



Promoting Accountability of Public Resources

## AUDITOR GENERAL'S REPORT

On the Compliance Audit of the University  
of Liberia (UL)

*For the Period January 1, 2022 to  
December 31, 2023*



December 2025

**P. Garswa Jackson FCCA, CFIP, CFC  
Auditor General, R.L.**

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**Republic of Liberia**



**TRANSMITTAL LETTER**

**THE HONORABLE SPEAKER OF THE HOUSE OF REPRESENTATIVES AND THE  
HONOURABLE PRESIDENT PRO- TEMPORE OF THE LIBERIAN SENATE**

We have undertaken a Compliance Audit of the University of Liberia (UL) Operation for the Periods January 1, 2022 through December 31, 2023. The audit was conducted in line with Section 2.1.3 of the General Auditing Commission (GAC) Act of 2014.

Finding conveyed in this report were formally communicated to the authorities of the UL for their responses. The reportable issues were submitted through a Management Letter. Where responses were provided, they were evaluated and were incorporated in this report.

Given the significance of the matters raised in this report, we urge the Honourable Speaker and Members of the House of Representatives and the Honourable Pro- Tempore and Members of the Liberia Senate to consider the implementation of the recommendations conveyed in this report with urgency.

**P. Garswa Jackson Sr. FCCA, CFIP, CFC  
Auditor General, R. L.**

**Monrovia, Liberia**  
March 2026

**Acronyms/Abbreviations/Symbols**

<b>Acronyms/Abbreviations/Symbol</b>	<b>Meaning</b>
A/C#	Account Number
AG	Auditor General
ACCA	Fellow Chartered Certified Accountant
CFIP	Certified Forensic Investigation Professional
CFC	Certified Financial Consultant
FY	Fiscal Year
CFE	Certified Fraud Examiner
GAC	General Auditing Commission
CPA	Certified Public Account
GOL	Government of Liberia
ISSAIs	International Standards of Supreme Audit Institutions
FS	Financial Statement
PFM Act	Public Finance Management Act
UL	University of Liberia
US\$	United States Dollar

March 12, 2026

Dr. Layli Maparyan  
President  
University of Liberia  
Capitol Hill  
Monrovia, Liberia

## **Compliance Audit on the University of Liberia (UL) Operations and Financial transactions for the periods January 1, 2022 to December 31, 2023**

### **Adverse Conclusion**

We have audited the University of Liberia operations and financial transactions for the period January 1, 2022 to December 31, 2023 consistent with the Auditor General's mandate as provided for in Section 2.1.3 of the General Auditing Commission (GAC) Act of 2014 as well as in accordance with the Public Financial Management (PFM) Act and Regulations of 2009 as Amended and Restated (2019).

Based on the audit work performed, because of the significance of the non-compliance matters noted in the Basis for Conclusion paragraphs below, the subject matter is not in all material respect, in compliance with the Revenue Code of Liberia Act (2000) as Amended and Restated in 2011, Public Financial Management Act 2009 and its Regulation, as Amended and Restated (2019), the Public Procurement and Concession Act of 2005, Amended and Restated 2010 and its Regulations, Civil Service Standing Order, Decent Work Act of 2015, Committee of Sponsoring Organizations of the Treadway Commission (COSO), and UL Policies and procedures.

### **Basis for Adverse Conclusion**

During our compliance audit of University of Liberia, for the periods January 1, 2022 to December 31, 2023, we identified several significant non-compliance issues that have led to our adverse conclusion:

#### **Third Party Payments Made to Employees**

Management made several third-party payments amounting to USD56,034.00 and LRD3,280,000.00 as well as USD 23,580.00 and LRD 93,522.00 in fiscal years 2022 and 2023 respectively to employees of the entity rather than to service providers or their legally authorized representatives.

#### **Irregularities Associated with Account Receivable Management**

Management recorded account receivables amounting to USD 3,225,567.54 and LRD 122,329,338.84 without evidence of an approved policy for managing accounts receivable and periodic write-offs for significantly overdue balances.

#### **Employees not Verified During Head Count**

One hundred sixty-four (164) employees representing 7% of the total number of employees (2,244) were not available for physical verification during our physical verification (head count) exercise of employees. Management provided no information to ascertain whether those employees were on annual, sick or study leaves to justify their absence from official duties.

### **Non- Timely Retirement of Personnel**

A total number of two hundred eighty-nine (289) employees of the University of Liberia had reached the retirement age of 60 and above or had provided 25 years of continuous service and above but were still maintained on the payroll which is a violation of Section 22.2, Paragraph 63 of the Decent Work Act of 2015, paragraph.

### **Non-Disclosure of Internally Generated Revenue**

Management did not disclose in the annual internal budget and subsequent expenditure reports detailed information on donor funding, and other internally generated revenues from the various Colleges, and professional schools of the University: the College of Health Sciences, the Law School, Department of Institutional Development, Kofi Annan Institute, Sinje College, and the College Science and Technology, for the period under audit. These deficiencies increase the risk of fraud and errors, compromising the reliability of financial reporting.

### **Unapproved Strategic and Operational Plan**

University of Liberia strategic and operational plans were not approved and also were not aligned with approved budgetary expenditures. Approved budgetary expenditures included activities and projects that were not cataloged in the unapproved strategic and operational plans.

### **Submission of Quarterly and Annual Financial Statements**

No evidence that Management prepared and submitted quarterly and annual IPSAS Cash Basis Financial Statements as adopted by the Government of Liberia.

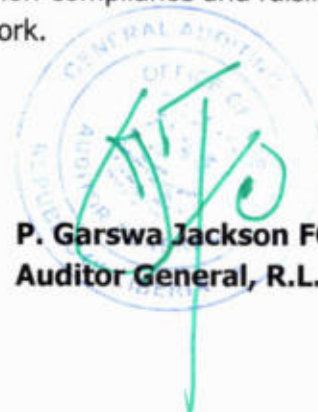
### **Quarterly Budget Performance Reports**

Management operated the entity without evidence of Quarterly Budget Performance Reports as required by Regulation D.16.1 of the PFM Act of 2009 as Amended and Restated (2029)

### **No Training and Development Plan**

There is no evidence that Management maintained a documented training and development plan for faculty and staff of the University of Liberia.

The above-mentioned issues above have a pervasive impact on the University's compliance with the relevant laws, regulations, or standards, causing material non-compliance and raising concerns about the entity's adherence to the required compliance framework.



**P. Garswa Jackson FCCA, CFIP, CFC  
Auditor General, R.L.**

**Monrovia, Liberia**

March 2026

## BACKGROUND

### Background of the University of Liberia Compliance Audit

On October 17, 2024, the Auditor General of the Republic of Liberia commissioned a compliance audit on the validation of the University of Liberia (UL) operations with special emphasis on (a) Budget Management; (b) Financial Management and Reporting (c) Personnel Management; (d) Cash Management (e) Procurement Management (f) Fixed Assets Management (g) Inventory Management (h) Revenue/Income Management (i) Receivable Management (j) Payable Management (k) Assurance Management and (l) Governance of the entity.

