



Promoting Accountability of Public Resources

AUDITOR GENERAL'S REPORT



**On the Financial Statement
Audit of the National Public
Health Institute of Liberia
(NPHIL)**

**For the Year Ended June 30,
2018**

September 2020

**Yusador S. Gaye, CPA, CGMA
Auditor General, R.L.**

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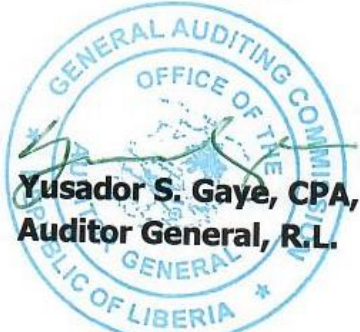
The Honourable Speaker of the House of Representatives and the President Pro- Tempore of the House of Senate.

We have undertaken the audit of the National Public Health Institute of Liberia for the financial year ended June 30, 2018. The audit was conducted under the Auditor General's statutory mandate, as provided for under section 2.1.3 of the GAC Act of 2014.

Findings conveyed in this report have been formally communicated to the Management of the National Public Health Institute of Liberia. Where responses have been provided by the Management on the audit findings, these have been evaluated and incorporated in this report. We encourage you to pay particular attention to the following:

- There was a difference of (US\$492,664.80) between the closing cash balance reported in the Financial Statements and the general Ledger (cash book) for the fiscal period ended June 30, 2018.
- Payments in the total amounts of US\$64,958.00 and L\$8,436,532.50 from Government of Liberia (GOL) fund were not adequately supported by the necessary documents.
- Payments in the total amount of US\$370,930.25 from donor fund were not adequately supported by the necessary documents.

Given the significance of the matters raised in this report, we urge the Hon. Speaker and the members of the House of Representatives and Hon. Pro-Tempore and members of the Liberian Senate to consider the implementation of the recommendations conveyed herein with urgency.


Yusador S. Gaye, CPA, CGMA
Auditor General, R.L.

Monrovia, Liberia
September 2020

STATEMENT OF RESPONSIBILITIES


The Financial Statements as set out on pages 1-16 have been prepared in accordance with the provisions of the Public Financial Management Act of 2009 and in compliance with the Cash Basis International Public Sector Accounting Standards (Cash Basis IPSAS), adopted by the Government of Liberia.

In accordance with the provisions of the Public Financial Management (PFM) Act of 2009, I am responsible for the control of and accounting for public funds received, held, and expended for and on behalf of the National Public Health Institute of Liberia (NPHIL).

Under the provisions of the same Act, I am required to prepare unaudited Final Account of the National Public Health Institute of Liberia to be submitted to the Minister of Finance and Development Planning, two months after the end of the financial year to which it relates. However, I have delegated the preparation of the unaudited Final Account to the Comptroller for my transmittal to the Minister, as provided in the attendant Regulations of the Public Financial Management Act of 2009. Accordingly, I am pleased to submit the required Annual Public Account of the National Public Health Institute of Liberia in compliance with the PFM Act and its attendant Regulations. I have provided, and will continue to provide, all the information and explanations as may be required in connection with the financial statements presented therein.

In preparing these Financial Statements, the most appropriate accounting policies have been consistently applied and supported by reasonable and prudent judgment and estimates. To the best of my knowledge and belief, these Financial Statements agree with the books of accounts, which have been properly kept.

I accept responsibility for the integrity of these financial statements, the financial information they contain and their compliance with the provisions of the Public Financial Management (PFM) Act of 2009.



.....
Director General
National Public Health Institute of Liberia

June 30, 2018
.....
Date

REPORT OF THE COMPTROLLER

1 Introduction

This Report provides commentary and analysis of the cash receipts and payments (as well as financial performance) of the *National Public Health Institute of Liberia* for the financial year ended 30th June 2018 and of its financial position as at that date.

2 The FY2017/18 Approved Budget

At the onset of the fiscal period FY2017/18, the National Legislature appropriated a total of US\$3,664,833.69 United States Dollars. On December 29, 2017 the United Nation Children Fund (UNICEF) extended a grant in the amount of US\$89,950.00. Also, in the same period operations, the World Health Organization (WHO) provided to the NPHIL grants in the total amount of US\$1,059,451.09. These amounts are to assist in financing the operations of the NPHIL. In addition, during the period under review, no supplemental budget from GoL was appropriated; henceforth we are pleased to report on the amount indicated above.

