i>Not implemented</i>	<i>The auditee disagree with this assertion and is of the view that the auditor based his assertion concerning the Trail Balance presented to the auditor for all the Projects under Audit</i>
2	<i>Not implemented</i>	<i>Management is also of the view that this assertion be review by the auditor and take note of the rate as stated by the auditor</i>
3	<i>Not implemented</i>	<i>Petty cash float was established by the project and it is in place and working properly for the project. Replenishment request is submitted as and when fund balance is depleted</i>
4	<i>Not implemented</i>	<i>Management takes note and will ensure compliance going forward</i>
5	<i>Not implemented</i>	<i>Management takes note and will ensure compliance going forward</i>
6	<i>Not implemented</i>	<i>Management takes note and will ensure compliance going forward</i>

*Management Letter On the Audit of the
Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
For the Period July 1, 2021 to December 31, 2022*

7	<i>Not implemented</i>	<i>We maintained that these payments were made from separate accounts and funding sources and not the same account.</i>
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Auditor General's Position

1.2.2.19 Management's assertion does not address the issue raised. Therefore, we maintain our findings and recommendations. We will follow-up on the implementation of our recommendations during subsequent audit.

ANNEXURES

Annexure A: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

No.	Bank Reconciliation Statements July 1, 2021-June 30, 2022	Date of Preparation	Account Number USD
1	31-Jul-21	16/08/2021	111202584704
2	31-Aug-21	15/09/2021	111202584704
3	30-Sep-21	15/10/2021	111202584704
4	31-Oct-21	17/11/2021	111202584704
5	30-Nov-21	16/12/2021	111202584704
6	31-Dec-21	14/01/2022	111202584704
7	31-Jan-22	17/02/2022	111202584704
8	28-Feb-22	18/04/2022	111202584704
9	31-Mar-22	18/04/2022	111202584704
10	30-Apr-22	17/05/2022	111202584704
11	31-May-22	16/06/2022	111202584704
12	30-Jun-22	6/7/2022	111202584704

Annexure B: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

No.	Bank Reconciliation Statement July 1, 2022-December 31, 2022	Date of Preparation	Account Number USD
1	31-Jul-22	16/08/2022	111202584704
2	31-Aug-22	19/09/2022	111202584704
3	30-Sep-22	17/10/2022	111202584704
4	31-Oct-22	17/11/2022	111202584704
5	30-Nov-22	16/12/2022	111202584704
6	31-Dec-22	17/01/2023	111202584704



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

Annexure C: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

No	Bank Reconciliation Statement July 1, 2021-June 30, 2022	Date of Preparation	Account Number:
1	31-Jul-21	16/08/2021	11202584701
2	31-Aug-21	15/09/2021	11202584701
3	30-Sep-21	15/10/2021	11202584701
4	31-Oct-21	17/11/2021	11202584701
5	30-Nov-21	16/12/2021	11202584701
6	31-Dec-21	14/01/2022	11202584701
7	31-Jan-22	17/02/2022	11202584701
8	28-Feb-22	18/04/2022	11202584701
9	31-Mar-22	18/04/2022	11202584701
10	30-Apr-22	17/05/2022	11202584701
11	31-May-22	16/06/2022	11202584701
12	30-Jun-22	6/7/2022	11202584701

Annexure D: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

No.	Bank Reconciliation Statement July 1, 2022-December 31, 2022	Date of Preparation	Account Details USD
1	31-Jul-22	16/08/2022	11202584701
2	31-Aug-22	19/09/2022	11202584701
3	30-Sep-22	17/10/2022	11202584701
4	31-Oct-22	17/11/2022	11202584701
5	30-Nov-22	16/12/2022	11202584701
6	31-Dec-22	17/01/2023	11202584701



Annexure E: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

No.	Bank Reconciliation Statement July 1, 2021-June 30, 2022	Date of Preparation	Account Detail LRD
1	31-Jul-21	15/08/2021	10102584702
2	31-Aug-21		10102584702
3	30-Sep-21	15/10/2021	10102584702
4	31-Oct-21	17/11/2021	10102584702
5	30-Nov-21	16/12/2021	10102584702
6	31-Dec-21	14/01/2022	10102584702
7	31-Jan-22	17/02/2022	10102584702
8	28-Feb-22	14/03/2022	10102584702
9	31-Mar-22	18/04/2022	10102584702
10	30-Apr-22	17/05/22	10102584702
11	31-May-22	16/06/2022	10102584702
12	30-Jun-22	6/7/2022	10102584702