The audit, which cover the period January 1, 2022 to December 31, 2023, was requested by the Management of the University of Liberia. The audit was commissioned in keeping with Section 2.1.3 of the GAC Act of 2014.

The University of Liberia (UL) was established on 1951 by an Act of Legislature, repealing the former Act establishing the Liberia College in 1862.

The University of Liberia has the mandate to maintain in the Republic of Liberia an institution of higher learning where any qualified person shall obtain instructions in any field of learning. To provide the conditions for instruction in all parts of collegiate, professional and adult and improvement of the University. To maintain a center of learning where members of all races, ethnic groups, classes and creeds can enjoy an equal opportunity to study, learn and achieve, for the sake of knowledge itself, to the end that knowledge, skill, and the deep and abiding spirituality which inspire humans may be derived, acquired and transmitted to all and that the myths and insecurity that destroy humans and their relationship with one another, may be removed.

The President of Liberia shall be the Visitor of the University of Liberia and Chair Ex-Officio of the Board of Trustees. The University of Liberia shall be under the governance of Board of Trustees of the University of Liberia, shall have perpetual succession of members to be chosen and appointed by the President of the Republic of Liberia/Visitor of the University of Liberia as hereinafter provided. The President of the University of Liberia shall be chief Executive Officer of the University of Liberia who shall be appointed and dismissed for a proven cause consistence with due process by the Board of Trustees University of Liberia

Below is the list of individuals who managed the administrative and financial matters of UL for the period under audit.

### Key Personnel

No.	Name	Position	Tenure
1	Julius S. J Nelson	President	2019 - 2024
2	Benetta J. Tarr	VP Administration	March 2020 – Sept. 2025
3	Dr. Moses M. Zinnah	VP Academic Affairs	Jan. 2020 – August 2023
4	Isaac H. Garnett	VP Fiscal & Finance Affairs	Nov. 2021 - 2025
5	Togar M. Gibson	Comptroller	April 2022 - 2026
6	Fatu R. Tipoteh	Procurement Director	Oct. 2020 - 2026

No.	Name	Position	Tenure
7	Sehlmah R. Jallah	Chief Internal Auditor	March 2015 - 2025
8	Aquaive I Copper	Chief accountant	April 2022 - 2026
9	Sylvester Nyentan	Budget Director	May 2022 - 2026

### Audit Objectives

The objectives of the audit:

- To provide the intended user (s) with information on whether the audited public entity follow legislative decisions, laws, legislative acts, policy, established codes and agree upon terms.
- To gather sufficient and appropriate audit evidence whether the University of Liberia (UL) operations with special emphasis on (a) Budget Management; (b) Financial Management and Reporting (c) Personnel Management; (d) Cash Management (e) Procurement Management (f) Fixed Assets Management (g) Inventory Management (h) Revenue/Income Management (i) Receivable Management (j) Payable Management (k) Assurance Management and (l) Governance of the entity are in compliance, in all material respect with relevant laws, regulations and policies; and
- To report in terms of the GAC reporting requirements as spelt out in part four (4) of the GAC Act of 2014, the findings and conclusions to the National Legislature.

### Audit Criteria

The audit criteria for the subject matter were the Revenue Code of Liberia Act of 2011, Public Financial Management Act 2009 and its Regulation, Amendment and Restatement of the PFM Act 2009 (2019), Public Procurement and Concession Act of 2005, Amended and Restated 2010 and its Regulations, Civil Service Standing Order, Decent Work Act – 2015, Committee of Sponsoring Organizations of the Treadway Commission (COSO), the National Social Security Corporation Regulation of 2018, and University of Liberia Policies.

### Subject Matter and Scope

Compliance Audit of the University for the fiscal periods January 1, 2022 through December 31, 2023. The Compliance Audit of the UL operations, which covers the current processes in place at the UL focuses on, but not limited, to the following areas:

- Budget Management;
- Financial Management and Reporting
- Personnel Management;
- Cash Management
- Procurement Management
- Fixed Assets Management
- Inventory Management
- Revenue/Income Management
- Receivable Management
- Payable Management
- Assurance Management

### **Audit Methodology**

This audit was based on document analyses and interviews, and meetings with the key staffs of the UL. In the process of information gathering, we had several meetings with staffs, assessed the entity's risk assessment documents for the periods under review. We have further assessed transactional documents, reports, and policy documents which are appropriate for our conclusion. The audit was conducted in accordance with ISSAI 4000 INTOSAI's Standards for Compliance Audit.

### **Limitation of Responsibility**

The audit involves performing procedures to obtain audit evidence about the subject matters' compliance with applicable authorities identified as criteria. The procedures selected depend on the auditor's professional judgment, including the assessment of the risks of material non-compliance of the subject matter, whether due to fraud or error.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material non-compliance issues may not be detected, even though the audit is properly planned and performed in accordance with the ISSAIs. In making our risk assessments, we considered internal control relevant to the subject matter, but not for the purpose of concluding on the effectiveness of the entity's internal control.

## 1 DETAILED FINDINGS AND RECOMMENDATIONS

### 1.1 Governance

#### 1.1.1 Unapproved Strategic and Operational Plans

##### Criteria

- 1.1.1.1 Regulation D.19 (1)(b) of the PFM Act of 2009 as amended and restated 2019 states "A head of government agency shall prepare a strategic plan which shall include a definition of the Government agency's mission, goals, objectives, outputs and activities".
- 1.1.1.2 Additionally, Regulation D.22 (1 & 2) of the PFM Act of 2009 as amended and restated 2019 states: 1) "On receipt of estimates from ministries and agencies, the Minister shall cause to be conducted budget hearings to review strategic plans and estimates of the government agencies concerned in order to ensure that these plans and estimates are in accordance with the Government's macroeconomic policy and fiscal framework. 2) Where necessary, the Minister may require a government ministry or agency to make adjustments to its strategic plans and estimates in order to fulfill the requirements of the Government's macroeconomic policy and fiscal framework."

##### Observation

- 1.1.1.3 During the Audit, we observed that the strategic and operational plans were not approved and also were not aligned with approved budgetary expenditures. Approved budgetary expenditures included activities and projects that were not cataloged in the unapproved strategic and operational plans.

##### Risk

- 1.1.1.4 Approved short, medium and long-term goals of the entity may not be budgeted for, pursued and implemented thereby impairing the achievement of the organization's objectives.
- 1.1.1.5 Non-alignment of the approved annual budgets to the strategic and operational plans may lead to misapplication and misappropriation of the entity's fund.

##### Recommendation

- 1.1.1.6 Management should ensure that the strategic and operational plans align with the approved annual budgets before approval by the relevant authorities.
- 1.1.1.7 Management should also facilitate periodic monitoring and evaluation of the approved budgets and ensure that approved activities cataloged in the strategic and operational plans are duly prioritized and implemented. Evidence of periodic monitoring and evaluation reports should be adequately documented and filed to facilitate future review.