SUMMARY:

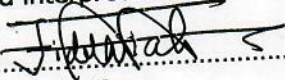
3 Authorised Allocations/ Appropriation.....	US\$3,664,833.69
4 Other Receipts (Donor).....	US\$1,192,811.19
5 Total Receipts	US\$4,857,645.19
6 Expenditures	
a. Employee Compensation and Staff Incentive.....	US\$3,293,107.32
b. Goods and Services	US\$1,961,070.89
c. Consumption on Fixed Capital.....	US\$427,721.63
7 Cash Beginning Balance	US\$1,590,911.11
8 Cash Ending Balance	US\$766,656.46

9 Commitments

For the fiscal year ended NPHIL's operations, the entity has had no commitment with entity or individual; while the institution was performing its statutory mandate as required by law, it has remain committed to serving the Liberian people.

10 Conclusion

The Financial Statements for the financial year ended 30th June 2018 should be read in conjunction with the underlying notes and supplementary disclosures for better understanding and interpretation.

.....

Comptroller

 June 30, 2018

Date

AUDITOR GENERAL'S REPORT

September 30, 2020

National Public Health Institute of Liberia
Back Road, Congo Town
Monrovia Liberia

Dear Sir:

RE: REPORT ON THE FINANCIAL STATEMENT AUDIT OF THE NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA (NPHIL).

Adverse Opinion

In our opinion, because of the significance of the matters discussed in the Basis for Adverse Opinion section of our report, the financial statements do not give a true and fair in all material respects, of the financial position of the National Public Health Institute of Liberia (NPHIL) as at 30 June, 2018 and of its statement of Receipts and Payments and Statement of Comparison of Budget and Actual Amount for the year then ended in accordance with the requirements of the International Public Sector Accounting Standards (IPSAS) Cash Basis of Accounting and comply with the Public Finance Management Act of 2009.

Basis for Adverse Opinion

There was a difference of (US\$492,664.80) between the closing cash balance reported in the financial statements and the general Ledger (cash book) for the fiscal period ended June 30, 2018.

Payments in the total amounts of US\$64,958.00 and L\$8,436,532.50 from Government of Liberia (GOL) fund were not adequately supported by the necessary documents.

Payments in the total amount of US\$370,930.25 from donor fund were not adequately supported by the necessary documents.

We conducted our audit in accordance with International Standard of Supreme Audit Institutions (ISSAIs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the National Public Health Institute of Liberia in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse opinion.

Responsibilities of the NPHIL Management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with International Public Sector Accounting Standards (IPSAS), financial reporting under the Cash Basis of Accounting, and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the commission's ability to continue as a going concern, disclosing, as applicable, matters related to the going concern and using the going concern basis of accounting unless management either intends to liquidate the commission or to cease operations, or has no realistic alternative but to do so.


Auditor's Responsibilities for the Audit of the Financial Statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the International Standard of Supreme Audit Institutions (ISSAIs) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Legal and Regulatory Requirements

We are required by Section 2.1.3 of the GAC Act of 2014 and in accordance with the Public Financial Management Act and Regulations of 2009 to audit the accompanying Commission's Financial Statements, which comprises the Statement of Receipts and Payments, Statement of Comparison of Budget and Actual Amount and a summary of significant accounting policies and explanatory notes for the period ended June 30, 2018.





Yusador S. Gaye, CPA, CGMA
Auditor General, R.L.

Monrovia, Liberia

NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA
STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE FISCAL PERIOD ENDED JUNE 30, 2018

ACCOUNT TITLE/DESCRIPTION	NOTES	June 30 2018			June 30 2017		
		RECEIPT/PAYMENT CONTROLLED BY ENTITY	PAYMENT BY OTHER GOV'T ENTITY	PAYMENT BY INTERNAL PARTY	RECEIPT/PAYMENT CONTROLLED BY ENTITY	PAYMENT BY OTHER GOV'T ENTITY	PAYMENT BY INTERNAL PARTY
RECEIPTS		US\$	US\$	US\$	US\$	US\$	US\$
Authorized Allocation/Appropriation	4	-	3,664,833.69		-	1,648,664.12	-
Grants	5	-	-	1,192,811.50	-	-	602,857.90
Other Receipts		-	-	-	-	-	-
Total Receipts		-	3,664,833.69	1,192,811.50	-	1,648,664.12	602,857.90
PAYMENTS							
Employees Compensation and Staff Incentive	6	-	2,661,676.08	631,431.24	-	156,745.83	328,207.50
Goods & Services	7	-	1,298,140.22	662,930.17	-	76,527.13	70,135.55
Consumption on Fixed Capital	8	-	368,252.80	59,468.83	-	28,976.90	-
Total Payments		-	4,328,069.10	1,353,830.24	-	262,249.86	398,361.05
Increase/Decrease in Cash		-	(663,235.41)	(161,018.74)	-	1,386,414.26	204,496.85
Cash at the Beginning of the Year		-	1,386,414.26	204,496.85	-	-	-
Cash at the End of the Year	9	-	723,178.85	43,478.11	-	1,386,414.26	204,496.85