Annexure F: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

No.	Bank Reconciliation Statement July 1, 2022-December 31, 2022	Date of Preparation	Account Detail LRD
1	31-Jul-22	16/08/2022	10102584702
2	31-Aug-22	19/09/2022	10102584702
3	30-Sep-22	17/10/2022	10102584702
4	31-Oct-22	17/11/2022	10102584702
5	30-Nov-22		10102584702
6	31-Dec-22	17/01/2023	10102584702

Annexure G: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

No.	Bank Reconciliation Statement FY-July 1, 2021- June 30, 2022	Date of Preparation	Account Details USD
1	31-Jul-21	15/08/2021	11202584703
2	31-Aug-21		11202584703
3	30-Sep-21	15/10/2021	11202584703
4	31-Oct-21	17/11/2021	11202584703
5	30-Nov-21	16/12/2021	11202584703
6	31-Dec-21	14/01/2022	11202584703
7	31-Jan-22	17/02/2022	11202584703
8	28-Feb-22	14/03/2022	11202584703
9	31-Mar-22	18/04/2022	11202584703
10	30-Apr-22	17/05/22	11202584703
11	31-May-22	16/06/2022	11202584703
12	30-Jun-22	6/7/2022	11202584703

Annexure H: Monthly Bank Reconciliation Statements Not Prepared on a Timely Basis

No.	Bank Reconciliation Statements SBY-July 1, 2022-December 31, 2022	Date of Preparation	Account Details USD
1	31-Jul-22	16/08/2022	11202584703
2	31-Aug-22	19/09/2022	11202584703
3	30-Sep-22	17/10/2022	11202584703
4	31-Oct-22	17/11/2022	11202584703
5	30-Nov-22	16/12/2022	11202584703
6	31-Dec-22	17/01/2023	11202584703



ANNEXURE 2A: Monthly Bank Reconciliation Statements Not Prepared on a timely Basis

Table 2A July 1, 2021-June 30, 2022						
Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference (Excluding Saturdays & Sundays)	Acct. #	
31-Jul-21	16-Aug-21	11	10	-1	111202584704	
31-Aug-21	15-Sep-21	12	10	-2	111202584704	
30-Sep-21	15-Oct-21	12	10	-2	111202584704	
31-Oct-21	17-Nov-21	13	10	-3	111202584704	
30-Nov-21	16-Dec-21	13	10	-3	111202584704	
31-Dec-21	14-Jan-22	11	10	-1	111202584704	
31-Jan-22	17-Feb-22	14	10	-4	111202584704	
28-Feb-22	18-Mar-22	15	10	-5	111202584704	
31-Mar-22	18-Apr-22	13	10	-3	111202584704	
30-Apr-22	17-May-22	12	10	-2	111202584704	
31-May-22	16-Jun-22	13	10	-3	111202584704	
30-Jun-22	6-Jul-22	5	10	5	111202584704	

Table 2B July 1, 2022-December 31, 2022

Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
31-Jul-21	16-Aug-21	11	10	-1	111202584704
31-Aug-21	19-Sep-21	14	10	-4	111202584704
30-Sep-21	17-Oct-21	12	10	-2	111202584704
31-Oct-21	17-Nov-21	13	10	-3	111202584704
30-Nov-21	16-Dec-21	13	10	-3	111202584704
31-Dec-21	17-Jan-22	12	10	-2	111202584704



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

2C July 1, 2021-June 30, 2022						
Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #	
31-Jul-21	16-Aug-21	11	10	-1	11202584701	
31-Aug-21	15-Sep-21	12	10	-2	11202584701	
30-Sep-21	15-Oct-21	12	10	-2	11202584701	
31-Oct-21	17-Nov-21	13	10	-3	11202584701	
30-Nov-21	16-Dec-21	13	10	-3	11202584701	
31-Dec-21	14-Jan-22	11	10	-1	11202584701	
31-Jan-22	17-Feb-22	14	10	-4	11202584701	
28-Feb-22	18-Mar-22	15	10	-5	11202584701	
31-Mar-22	18-Apr-22	13	10	-3	11202584701	
30-Apr-22	17-May-22	12	10	-2	11202584701	
31-May-22	16-Jun-22	13	10	-3	11202584701	
30-Jun-22	6-Jul-22	5	10	5	11202584701	