##### Management Response

- 1.1.1.8 *Management acknowledges the findings and recommendations and has taken corrective measures by engaging with the relevant authorities in finalizing the strategic and operational*

*plans that will align with the approved annual budgets and subsequent approval by the relevant authorities.*

### **Auditor General's Position**

1.1.1.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.1.2 No Monitoring & Evaluation**

#### **Criteria**

1.1.2.1 Regulation A.15 (1) of the PFM Act of 2009 as amended and restated 2019 states that "a head of government agency must exercise all reasonable care to prevent and detect unauthorized, irregular, fruitless, and wasteful expenditure, and must for this purpose implement clearly defined business processes, identify risk associated with these processes and institute effective internal controls to mitigate these risks.

#### **Observation**

1.1.2.2 During the Audit, we observed no evidence of a functional Monitoring and Evaluation Committee (M&E) to provide the required oversight for the full implementation of planned activities within approved timelines, evidenced by the absence of approved annual monitoring & evaluation plans and periodic activities reports.

1.1.2.3 Further, we observed no evidence of monitoring and evaluation of activities cataloged in the unapproved strategic and operational plans.

#### **Risk**

1.1.2.4 In the absence of effective monitoring and evaluation, the entity's deliverables may not be achieved up to approved specifications and within approved timelines.

1.1.2.5 Value for money may not be achieved and the entity's resources may be subjected to misapplication and misappropriation.

1.1.2.6 Approved activities cataloged in the strategic and operational plans may not be achieved or achieved up to approved specifications and timelines.

#### **Recommendation**

1.1.2.7 Management should facilitate the establishment of a functional Monitoring and Evaluation Committee (M&E), evidenced by the documentation of planned annual activities and periodic activity reports. Evidence of approved annual plans and periodic activity reports should be adequately documented and filed to facilitate future review.

#### **Management's Response**

1.1.2.8 *Management takes into consideration the findings and recommendations and will fully implement the recommendation. This can be validated in follow-up audits.*

### **Auditor General's Position**

- 1.1.2.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.1.3 No Training and Development Plan**

#### **Criteria**

- 1.1.3.1 The Committee of Sponsoring Organizations of the Treadway Commission (COSO) states, that "commitment to competence includes the level of knowledge and skill needed to help ensure orderly, ethical, economical, efficient and effective performance, as well as a good understanding of individual responsibilities with respect to internal control".
- 1.1.3.2 The above can be evidenced by providing training, to raise the awareness of management and employees of the internal control objectives and, in particular, the objective of ethical operations, and helps them to understand the internal control objectives and to develop skills to handle ethical dilemmas.

#### **Observation**

- 1.1.3.3 During the audit, we observed no evidence that Management had a documented training and development plan for faculty and staff of the University of Liberia.

#### **Risk**

- 1.1.3.4 Lack of training and development plans may result in training programs not being able to address employees' training needs and performance deficiencies.
- 1.1.3.5 In the absence of an annual training plan, training may be conducted arbitrarily. This may impair the development plan and the required capacity of staff of the entity.
- 1.1.3.6 In the absence of periodic training/capacity-building initiatives, staff may not obtain the required capacity needed to achieve the objectives of the entity.

#### **Recommendation**

- 1.1.3.7 Management should develop, approve, and operationalize a comprehensive training plan that addresses the strategic capacity needs of the faculty and staff of the entity. The requisite training and capacity development plan for each unit should be identified and scheduled.
- 1.1.3.8 Evidence of annual capacity development plan should be adequately documented and filed to facilitate future review.

#### **Management's Response**

- 1.1.3.9 *Management appreciates the Auditor's observation and recommendations and will work with the relevant authorities in implementing the recommendations to the fullest. This can be validated during follow-up audit.*

### **Auditor General's Position**

- 1.1.3.10 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.1.4 No Evidence of Annual Report**

#### **Criteria**

- 1.1.4.1 Regulation L.5. (1) of the PFM Act of 2009 as amended and restated in 2019 states that A head of Agency responsible for administering a Special Fund shall prepare an annual report and financial statements of transactions in relation to the Special Fund, which shall be separately certified by the Auditor-General.
- 1.1.4.2 (2) A head of agency responsible for administering a Special Fund shall prepare annual financial statements and submit them within two months after the end of the financial year to the President, the Minister and the Auditor General.
- 1.1.4.3 (3) Unless the rules relating to the Special Fund require separate publication, the annual reports and financial statements of the Fund shall be included in the agency's annual statement of account prepared in accordance with sections 41 of the Public Finance Management Act

#### **Observation**

- 1.1.4.4 During the audit, we observed no evidence of annual reports prepared by management for the periods under review.

#### **Risk**

- 1.1.4.5 Significant activities, achievements, challenges, and measures to mitigate challenges may not be adequately documented. This may impair institutional performance measurement and the development of remediation strategies to address existing challenges and constraints.
- 1.1.4.6 Information to facilitate institutional memory, expedite learning curves and provision of current administrative and operational status of the entity may not be available.

#### **Recommendation**

- 1.1.4.7 Management should facilitate the preparation and approval of administrative and operational activities reports on an annual basis. The reports should cover the proposed goals for the fiscal year, achievement against those goals, significant activities and challenges, and measures to mitigate challenges in the near future. The report should also contain the entity's audited financial statements (or at least a management account) to adequately inform stakeholders about the annual financial activities of the entity.
- 1.1.4.8 The report should be approved by the President of the University of Liberia and subsequently submitted to the Board of Trustees, and the Offices of the Auditor General, the Comptroller and Accountant General and the sector minister (Minister of Education). Evidence of

approved annual administrative and operational activities reports should be adequately documented and filed to facilitate future review.

#### **Management's Response**

- 1.1.4.9 *Management acknowledges the recommendation and will ensure full implementation of the recommendations.*

#### **Auditor General's Position**

- 1.1.4.10 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.1.5 No Evidence of a Functional Audit Committee**

#### **Criteria**

- 1.1.5.1 Regulation K.10 of the PFM Act of 2009 as amended and restated 2019 states that "the head of government agency or government organization shall in consultation with the internal audit governance board establish and maintain an audit committee for the government agency or organization for which he/she is responsible."

- 1.1.5.2 Further, Regulation K.11(1),(a) of the PFM Act of 2009 as amended and restated 2019 states that the Audit Committee of Government Agencies or Organizations shall review internal controls, including the scope of internal audit, internal audit Plans, internal audit findings, and recommend to the head of government agency the appropriate action to be taken.

#### **Observation**

- 1.1.5.3 During the audit, we observed no evidence of a functional audit committee evidenced by the absence of meeting minutes and periodic activities reports.

#### **Risk**

- 1.1.5.4 Audit issues and lapses identified in the entity's internal control system may not be appropriately monitored and addressed due to the lack of audit committee.

- 1.1.5.5 Internal and external audit recommendations may not be monitored and implemented in a timely manner.

#### **Recommendation**

- 1.1.5.6 Management should liaise with the relevant authority of the Board of Trustees to ensure that the audit committee is made functional evidenced by meeting minutes and periodic activities reports. Evidence of periodic meeting minutes and activity reports should be adequately documented and filed to facilitate future review.