Director General
Head of Agency
 June 30, 2018
 Date

Comptroller

 Date June 30, 2018

NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS
FOR THE FISCAL PERIOD ENDED JUNE 30, 2018

ACCOUNT TITLE/DESCRIPTION (NOTE-10)	Original Budget (A)	Final Budget (B)	Actual Amounts (C)	Variance (D)=(B-C)	Percentage Variance (E)=(D/B)
Cash Inflows	US\$	US\$	US\$	US\$	%
Authorized Allocation/Appropriation	3,664,833.69	3,664,833.69	3,664,833.69	-	-
Grants	1,192,811.50	1,192,811.50	1,192,811.50	-	-
Other Receipts	-	-	-	-	-
Total Receipts	4,857,645.19	4,857,645.19	4,857,645.19	-	-
Cash Outflows					
Employees Compensation and Staff Incentive	3,293,107.32	3,293,107.32	3,293,107.32	-	-
Goods & Services	1,961,070.89	1,961,070.89	1,961,070.89	-	-
Consumption on Fixed Capital	427,721.63	427,721.63	427,721.63	-	-
Total Payments	5,681,899.84	5,681,899.84	5,681,899.84	-	-
Net Cash Flows	(824,254.65)	(824,254.65)	(824,254.65)		
Beginning Cash Balances July 1, 2016 & 2017	1,590,911.11	1,590,911.11	1,590,911.11		
Ending Cash Balance June 30, 2018	766,656.46	766,656.46	766,656.46		

NOTES OF EXPLANATIONS AND ELABORATION RELATING TO THE FINANCIAL STATEMENTS

The numbered notes that follow relate directly to the content of the Financial Statements above and are numbered accordingly.

1. General Information – Reporting Entity

The Financial Statements are for NPHIL, a public sector entity of the Government of Liberia. The financial statements encompass the reporting entity as specified in the relevant legislation (*Public Finance Act 2009*). The NPHIL is mandated to be the principle authority in Liberia to coordinate, develop, and maintain surveillance system to collect, analyse, and interpret health data to guide health interventions, use surveillance data to advise the Ministry of Health on setting health policies, priorities, and planning and also coordinate reference laboratory and public health laboratory referral services.

The Financial Statements presented above reflect the Cash Receipts and Payments of the NPHIL for the financial Period ended 30th June 2018 on the basis of moneys received by, held in or paid out by the NPHIL during the period under review. The Entity controls its own bank accounts. Appropriations and other cash receipts are deposited into its bank accounts, from which cash expenditures are administered upon presentation of appropriate documentation and authorisation.

Information to be provided on Donor Funded Projects included in the Financial Statements.

The principal address of the reporting entity is National Public Health Institute of Liberia, Boulevard Junction, and Paynesville, Liberia.

2. Accounting Policies

These are the specific principles, bases, conventions, rules and practices adopted by the Government of the Republic of Liberia in preparing and presenting the financial statements. The principal accounting policies adopted in the preparation of the Financial Statements therein are set out below.

(a) Basis of preparation

These Financial Statements have been prepared in accordance with the requirements of the Public Financial Management Act, 2009 and comply with the Cash Basis International Public Sector Accounting Standard (Cash Basis IPSAS): Financial Reporting under the Cash Basis of Accounting. The measurement basis applied is the historical cost basis, except where otherwise stated in the accounting policies below. The accounting policies adopted have been consistently used throughout.

The Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements

(b) Reporting currency and translation of foreign currencies

(i) Functional and presentation (or reporting) currency

The Republic of Liberia operates a dual currency regime comprising the Liberian Dollar (LD) and the United States of America Dollar (US\$) both of which are legal tenders. The attendant Financial Regulations to the PFM Act of 2009 states that:

“the monetary unit of Liberia for all government agency accounting and financial reporting shall be the Liberian Dollar. The United States Dollars may also be used for financial reporting purposes, but the Liberian Dollar is the base currency.”

Hence, for the purpose of the Financial Statements being submitted, the United States Dollar is used as the reporting currency, which is permitted under the attendant Financial Regulations to the PFM Act of 2009 and adopted by the Government of Liberia as its reporting currency.