Table 2D July 1, 2022-December 31, 2022

Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
31-Jul-21	16-Aug-21	11	10	-1	11202584701
31-Aug-21	19-Sep-21	14	10	-4	11202584701
30-Sep-21	17-Oct-21	12	10	-2	11202584701
31-Oct-21	17-Nov-21	13	10	-3	11202584701
30-Nov-21	16-Dec-21	13	10	-3	11202584701



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

Table 2D July 1, 2022-December 31, 2022					
Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
31-Dec-21	17-Jan-22	12	10	-2	11202584701

Table 2E July 1, 2021-June 30, 2022					
Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
31-Jul-21	15-Aug-21	10	10	0	10102584702
31-Aug-21					
30-Sep-21	15-Oct-21	12	10	-2	10102584702
31-Oct-21	17-Nov-21	13	10	-3	10102584702
30-Nov-21	16-Dec-21	13	10	-3	10102584702
31-Dec-21	14-Jan-22	11	10	-1	10102584702
31-Jan-22	17-Feb-22	14	10	-4	10102584702
28-Feb-22	14-Mar-22	11	10	-1	10102584702
31-Mar-22	18-Apr-22	13	10	-3	10102584702
30-Apr-22	17-May-22	12	10	-2	10102584702
31-May-22	16-Jun-22	13	10	-3	10102584702
30-Jun-22	6-Jul-22	5	10	5	10102584702

Table 2F July 1, 2022-December 31, 2022					
Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
31-Jul-21	16-Aug-21	11	10	-1	10102584702
31-Aug-21	19-Sep-21	14	10	-4	10102584702



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

Table 2F July 1, 2022-December 31, 2022

Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
30-Sep-21	17-Oct-21	12	10	-2	10102584702
31-Oct-21	17-Nov-21	13	10	-3	10102584702
30-Nov-21					
31-Dec-21	17-Jan-22	12	10	-2	10102584702

Table 2G July 1, 2021-June 30, 2022

Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
31-Jul-21	15-Aug-21	10	10	0	11202584703
31-Aug-21					
30-Sep-21	15-Oct-21	12	10	-2	11202584703
31-Oct-21	17-Nov-21	13	10	-3	11202584703
30-Nov-21	16-Dec-21	13	10	-3	11202584703
31-Dec-21	14-Jan-22	11	10	-1	11202584703
31-Jan-22	17-Feb-22	14	10	-4	11202584703
28-Feb-22	14-Mar-22	11	10	-1	11202584703
31-Mar-22	18-Apr-22	13	10	-3	11202584703
30-Apr-22	17-May-22	12	10	-2	11202584703
31-May-22	16-Jun-22	13	10	-3	11202584703
30-Jun-22	6-Jul-22	5	10	5	11202584703



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

Table 2H July 1, 2022-December 31, 2022

Bank Reconciliation start Date	Date of Preparation	# of Days	Agreed Days/ Calendar	Difference	Acct. #
31-Jul-21	16-Aug-21	11	10	-1	11202584703
31-Aug-21	19-Sep-21	14	10	-4	11202584703
30-Sep-21	17-Oct-21	12	10	-2	11202584703
31-Oct-21	17-Nov-21	13	10	-3	11202584703
30-Nov-21	16-Dec-21	13	10	-3	11202584703
31-Dec-21	17-Jan-22	12	10	-2	11202584703

Annexures 3: No Explanation of Material Variances

Annexure 1: No Explanation of Material Variance

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNT FOR THE PERIOD ENDED DECEMBER 31, 2022

Analysis of Variance	Project Allocation US\$	Budget US\$	Actual US\$	Variance US\$	Percentage Variance (%)
Activities Within Components					
Construction of Cheesmanburg Regional Landfill	10,000,000	8,874,873	1,874,434	7,000,440	79%
Waste Collection and Disposal	11,370,000	4,339,385	2,965,143	1,374,243	32%
Institutional Capacity Strengthening and Technical Assistance	1,320,000	4,097,604	1,404,750	2,692,854	66%
Total	23,600,000	17,311,862	6,244,327	11,067,536	64%