#### **Management's Response**

- 1.1.5.7 *Acknowledged. Management will liaise with the relevant authority of the Board of Trustees to ensure that the audit committee is made functional. Additionally, management will ensure that meeting minutes and periodic activity reports are properly documented and filed for future reviews and audit purposes.*

### **Auditor General's Position**

- 1.1.5.8 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.2 Budget Management**

### **1.2.1 No Evidence of a Functional Budget Committee**

#### **Criteria**

- 1.2.1.1 Regulation D.16.1 of the PFM Act of 2009 as amended and restated 2019 states that "Every head of government agency shall establish a Budget Committee which shall be responsible for budget formulation, implementation, monitoring and evaluation made up of (a) the head of government agency, who shall be the chairperson; and (b) Heads of budget management centers or cost centers)".

#### **Observation**

- 1.2.1.2 During the audit, we observed no evidence of a functional budget committee.

#### **Risk**

- 1.2.1.3 In the absence of a functional budget committee, effective monitoring and evaluation of revenue and expenditure may be impaired. This may lead to an under receipt of budgeted revenue and/or over-expenditure.
- 1.2.1.4 Periodic budget performance reports may not be prepared adequately or in a timely manner.
- 1.2.1.5 Management may be non-compliant with Regulation D.16.1 of the PFM Act of 2009 as amended and restated in 2019.

#### **Recommendation**

- 1.2.1.6 Management should facilitate the establishment of a functional Budget Committee, evidenced by the documentation of attendance records, meeting minutes, and periodic activities reports. Evidence of attendance records, meeting minutes, and periodic activity reports should be adequately documented and filed to facilitate future review.

#### **Management's Response**

- 1.2.1.7 *Management takes note of the Auditor's recommendations for implementation and will facilitate the formation of a functional Budget Committee as recommended. Management will ensure proper documentation of attendance records, meeting minutes, and periodic activity reports.*

#### **Auditor General's Position**

- 1.2.1.8 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## 1.2.2 No Evidence of Quarterly Budget Performance Reports

### Criteria

- 1.2.2.1 Regulations A.1 of the PFM Act of 2009 as amended and restated in 2019 states that "the public shall be provided with full access to all appropriate information concerning the financial affairs of the Government. This will include, but not be limited to, information about the development of annual and supplementary budget estimates, the quarterly fiscal outturn reports issued by the Ministry, the monthly revenue and quarterly budget performance reports of ministries and agencies state-owned enterprises their annual accounts and reports and the Government's annual audited accounts".

### Observation

- 1.2.2.2 During the audit, we observed that Management operated the entity without evidence of Quarterly Budget Performance Reports as required.

### Risk

- 1.2.2.3 In the absence of Quarterly Budget Performance Reports, revenue, and expenditure may not be reliably measured. This may lead to under receipt of budgeted revenue and/or over-expenditure.

### Recommendation

- 1.2.2.4 Management should facilitate timely preparation of Quarterly Budget Performance Reports in line with the PFM Act of 2009.
- 1.2.2.5 Evidence of Quarterly Budget Performance Reports should be adequately documented and filed to facilitate future review.

### Management's Response

- 1.2.2.6 *Management acknowledged the finding and recommendations. However, prior to the submission of the finding and recommendations, management had started to prepare Quarterly Budget Performance Reports, as evidenced by the Quarterly Budget Performance Reports for fiscal years 2024 and 2025 attached.*

### Auditor General's Position

- 1.2.2.7 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## 1.2.3 Non-Disclosure of Internally Generated Revenue

### Criteria

- 1.2.3.1 Regulation O.1.1&2 of the PFM Act of 2009 as restated in 2019 states "(1) All government agencies shall provide in their annual budgetary estimates, their expected revenue collections and internally generated funds. (2) A head of government agency is personally responsible for ensuring that adequate safeguards exist and are applied for the assessment, collection of and accounting for such revenues and other public moneys relating to their agencies, departments or office".

**Observation**

- 1.2.3.2 During the audit, we observed that Management did not disclose in the annual internal budget and subsequent expenditure reports detailed information on donor funding and other internally generated revenue from these Colleges: the College of Health Sciences, the Law School, Institutional Development: Kofi Annan Institute, Sinje College, and the College Science and Technology, for the period under review.

**Risk**

- 1.2.3.3 The completeness and accuracy of revenue may not be assured; therefore, the financial statements may be misstated.
- 1.2.3.4 Management may not fully account for activities/assets of the entity.

**Recommendation**

- 1.2.3.5 Management should develop, approve, and operationalize policy to regulate the projection, collection, and recording of donor funding and other internally generated revenue. Evidence of approved policy should be adequately documented and filed to facilitate future review.
- 1.2.3.6 Management should ensure that internally generated revenue is comprehensively projected and recorded in the entity's annual budget. Subsequently, Management should ensure that all internally generated revenue is recorded in the entity's financial statements and expenditure reports.
- 1.2.3.7 Management should establish subsidiary ledgers for each source of revenue. Subsequently, Management should perform periodic reconciliation among invoices, receipts, bank statements and the subsidiary ledgers (including the financial statements). Variances identified should be investigated and adjusted (where applicable) in a timely manner.

**Management's Response**

- 1.2.3.8 *Management takes note of the Auditor's recommendation; henceforth, management will develop, approve, and operationalize policy to regulate the projection, collection, and recording of internally generated revenue for all donor funding. Management will also liaise with the respective colleges/programs mentioned in your findings to ensure a comprehensive collation of all internally generated revenue including donor fundings to facilitate comprehensive and accurate recording and reporting of revenue.*

**Auditor General's Position**

- 1.2.3.9 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### 1.3 Financial Reporting

#### 1.3.1 Non-Preparation and Submission of Quarterly and Annual Financial Statements

##### Criteria

- 1.3.1.1 The PFM Act of 2009, Section 36, states that it is a general responsibility under this Act for all government officials handling public financial transactions to ensure that financial information is reported in a timely, comprehensive, and accurate manner, in the manner prescribed in this Act, under its regulations, and in instructions issued by the Minister.
- 1.3.1.2 Each Spending Entity is required, where applicable, to provide a monthly report on revenues and a quarterly expenditures performance report to the Minister in the terms, format and within the timeframe determined by regulations under this Act.
- 1.3.1.3 Notwithstanding the provisions of Section 35.2 above spending entities shall further submit to the Minister on a quarterly basis, the accounts of the spending agency comprising a statement on cash flow a statement on revenue and expenditures from the Consolidated Fund a balance sheet showing assets and liabilities as at the end of the quarter; and such other details as may be prescribed in regulations to be issued under this Act.

##### Observation

- 1.3.1.4 During the audit, we observed no evidence that Management prepared and submitted the quarterly and annual IPSAS Cash Basis Financial Statements as adopted by the Government of Liberia for the period under audit.

##### Risk

- 1.3.1.5 Failure of Management to prepare and present Quarterly and Annual IPSAS Cash Basis financial statements may deny stakeholders information relevant for decision making.
- 1.3.1.6 Management may not fully account for activities of the entity.