(ii) Translation of transactions in foreign currency

Foreign currency transactions and transactions in Liberian Dollar and other foreign currencies are translated into United States Dollar using the exchange rates prevailing at the dates of the transactions. Closing monetary balances are translated into the reporting currency using the closing rates. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of financial performance.

The period-end (30th June 2018) exchange rate for the Liberian Dollar was 106.20 LD per 1 US\$.

(c) Reporting Period

The reporting period for these financial statements is the financial year of the Government, which runs from July 1, 2017 to June 30, 2018, however, NPHIL only started operating from the last quarter of the fiscal year 2016/2017

(d) Receipts

Receipts represent cash received by NPHIL during the financial year, comprising Authorised allocations/appropriations, Grants and other receipts. Receipts are recognized as follows:

(i) Authorized Allocations/Appropriations

Authorized Allocations are recognized when they are received and under the control of the National Public Health Institute of Liberia

The Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements

(ii) Grants

Grants are recognized when received. Similarly, grants/transfers to other entities of Government are recognized when disbursement is made.

(iii) Other Receipts

Other Receipts are fees/charges collected and proceed from sales of designated services by the NPHIL. Sales of services are recognized in the period in which the payment for the service is received and not necessarily when the service is rendered. Other Receipts, whether directly collected by the NPHIL or collected by another entity on its behalf is recognized when received and under its control.

(e) Expenses

In general, all expenses are recognised in the statement of Cash Receipts and Payments when paid for.

(f) Property, Plant and Equipment (physical assets or fixed assets)

Property, plant and equipment principally comprises land, buildings, plant, vehicles, equipment, and any other capital assets controlled by the NPHIL.

Under the Government's cash basis of accounting, purchases of property, plant and equipment are expensed fully in the year of purchase. However, a memorandum record is maintained in the Fixed Assets Register at historical cost for all non-current assets of the NPHIL. Unrealized gains or losses arising from changes in the values of property, plant and equipment are not recognized in the financial statements. Proceeds from disposal of property, plant and equipment are recognized as other receipt in the period in which it is received.

(g) Inventories

Consumable supplies are expensed in the period in which they are paid for.

(h) Employee benefits

Employee benefits include salaries, wages, allowances, pensions and other related-employment costs. Employee benefits are recognized when they are paid. No provision is made for accrued leave or reimbursable duty allowances.

3. Authorization Date

The financial statements were authorized for issue on 30th June 2017 by Hon. Tolbert G. Nyenswah, Director General/Head of NPHIL.

The Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements

RECEIPT	June 30, 2018	June 30, 2017
	US\$	US\$
4. Authorized Allocation/Appropriation		
Subsidy from GoL	3,664,833.69	1,648,664.12
Other receipt	-	-
Total Authorized Allocation/Appropriation	3,664,833.69	1,648,664.12
5. Grant		
Approved funding received from WHO	1,059,451.09	502,862.90
Approved funding received from UNICEF	90,430.00	99,995.00
Approved funding received/Special Projects	42,930.41	
Total Grant	1,192,811.50	602,857.90
TOTAL RECEIPT	4,857,645.19	2,251,522.02

The Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements

PAYMENT	June 30, 2018	June 30, 2017	
6. Employee Compensation and Staff Incentive	US\$	US\$	
Government of Liberia			
General Allowance	2,546,939.63	156,745.83	
Special Allowance	114,736.45	-	
Total GoL	2,661,676.08	156,745.83	United
Nation Children Education Fund			
Water Quality/CLTS Coordinators	20,800.00	-	
Water Quality/CLTS Supervisors	16,000.00	-	
Water Quality/CLTS Technicians	43,200.00	-	
CLTS Monitors	-	-	
Total UNICEF	80,000.00	-	
World Health Organization			
ETU Staff	111,319.50	26,338.50	
District Surveillance Officers	2,400.00	8,100.00	
Zone Surveillance Officers	-	-	
Ambulance Nurses	8,613.00	54,027.00	
Ambulance Drivers	3,360.00	30,240.00	
Dead Body Management Staff	54,815.96	35,100.00	
Laboratory Staff	18,603.96	-	
Emergency Medical Services	34,123.96	51,957.00	
Key Technical Staff	4,620.00	41,580.00	
Core Team	313,574.86	80,865.00	
Total WHO	551,431.24	328,207.50	
Total Grant	631,431.24	328,207.50	
Total Employee Compensation & Staff Incentive	3,293,107.32	484,953.33	

The Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements

7. Goods and Services	June 30, 2018	June 30, 2017
Government of Liberia	US\$	US\$
Travel	15,171.70	28,130.00
Telecommunications, Internet, Postage and Courier	4,201.09	5,195.00
Fuel and Lubricants-Vehicles	81,859.39	13,711.79
Fuel and Lubricants-Generator	32,534.01	7,291.92
Repairs and Maintenance-Vehicles	12,228.25	3,463.00
Stationery	31,208.67	12,935.42
Laboratory Consumables	44,023.04	-
Drugs and Medical Consumables	-	-
Printing, Binding and Publications	23,130.43	-
Consultancy Services	1,500.00	1,800.00
Vaccines and Vaccination Supplies	454,299.24	-
Operational Expenses	170,804.85	-
Guard and Security Services	-	4,000.00
Transfer to County Prevention	427,179.55	-
Total GoL	1,298,140.22	76,527.13
 United Nation Children Education Fund		
Domestic Travel-DSAs for Supervisors	4,480.00	-
Domestic Travel-DSAs for Drivers	2,850.00	-
Fuel-Operations	2,570.25	-
Scratch cards Staff	2,015.00	-
Domestic Travel-DSAs for Nat'l Level Monitors	6,400.00	-
Domestic Travel-DSAs for Nat'l Level Monitors	18,000.00	-
Fuel for National Lever Monitors	1,000.00	-
Catering Participants for Triggering	1,320.00	-
Catering Participants for Validation	1,200.00	-
Domestic Travel-DSAs District Level CLTS Participants	1,500.00	-
Domestic Travel-DSAs CLTS Facilitators	1,200.00	-
Communication Support for Mobile Phones	500.00	-
Scratch Cards for Internet Services	737.50	-
Stationery	1,227.00	-
Transportation for Participants	250.00	-
Monitoring of Trigger Communities	1,791.20	-
Sanitation Kits for ODF Community	164.00	-
ODF Celebration	525.00	-
ODF Billboard (Printing & Installation)	280.00	-
T-Shirts for Natural Leaders	84.00	-
Total UNICEF	51,693.45	-

The Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements

	June 30, 2018	June 30, 2017
	US\$	US\$
World Health Organization		
Fuel-Operations	119,974.85	9,641.00
Tephinet Support	38,353.00	-
Scratch Cards-Staff	47,767.00	4,982.00
Annual Review and Planning Meeting	35,876.75	-
Cochrane Workshop	3,907.75	-
Operational Support for CSOs	14,700.00	-
Operational Support for DSOs	55,800.00	-
Operational Support for ZSOs	13,600.00	-
Bank Service Charge	10,354.27	7,821.05
Domestic Travel-Daily Subsistence Allowance	135,904.20	28,855.00
Catering-Orientation	-	300.00
Transportation-Fuel	14,640.05	8,410.50
Transportation-Vehicle Rental	8,440.00	9,600.00
Supervisory Scratch Cards	2,818.50	-
Supervisory Tools	-	544.00
Domestic Travel-DSAs Transportation Reimbursement	8,795.00	-
Catering Center ToT	4,860.00	-
Catering-County & Health Facility	9,375.00	-
Hall Rental	1,000.00	-
Stationery	1,483.15	-
Communication-Scratch Cards	498.20	-
Call Center Support	12,000.00	-
Guard and Security Services	-	-
Total WHO	611,206.72	70,153.55
Special Projects		
Bank Charge	30.00	-
Total Grant	662,930.17	70,153.55
Total Goods and Services	1,961,070.39	146,680.68

The Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements

	June 30, 2018	June 30, 2017
	US\$	US\$
8. Consumption on Fixed Capital		
Government of Liberia		
Transport Equipment/Vehicles	139,930.00	-
Machinery and Other Equipment	68,076.72	11,226.36
Furniture and Fixture	6,449.17	3,839.00
Non Residential Building	153,796.91	13,911.54
Total GoL	368,252.80	28,976.90
United Nation Children Fund		
Construction of Water Quality Lab	59,468.83	-
Total Grant	59,468.83	-
Total Consumption on Fixed Capital	427,721.63	28,976.90



Note 9. Cash at the end of the year

The cash balance at the end of the year was US\$766,656.46, all of which represent Cash in Bank.

Note 10. Variance Analysis

The 0% variance was a result of what was budgeted and received by NPHIL for its operations.

The 0.0004% variance was a result of bank transfer from UNICEF to the account of the National Public Health Institute of Liberia.

 ----- Head of Agency June 30, 2018 ----- Date	 ----- Comptroller June 30, 2018 ----- Date	The
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Accounting Policies and Notes set out on pages 9 to 16 form an integral part of the financial statements