Annexures 4: Fixed Assets Irregularities

GAC ASSET VERIFICATION FOR CLUS PROJECT									
No.	ITEM DESCRIPTION	License Plate #	QUANTITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMMENT
Vehicles, Motorbikes & Tricycles									
1	14m3 Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 15	Good	MCC/ CLUS	
2	14m3 Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 21	Good	MCC/ CLUS	
3	14m3 Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 13	Good	MCC/ CLUS	
4	14m3 Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 27	Tire Damage	MCC/ CLUS	
5	Mini Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 18	Good	MCC/ CLUS	
6	Mini Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 19	Good	MCC/ CLUS	
7	14m3 Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 08	Mechanical and Tire damage	MCC/ CLUS	
8	14m3 Sino Tipper Truck	N/A	1pc	CLUS/PIU Office	N/A	MCC 17	Mechanical and Tire damage	MCC/ CLUS	
9	Izuzu Dmax	N/A	1pc	CLUS/PIU Office	ACVCSRJL1J404 045541	Not Coded	Good	MCC/ CLUS	
10	Toyota Hilux	A56473	1pc	CLUS/PIU Office	N/A	Not Coded	Good	MCC/ CLUS	
11	Toyota JMC Vigus	A56821	1pc	CLUS/PIU Office	N/A	Not Coded	Good	MCC/ CLUS	
12	Toyota Hilux	A56826	1pc	CLUS/PIU Office	N/A	MCC-001	Good	MCC/ CLUS	
13	Toyota Hilux	A570	1pc	CLUS/PIU Office	N/A	SR-5	Good	MCC/ CLUS	
14	Toyota Hilux	A56491	1pc	CLUS/PIU Office	N/A	Not Coded	Good	MCC/ CLUS	



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

GAC ASSET VERIFICATION FOR CLUS PROJECT										
No.	ITEM DESCRIPTION	License Plate #	QUAN TITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMM ENT	
15	14m3 Sino Tipper Truck		1pc	CLUS/PIU Office	N/A	Not Coded	Good	MCC/ CLUS		
16	Toyota Land Cruiser (Prado)	A56349	1pc	CLUS/PIU Office	N/A	Not Coded	Good	Project Coordinator/PIU		
17	FAW 210 HP	N/A	1pc	CLUS/PIU Office	N/A	MCC 24	Good	MCC/ CLUS		
18	FAW 210 HP	N/A	1pc	CLUS/PIU Office	N/A	MCC 22	Good	MCC/ CLUS		
19	FAW 210 HP	N/A	1pc	CLUS/PIU Office	N/A	MCC 23	Good	MCC/ CLUS		
20	Skip Dump Trucks	N/A	1pc	CLUS/PIU Office	N/A	MCC 6	Good	MCC/ CLUS		
21	Skip Dump Trucks	N/A	1pc	CLUS/PIU Office	N/A	MCC 3	Good	MCC/ CLUS		
22	Caterpillar Wheel Loader (LT938)	N/A	1pc	CLUS/ PCC Paynesville	N/A	Not Coded	Good	PCC/CLUS		
23	Mini Sino Tipper Truck (Homan)	N/A	1pc	CLUS/ PCC Paynesville	MF011613	Not Coded	Good	PCC/CLUS		
24	Wheel loader (Yellow Machine)	N/A	1pc	CLUS/ PCC Paynesville	N/A	Not Coded	Good	PCC/CLUS		
25	Liugong 835H	N/A	1pc	CLUS/ PCC Paynesville	PCC/W5/05	Not Coded	Good	PCC/CLUS		
26	Shacman Truck	N/A	1pc	CLUS/ PCC Paynesville	N/A	T7	Good	PCC/CLUS		
27	Shacman Truck	N/A	1pc	CLUS/ PCC Paynesville	N/A	T6	Good	PCC/CLUS		
28	Jincheng Cargo Three-wheeler Tricycle	N/A	2pcs	CLUS/ PCC Paynesville	N/A	T6 & T11	Good	PCC/CLUS		



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 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

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No.	ITEM DESCRIPTION	License Plate #	QUANTITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMMENT	
29	Jincheng Cargo Three-wheeler Tricycle	N/A	12pcs	CLUS/ PCC Paynesville	N/A	Not Coded	Good	PCC/CLUS		
30	Jincheng Cargo Three-wheeler Tricycle	N/A	5pcs	CLUS/ PCC Paynesville	N/A	T4, T12, T17, T16, T8	Good	PCC/CLUS		
31	Jincheng Cargo Three-wheeler Tricycle	N/A	2pcs	CLUS/ PCC Paynesville	N/A	T9, T5,	Good	PCC/CLUS		
32	Jincheng Cargo Three-wheeler Tricycle	N/A	1pc	CLUS/PIU Office	N/A	T13	Good	MCC/ CLUS		
33	Jincheng Cargo Three-wheeler Tricycle	N/A	2pcs	CLUS/PIU Office	N/A	T23	Good	MCC/ CLUS		
34	Furious 150 Motorcycle	N/A	1pc	CLUS/ PCC Paynesville	N/A	Not Coded	Good	PCC/CLUS		
35	Sino Truck (Homan) H5220	N/A	1pc	CLUS/ PCC Paynesville	N/A	T5	Mechanical fault	PCC/CLUS		
36	Howo Truck (Skip Truck)	N/A	1pc	CLUS/ PCC Paynesville	N/A	T4	Good	PCC/CLUS		
37	Howo Truck	N/A	1pc	CLUS/ PCC Paynesville	N/A	T2	Damaged	PCC/CLUS		
38	Jincheng Motorcycle	N/A	1pc	CLUS/ Whein Town Landfill	N/A	Not Coded	Damaged (Accident)	CLUS Data Clerk/ Whein Town		
39	Kama 5.5kw Diesel Generator	N/A	1pc	CLUS/ Whein Town Landfill	N/A	Not Coded	Damaged	CLUS/Wheिन Town		
40	Vackson (Water Pump)	N/A	1pc	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Wheिन Town		
Office Equipments										