##### Recommendation

- 1.3.1.7 Management should prepare, approve and present IPSAS Cash Basis Financial Statements in line with the GoL reporting framework for the entity.
- 1.3.1.8 Going forward, Management should ensure that quarterly and annual financial statements are presented to the Offices of the Auditor General and Comptroller & Accountant General two months after the end of the fiscal period in line with the PFM Act.
- 1.3.1.9 All approved periodic (Quarterly and Annual) financial statements should be adequately documented and filed to facilitate future review.

##### Management's Response

- 1.3.1.10 *Management acknowledged the Auditors' finding and recommendations. We have updated our financial statements and reporting to reflect full compliance with the templates and*

*standards of the IPSAS Cash Basis. Prior to the submission of these findings and recommendations, management had started to prepare quarterly and annual financial statements in full compliance with the IPSAS Cash Basis, evidenced by the quarterly and annual financial statements for fiscal years 2024 and 2025. This can be validated during a subsequent audit.*

#### **Auditor General's Position**

- 1.3.1.11 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.4 Personnel Management**

#### **1.4.1 Lack of Approved Human Resource Policies and Procedures**

##### **Criteria**

- 1.4.1.1 The Committee of Sponsoring Organizations of the Treadway Commission (COSO) Internal control framework on control activities states: "Institutions deploy control activities through policies that establish what is expected and procedures that put policies into action". Policies and procedures are established and implemented to help ensure that risk responses are effectively carried out within an entity.

##### **Observation**

- 1.4.1.2 During the audit, we observed no evidence of approved human resource policies and procedures to guide its human resource activities. Management submitted evidence of a draft human resource policy that has not been approved by the Board of Trustees of the University.

##### **Risk**

- 1.4.1.3 Failure to develop approved policies and procedures to guide the activities of the entity may lead to arbitrary decisions that may be non-compliant to applicable laws and regulations and may impair the achievement of the entity's objectives.

##### **Recommendation**

- 1.4.1.4 Management should liaise with the relevant authority of the Board of Trustees to approve the draft human resource policy.
- 1.4.1.5 Evidence of approved policies and procedures should be adequately documented and filed to facilitate future review.
- 1.4.1.6 Going forward, Management should perform periodic reviews to ensure consistency of approved human resources policies and practices at the entity.

##### **Management's Response**

- 1.4.1.7 *We acknowledge the Auditor's recommendations. The policy was initially approved by the Joint Faculty Senate and Administrative Council. However, the policy has been submitted to the Board of Trustees for approval as recommended.*

### **Auditor General's Position**

- 1.4.1.8 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.4.2 Non-Monitoring of Attendance Log**

#### **Criteria**

- 1.4.2.1 Chapter 5 Section 5.1.1 of the CSA Standing Order of 2012 states that Employees of the Civil Service are normally required to work 5 days per week. Normal working hours are from 8:00 a.m. to 4:00 p.m, subject to the approval of supervisors. A period of one hour is allowed for lunch. No employee is permitted to leave his place of work without the knowledge of his supervisor."

#### **Observation**

- 1.4.2.2 During the audit, we observed that the daily attendance logs were not adequately supervised or monitored by staff of the Human Resource Department.
- 1.4.2.3 Further, Personnel are processed on the payroll without reference to the signed daily attendance logs.
- 1.4.2.4 Additionally, there was no evidence of approved and updated personnel roster.

#### **Risk**

- 1.4.2.5 Failure to monitor and supervise personnel attendance records may result to compensation of non-deserving employees. This practice may cultivate an inappropriate work culture at the entity and may subsequently impair the operations and performance of the entity.
- 1.4.2.6 The absence of an accurate attendance log to monitor staff on a daily basis may lead to ghost or undeserving staff being compensated. This may also lead to salaries being paid for work not performed.

#### **Recommendation**

- 1.4.2.7 Management should ensure that all staff sign the daily attendance records. The daily attendance sheet should include the following columns: name of employee, department, position, signatures and time for in and out periods.
- 1.4.2.8 Management should conduct periodic spot checks to ascertain the authenticity of the attendance records. The attendance records including spot checks records should be adequately documented and filed to facilitate future review.
- 1.4.2.9 Management should ensure that personnel attendance records are regularly monitored by a designated staff and that employees should be reprimanded in line with the entity's employees' handbook for failing to report to work.

### **Management's Response**

- 1.4.2.10 Management takes due note of these findings and recommendations and will ensure full implementation of the recommendations.

### **Auditor General's Position**

- 1.4.2.11 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.4.3 No Evidence of Employee Performance Appraisal**

### **Criteria**

- 1.4.3.1 Chapter 8, Section 1, reports 8.1.1 of the Civil Servants Standing Order of 2021 provides that "all classified Civil Servants shall have their work performance appraised at the end of the calendar year. Performance Appraisal Reports shall be completed by officers who are the immediate supervisors of those being appraised. Reports shall be made on the standard performance appraisal report form and a copy of which shall be forwarded to the Director General within 15 working days of the end of the calendar year".

### **Observation**

- 1.4.3.2 During the audit, we observed no evidence that Management conducted performance evaluation of its employees during the fiscal periods under review as required.

### **Risk**

- 1.4.3.3 The lack of periodic performance appraisal may lead to unnoticed and/or consistent poor performance by employee of the entity, thereby impairing the achievement of the entity's objectives.
- 1.4.3.4 In the absence of a documented performance evaluation system, employee's development plan may not be achieved thereby impairing the achievement of the entity's objectives.
- 1.4.3.5 Employees may be promoted or demoted on a discretionary basis.

### **Recommendation**

- 1.4.3.6 Management should facilitate the conduct of periodic performance evaluations for all staff. Performance goals should be clearly defined and documented for all positions.
- 1.4.3.7 Employees should be familiarized with performance goals and be given the opportunity to periodically evaluate themselves against set goals. Subsequently, performance managers/supervisors should evaluate the performance of assigned employees against set goals and update the employees about the result of the evaluation including areas of targeted development.
- 1.4.3.8 Management should solicit post feedback from employees about the fairness of the performance evaluation system and make adjustments where applicable.

- 1.4.3.9 Documentation for performance evaluation should be adequately filed to facilitate future review.

**Management's Response**

- 1.4.3.10 *Management takes due note of the finding and recommendations and will ensure full implementation of the recommendations. Performance appraisal forms have been developed pending approval for implementation.*

**Auditor General's Position**

- 1.4.3.11 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

**1.4.4 Inadequate Records in Personnel Files**

**Criteria**

- 1.4.4.1 Chapter 18 section 18.5 of the Decent work Act 2015 states that an employer shall keep an accurate written record of the period of annual leave granted to each employee and the remuneration paid for the period of such leave, and shall allow an employee or their representative to examine such record and documents upon request, to receive a written copy of the parts of such record and documents that pertain to the employee in question.
- 1.4.4.2 An employer shall keep the records required under this section throughout the employment of any employee, and for a period of five years following the termination of the employee's employment.

**Observation**

- 1.4.4.3 During the audit, we observed that from employees' files reviewed that Management did not maintain essential personnel records, including letters of application, credentials, job descriptions, appointment documents, terms of reference, and updated Personnel Action Notices (PAN) for some employees.
- 1.4.4.4 Additionally, we observed no evidence that the employees' files are been updated to reflect the general increment to salaries executed by the MFDP.

**Risk**

- 1.4.4.5 Management may be non-compliant with Chapter 18 section 18.5 of the Decent work Act 2015.
- 1.4.4.6 Failure to maintain essential personnel records may lead to Management inability to manage or regulate the activities of its personnel effectively.
- 1.4.4.7 Management may recruit staffs that do not meet the required qualifications and experience to contribute to the overall objectives of the entity. This may impair the achievement of the entity's objectives.

### **Recommendation**

- 1.4.4.8 Management should ensure that all employees' files are updated to contain essential documents such as letter of applications, letter of employment, contracts, credentials, term of reference, police clearances, medical certificates, Personnel Action Notice (PAN), etc. to enable Administration regulate the activities of its personnel effectively. Management should also ensure that employees' files are updated to reflect the general increment to salaries executed by the MFDP.
- 1.4.4.9 Management should institute periodic review / inspection of personnel files to validate the completeness of personnel records.
- 1.4.4.10 Management should institute an electronic document management system by scanning all documents in employees' files and create electronic files for each employee. This control will facilitate more effective document retention and archiving system, along with manual records.

### **Management's Response**

- 1.4.4.11 *Management acknowledges the recommendations and corrective measures will be taken by ensuring full implementation of the recommendations. However, the Ministry of Finance and Development Planning had reduced the salaries of all administrative staff and increased those of the faculty. The Human Resources Department raised personnel action notices (PAN) for faculty members to reflect their increase salaries. We will initiate similar for the administrative staff to ensure that their adjusted salaries are reflected on their PANs as recommended.*

### **Auditor General's Position**

- 1.4.4.12 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.4.5 Lack of Segregation of Duties in Payroll Management**

### **Criteria**

- 1.4.5.1 According to COSO Framework 2011, paragraph 148, "senior management and the board of directors establish the organizational structure and reporting lines necessary to plan, execute, control and periodically assess the activities of the entity. This goal is to provide for clear accountability and information flow within and across the overall entity, and its subunits".

### **Observations**

- 1.4.5.2 During the audit, we observed no evidence that monthly payroll originated from the Human Resource Unit and forwarded to the Finance Unit for processing.
- 1.4.5.3 Additionally, we observed no evidence that the payroll journals were subsequently submitted to heads of department/units to review and corroborate salaries to be disbursed to personnel of respective department/units.

1.4.5.4 Further, we observed no evidence that the Internal Audit Department performed post reconciliation among the net salary per the payroll journals, the debit instructions issued to the banks and the bank statements to corroborate that approved net salaries were reconciled to actual disbursements.

**Risk**

1.4.5.5 Lack of segregation of duties of such key functions may impair checks and balances, thereby, leading to misappropriation of the entity's fund.

1.4.5.6 Inadequate review of the payroll may lead to ghost or undeserving staff being compensated. This may also lead to salaries being paid for work not performed.

1.4.5.7 Approved adjustments to the payroll may not be implemented.

1.4.5.8 Unauthorized adjustments may be undetected leading to misappropriation of the entity's fund.

**Recommendation**

1.4.5.9 Management should facilitate segregation of duties and check and balances in the preparation of monthly payroll. All adjustments to the payroll should be cataloged by the Human Resource Department and submitted to the Finance Department for processing. Subsequently, the Finance Department should submit the adjusted payroll to the head of each department/unit and the Human Resource Department for validation before submission to MFDP for processing.

1.4.5.10 The Internal Audit Department should facilitate post reconciliation among the net salary per the payroll journals, the debit instructions issued to the banks and the bank statements to corroborate that approved net salaries were reconciled to actual disbursements on a monthly basis.

1.4.5.11 Evidence of approved monthly payroll journals, approved adjustments to the payroll, post-disbursement reconciliation, and all other relevant supporting records should be adequately documented and filed to facilitate future review.

**Management's Response**

1.4.5.12 *Management acknowledges the recommendations and corrective measures will be taken by ensuring full implementation of the recommendations. The Human Resources Department conducts monthly payroll input and rectification, after which payroll is sent to the Business and Finance Office for processing. As of June 2025, segmented payrolls have been sent to various departments/units to review and corroborate salaries to be disbursed to personnel of the respective Units. This process was initially instituted at the University but was temporarily disrupted due to the intervention in payroll processing by the Ministry of Finance and Development Planning.*

### **Auditor General's Position**

- 1.4.5.13 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.4.6 Non-Documentation of Adjustments (Joiners, Leavers, etc)**

#### **Criteria**

- 1.4.6.1 Regulations T.8 of the PFM Act of 2009 as amended and restated 2019 states that "Unless the effective date is otherwise specified under any other enactment, the effective date shall be in the case of a. a deceased public officer, the three months following the date of death;
- a) convicted officers, the date of conviction;
  - b) leave without pay, the date approved for the leave;
  - c) officers absent without leave, the first day of such absence; or
  - d) resignation and retirement, the effective date for stoppage shall be the earlier of: date of absence; or date specified on a relevant document."

#### **Observation**

- 1.4.6.2 During the audit, we observed no evidence that Management comprehensively documented adjustments (joiners, leavers, promotions, demotions, suspensions, etc.) on a periodic basis for the period under review.

#### **Risk**

- 1.4.6.3 Approved adjustments to the payroll may not be implemented in a timely manner.
- 1.4.6.4 In the absence of documented payroll adjustments, records may not be available to detect and correct unauthorized adjustments.
- 1.4.6.5 Effective payroll review and reconciliation may be impaired.

#### **Recommendation**

- 1.4.6.6 Management should facilitate a comprehensive documentation of all payroll adjustments (joiners, leavers, promotions, demotions, suspensions, etc.) on a monthly basis by the HR Department. All adjustments to the payroll should be cataloged by the Human Resource Department and submitted to the Finance Department for processing. Subsequently, the Finance Department should submit the adjusted payroll to the head of each department/unit and the Human Resource Department for validation before submission to MFDP for processing.
- 1.4.6.7 Evidence of periodic adjustments to the payroll journals and all other relevant supporting records should be adequately documented and filed to facilitate future review.
- 1.4.6.8 Going forward, Management should perform periodic (monthly) review of the payroll to ensure that exited personnel had been removed from the payroll within statutory period. Staff maintained beyond approved timeline should be immediately removed from the payroll.