Management Letter On the Audit of the
 Cheesmanburg Landfill Urban Sanitation Project (CLUS) Monrovia City Corporation (MCC)
 For the Period July 1, 2021 to December 31, 2022

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No.	ITEM DESCRIPTION	License Plate #	QUANTITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMMENT
41	Lenovo Thinkbook intel core i7	N/A	1pc	CLUS/ PCC Paynesville	N/A	Not Coded	Good	PCC/CLUS	
42	Thinkpad Lenovo Core i5	N/A	1pc	CLUS/ IT Office	N/A	N/A	Good	IT Weighbridge Officer/ Success K. Harris	
43	Canon Image Runner 2525	N/A	1pc	CLUS/ IT Office	N/A	N/A	Good	MCC/ CLUS	
44	Projector (Epson) White	N/A	1pc	PIU Office	N/A	N/A	Good	MCC/ CLUS (General use)	
45	IT Server (HP Monitor, Dell Server & Server Rack)	N/A	1pc	PIU Office	N/A	N/A	Good	IT Office	
46	PA System	N/A	1pc	PIU Office	N/A	N/A	Good	IT Office	
47	TCL Television	N/A	1pc	PIU Office/ IT Office	N/A	N/A	Good	IT Office	
48	Canon Image Runner 2520	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	IT Office	
49	Thinkpad Lenovo Core i7	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	System Data Analyst	
50	Thinkpad Lenovo Core i7	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	System Data Analyst/ Marthaline S. Meryeah	
51	Lenovo Core i3	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	IT Officer/ MCC/ CLUS	
52	Thinkpad Lenovo Core i7	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	IT Office/ Emmanuel Dakloma	
53	Canon PRIXMA (G3411) Printer	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	IT Office	



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 For the Period July 1, 2021 to December 31, 2022

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No.	ITEM DESCRIPTION	License Plate #	QUANTITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMMENT
54	Midea Small Icebox (Mini)	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	IT Office	
55	HP Deskjet 2130	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Damaged	IT Office	
56	HP Color Laser Pro MFP-M27n	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	IT Office	
57	HP Scanner JetPro 2500 F-1	N/A	1pc	CLUS/ IT Office	N/A	Not Coded	Good	IT Office	
58	Desktop Computer (Dell)	N/A	1pc	CLUS/ IT Office	N/A	MCC/PIU/CLUS/ DTC01	Good	IT Office	
59	Thinkpad Lenovo Core i7	N/A	1pc	CLUS/ IT Office	N/A	MCC/PIU/CLUS/ LPC-019	Good	IT Office/Frank Wiah(Fiamah Station Manager)	
60	HP Deskjet 2320	N/A	1pc	Service Program Office	N/A	Not Coded	Good	Director of Service Program/CLUS	
61	Thinkpad Lenovo Core i7	N/A	1pc	Admin Asst Off./PIU	N/A	Not Coded	Good	Administrative Asst/Patricia G. Sugbe-Quayon/ Project Coordinator Office	
62	Thinkpad Lenovo Core i7	N/A	1pc	Office of the Project Coordinator	N/A	MCC/PIU/CLUS/ 1011-10	Damaged	Project Coordinator/PIU/CLUS	
63	Hewlett-Packett i7 Core Laptop	N/A	1pc	Office of the Project Coordinator	N/A	MCC/PIU/CLUS/ PT-011	Good	Project Coordinator/PIU/CLUS	



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 For the Period July 1, 2021 to December 31, 2022