### **Management's Response**

- 1.4.6.9 *Monthly payroll adjustments are submitted to the Business and Finance Office through a payroll ratification statement and the relevant supporting documents. Please see attached copies of the monthly ratification statements for your review.*

### **Auditor General's Position**

- 1.4.6.10 Management assertions were not supported by documentary evidence. Copies of payroll ratification statements and other relevant supporting documents mentioned in Management's response were not submitted for audit purposes. Therefore, we maintain our finding and recommendation. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.4.7 Employees not Verified during Head Count**

### **Criteria**

- 1.4.7.1 Chapter 18.1 (a) – (c) of the Decent Work Act of 2015 provides that Subject to this Act, every employee is entitled to a minimum uninterrupted period of annual leave as follows:
- i. during the first twelve (12) months of continuous service with an employer, the number of working days in one (1) week
  - ii. during the first twenty-four (24) months of continuous service with an employer, the number of working days in two (2) weeks;
  - iii. for continuous service of thirty-six (36) months, the number of working days three (3) weeks; and
  - iv. for continuous service with the same employer for sixty (60) months and thereafter, the number of working days in four (4) weeks.
- b) An employee's entitlement to annual leave accumulates throughout their years of continuous service with an employer, provided that an employee may not accumulate more than three years' entitlement to annual leave.
- c) Weekly rest days and public holidays shall not be reckoned as part of annual leave to which an employee is entitled under this section.
- 1.4.7.2 Regulation T.3 1(d) of the PFM Act of 2009 states "The head of every Management Unit shall keep records of all Personnel Emolument of staff employed in his management unit, to ensure that authorized establishments or manpower ceilings are not exceeded".

### **Observation**

- 1.4.7.3 During the audit, we observed that four-hundred-twenty-four (424) employees representing 18.9% of the total number of employees (2,244) were not available for physical verification during our physical verification (head count) exercise of employees. Management provided no information to ascertain whether those employees were on annual, sick or study leaves to justify their absence from official duties. See annexure 1a for details.

### **Risk**

- 1.4.7.4 Illegitimate individuals or personnel may be paid for service not performed.

- 1.4.7.5 Payments may be made to ghost employees thereby leading to fraud, waste and misappropriation.
- 1.4.7.6 Illegitimate excuses may be provided for individuals who may have abandoned their official duties.
- 1.4.7.7 Employees who may have left the entity (due to resignation, dismissal, redundancy, and death) may still be receiving undue salaries.

**Recommendation**

- 1.4.7.8 Management should place a moratorium on the salaries of all employees not verified during the physical verification exercise and for whom legitimate excuses were not provided.
- 1.4.7.9 Individuals not verified during the head count exercise should avail themselves, along with all relevant employment documents, to the Office of the Auditor General (OAG) within ninety (90) days upon issuance of the Auditor General's Report to the National Legislature.
- 1.4.7.10 Individuals who are not verified within the ninety (90) day period and for whom legitimate leave of absence were not available should be removed permanently from the University of Liberia's payroll.
- 1.4.7.11 Excuse of absence should be verified on a case-by-case basis. All individuals for whom excuses were granted on the basis of sick leave, annual leave, maternal leave, representation on official duties are required to avail themselves to the OAG for verification within the ninety (90) days as recommended above.
- 1.4.7.12 Also, all individuals for whom excuses were granted for study leave, secondment, etc., should provide supporting documents such as admission letters, academic performance reports, letters of invitation/assignment, contracts and other supporting documents. A mechanism should be instituted to ensure that these individuals return to their original duty posts upon completion of their study leave/secondment, etc.
- 1.4.7.13 The Human Resource and Internal Audit Departments should ensure periodic review of employment documentation, perform periodic head counts/physical verifications, and conduct periodic reconciliation of payrolls to detect and correct payroll processing errors and/or fraud.

**Management's Response**

- 1.4.7.14 *Management acknowledges the findings and recommendations. Management has sent out a circular to all Heads of Departments along with the listing of their respective staff not verified to ensure that those concerned fully comply with the physical verification (head count) exercise of employees.*

### **Auditor General's Position**

- 1.4.7.15 We conducted a second headcount to provide an opportunity for the four-hundred-twenty-four (424) employees who were not physically verified during our first physical verification (head count) exercise of employees. Based on the results of the subsequent physical verification, we observed that only two hundred twenty-three (223) employees turned out and Management provided a list of thirty-nine (39) employees currently on study leave abroad which we validated. Therefore, we have adjusted our findings to a total of one hundred sixty-four (164) employees not verified during the headcount exercise of UL employees. **See annexure 1b for details.**
- 1.4.7.16 Therefore, we maintain our recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.4.8 No Approved Policy for Maintaining Employees Age 60 and above or for Providing 25 Years of Service.**

#### **Criteria**

- 1.4.8.1 Decent Work Act of 2015, Section 22.2 paragraph 63 a) Subject to this section, an employer shall pay a retirement pension to an employee that retires from employment: i) at the age of 60 if the employee has completed at least fifteen years of continuous service with the employer; or ii) at any age if the employee has completed at least twenty-five years of continuous service with the employer.

#### **Observation**

- 1.4.8.2 During the audit, we observed that a total number of two hundred eighty-nine (289) employees of the University of Liberia had reached the retirement age of 60 and above or had provided 25 years of continuous service and above but were still maintained on the payroll non-compliant with the Decent Work Act of 2015, Section 22.2 paragraph 63 (a).
- 1.4.8.3 Further, we observed that the draft Human Resource policy of the University of Liberia included a provision for the retirement of faculty at the age of 70 years. However, the policy was not approved by the Board of Trustees and the provision of the draft policy is non-compliant with the Decent Work Act of 2015, Section 22.2 paragraph 63 (a). **See Annexure 2 below.**

#### **Risk**

- 1.4.8.4 Management may be non-compliant with the Decent Work Act of 2015, Section 22.2 paragraph 63 (a).
- 1.4.8.5 Employees may have exceeded the required age limit of active employment thereby impairing productivity and efficiency in government operations.
- 1.4.8.6 Failure of the system to trigger over-age personnel may lead to pensioners being on active assignment which may subsequently lower productivity in the public service.

### **Recommendation**

- 1.4.8.7 Management should ensure that a trigger is activated in the age column or field of the automated payroll management system to prompt end-users of employees due for retirement.
- 1.4.8.8 Management should ensure that the listing of employees due for retirement is communicated to employees at least 6 months to the date of retirement.
- 1.4.8.9 Management should ensure that employees due for retirement are honorably retired/pensioned in line with the relevant laws, regulations and policy.
- 1.4.8.10 Management should conduct routine data integrity checks and perform periodic systems updates to identify irregularities relative to employees due for retirement. Discrepancies identified should be reported, investigated and resolved in a timely manner.