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No.	ITEM DESCRIPTION	License Plate #	QUANTITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMMENT
64	Thinkpad Lenovo Core i7	N/A	1pc	Office of the Project Coordinator	N/A	MCC/CCLUS/PT-04	Good	Project Coordinator/PIU/CLUS	
65	Lenovo Thinkpad Core i3	N/A	1pc	Office of the Project Coordinator	N/A		Brand new	Project Coordinator/PIU/CLUS	
66	Thinkpad Lenovo Core i7	N/A	1pc	Procurement Unit	N/A	Not Coded	Good	Procurement Director/PIU/CLUS	
67	Thinkpad Lenovo Core i7	N/A	1pc	Procurement Unit	N/A	Not Coded	Good	Procurement Officer/PIU/CLUS	
68	Canon Color Printer (G2411)		1pc	Procurement Unit	N/A	Not Coded	Good	Procurement Director/PIU/CLUS	
69	Lenovo T5 Core Iris		1pc	Procurement Unit	N/A	Not Coded	Good	Asst. Procurement Officer	
70	Canon Image Class		1pc	Procurement Unit	N/A		Good	Asst. Procurement Officer	
71	Paper Shredder (Deli)		1pc	Procurement Unit	N/A		Good	Procurement Unit	
72	Thinkpad Lenovo Core i5 Iris	N/A	1pc	Procurement Unit	N/A	Not Coded	Good	Procurement Unit	
73	Office Chair	N/A	1pc	Procurement Unit	N/A	MCC/CCLUS/OC/010	Good	Procurement Unit	
74	Sharp Microwave	N/A	1pc	Procurement Unit	N/A	Not Coded	Good	Procurement Unit	
75	Image Runner 2520 Canon	N/A	1pc	Office of Social Safeguard	N/A	Not Coded	Good	Office of Safeguard Specialist/CLUS/PIU	
76	Lenovo Thinkpad Lenovo i3		1pc	Office of Social Safeguard	N/A	Not Coded	Good	J Foley Pusah/Social Safeguard Specialist/CLUS/PIU	



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 For the Period July 1, 2021 to December 31, 2022

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No.	ITEM DESCRIPTION	License Plate #	QUAN TITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMM ENT
77	Lenovo Thinkpad Core i3	N/A	1pc	Office of Social Safeguard	N/A	Not Coded	Good	Safeguard Officer/ GBRBA Office Asst/ CLUS/PIU	
78	HP Laptop Core i3	N/A	1pc	Office of Social Safeguard	N/A	Not Coded	Good	Safeguard Officer/ GBRBA Office Asst/ CLUS/PIU	
79	Canon G3411 Printer	N/A	1pc	Office of Social Safeguard	N/A	Not Coded	Good	Social Safeguard Unit/CLUS/PIU	
80	Dell Desktop	N/A	1pc	CLUS/ PCC Paynesville	03M26M-FCC00-061-EV18-A01	Not Coded	Good	PCC/CLUS	
81	Canon IXUS 185	N/A	2pcs	CLUS/ PCC Paynesville	N/A	Not Coded	Good	PCC/CLUS	
82	Water Dispenser	N/A	1pc	CLUS/ PCC Paynesville	N/A	Not Coded	Good	PCC/CLUS	
83	Lenovo Thinkbook i3	N/A	1pc	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Site Engineer/ Wesley Mamulu	
84	HP Laser Jet Pro MFP M127fn	N/A	1pc	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Site Engineer/ Wesley Mamulu	
85	Dell Desktop Computers	N/A	2pcs	CLUS/ Whein Town Landfill	N/A	Not Coded	Damaged	CLUS/Whein Town	
86	Lenovo Destop Monitor	N/A	1pc	CLUS/ Whein Town Landfill	N/A	Not Coded	Damaged	CLUS/Whein Town	
87	Solar Plates	N/A	8pcs	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Whein Town	
88	Solar Batteries	N/A	8pcs	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Whein Town	



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 For the Period July 1, 2021 to December 31, 2022

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No.	ITEM DESCRIPTION	License Plate #	QUANTITY	LOCATION	SERIAL NUMBER/VIN #	ASSET CODE	CONDITION	ASSIGNEE	COMMENT
89	Manual Weigh Path(Spare parts)	N/A	4pcs	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Whein Town	
90	Water Dispenser	N/A	1pc	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Whein Town	
91	Spare cells	N/A	2 ctn	CLUS/ Whein Town Landfill	N/A	Not Coded	Good	CLUS/Whein Town	