### **Management's Response**

- 1.4.8.11 *The University of Liberia gives a year's (12 months) to those who are to be pensioned and use that time to counsel and prepare them for retirement. Employees due for retirement are honorably retired/pensioned by the University. The Human Resources Department conducts routine data integrity checks and performs periodic updates to identify irregularities relative to employees for retirement. A large percentage of the employees have national identification numbers that are used in the preparation of payrolls. This can be validated during subsequent audit. Management takes note of the recommendation and ensure that Human Resources will follow up to ascertain that all employees have their national identification numbers that will be reconciled with the NIR.*

### **Auditor General's Position**

- 1.4.8.12 Management assertions did not adequately address the issues raised. Several employees above the age of sixty (60) were maintained on the UL payroll noncompliant with Section 22.2 paragraph 63(a) of the Decent Work Act of 2015. Therefore, we maintain our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.4.9 Non-Use of National Identification Number (NIN) for Processing of Monthly Payroll.**

### **Criteria**

- 1.4.9.1 Part III- Functions Section B of the NIR Act states that "to collect, organize, store, secure and grant access to secure biometric data to be collected from individual applying for national biometric identification cards; and other key documents such as Passport, Driver's license and Social Security cards".
- 1.4.9.2 Part III- Functions section C of the NIR Act states that "to design, produce, and issue biometric cards each with a unique identifying number to be called a Social Security Number, to be the primary government approved identity number (for registration of birth, death,

passports, immigrant documents, bank accounts, Driver's License social security benefits, and other identification documents supported by adequate and appropriate security features to address the challenge of possible fraudulent duplication".

- 1.4.9.3 The MFD in 2019 introduced the biometric verification system as a means of uniquely identifying each employee on the payroll system. This control was established as a precondition for the payment of salaries to employees of the Government of Liberia.

**Observation**

- 1.4.9.4 During the audit, we observed that Management processed monthly payroll without the use of the National Identification Number (NIN) as required by the Ministry of Finance and Development Planning.

**Risk**

- 1.4.9.5 In the absence of an NINs, payments may be made to illegitimate (ghosts) employees.
- 1.4.9.6 Essential biodata of employees may be absent from the system. This may lead to inadequate tracing of retirement age, which may result in an unproductive workforce.

**Recommendation**

- 1.4.9.7 Management should place a moratorium on the salaries of all employees without NIN.
- 1.4.9.8 Management should inform all affected employees to provide their NINs within 90 days of the issuance of the Auditor General's report to the National Legislature. The NINs presented should be reconciled to the NIR database to ascertain the validity of the numbers. Management should present a report on NINs provided during this period to the Office of the Auditor General for subsequent validation.
- 1.4.9.9 Individuals who do not provide a valid NIN to the Office of the Vice President for Finance and Fiscal Affairs (VPFFA) within 90 (ninety) days upon the issuance of the AG's report should be removed permanently from the University of Liberia payroll.

**Management's Response**

- 1.4.9.10 *Management acknowledges the recommendations and corrective measures will be taken by ensuring full implementation of the recommendations.*

**Auditor General's Position**

- 1.4.9.11 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

**1.4.10 Irregularities Associated with Part-Timers Payroll**

**Criteria**

- 1.4.10.1 Section 5.1, 6.1 and 6.3 of the complementary policy on university standards for teaching, scholarship, and service states that Full-time faculty are required to teach a maximum of 12

credit hours per week, regardless of the department from which the courses are assigned. Additional hours of teaching beyond the stipulated 12 hours will be considered as overload. As such, overload teaching should be kept within reasonable limits to ensure proper attention is given to all classes and other required duties, including research, community service, departmental, and creative work. To focus on scholarship, faculty are expected to refrain from overload teaching. However, the university will compensate respective faculty members who accept and teach overload courses.

- 1.4.10.2 Adjunct faculty are typically appointed semesterly, subject to review and renewal based on performance, departmental needs, and budget availability.
- 1.4.10.3 The department chair determines the teaching load for Adjunct faculty, typically not exceeding two courses or 6 - 8 teaching hours per week. This excludes office hours and any other required academic activities.
- 1.4.10.4 Adjunct faculty teaching in the Graduate School may be offered a maximum of two courses or six credit hours of teaching, except by special permission given by the Dean and approved by the Vice President for Graduate Studies and Research, as well as the Vice President for Academic Affairs.

#### Observation

- 1.4.10.5 During the audit, we observed several irregularities associated with instructional activities:
- A total of ten (10) adjunct instructors were paid for teaching more than the required six credit hours. **See table 1 below for details.**
  - A total of one hundred fourteen (114) full time instructors were not assigned their required number of twelve (12) credit hours. **See annexure 3 for details.**
  - A total number of one hundred sixty-two (162) full time instructors were not assigned classes as per the final class schedule for the semester. **See annexure 4 for details.**

**Table 1: Irregularities Associated with Part-Timers Payroll  
Adjunct Instructors Paid for Teaching More than the Required Six (6) Credit Hours**

No.	FIRSTNAME	LASTNAME	Number of Credit Hour Taught	College
1	BROWN	GEORGE G.	9	Science
	BROWN	GEORGE G.	6	Science
	BROWN,	GEORGE	6	Science
2	CHEA,	SAMPSON K. P.	6	Amos C Sawyer
	CHEA,	SAMPSON K. P.	6	Amos C Sawyer
3	COLLINS	SAMUEL G.	6	Amos C Sawyer
	COLLINS	SAMUEL G.	3	Amos C Sawyer
4	ISHIEKWENE	GEORGE	6	Science
	ISHIEKWENE	GEORGE C.	3	Science
	ISHIEKWENE,	GEORGE	3	Science

No.	FIRSTNAME	LASTNAME	Number of Credit Hour Taught	College
5	KESSELY	TARNUE J.	6	Amos C Sawyer
	KESSELY	TARNUE J.	6	Amos C Sawyer
6	KOIWU	BOB G.	3	Amos C Sawyer
	KOIWU	BOB G.	9	Amos C Sawyer
7	KOLLIE	JOSEPH F.	3	Amos C Sawyer
	KOLLIE	JOSEPH F.	6	Amos C Sawyer
8	MULBAH	HENRY T.	6	Amos C Sawyer
	MULBAH	HENRY T.	6	Amos C Sawyer
	MULBAH	HENRY T.	6	Amos C Sawyer
9	SMITH	JOHN S.	3	Engineering
	SMITH, JR.	JOHN SOLUNTA	3	Engineering
10	YEBLEH	GARMONDEH M.	3	Amos C Sawyer
	YEBLEH	GARMONDEH M.	3	Amos C Sawyer

### Risk

- 1.4.10.6 Management may be noncompliant with Section 5.1, 6.1 and 6.3 of the complementary policy on university standards for teaching, scholarship, and service.
- 1.4.10.7 Adjunct faculty teaching more than the required courses may lead to untimely appearances and inadequate presentation of lectures, and constraint associated with adequate marking of examination papers and timely presentation of grades for the semester.
- 1.4.10.8 Full-time faculty teaching below the required number of courses or not assigned courses may lead to payment for service not performed. This may lead to misappropriation of the entity's funds. Adjunct faculty may be hired to teach courses not assigned to Full-time faculty noncompliant with Section 5.1, 6.1 and 6.3 of the complementary policy on university standards for teaching, scholarship, and service.

### Recommendation

- 1.4.10.9 Management should institute the following processes to facilitate comprehensive and effective management of the academic payroll:
- 1.4.10.10 All college authorities must use the previous corresponding semester admission records as the initial basis for creation of sections. Additionally, colleges must utilize the pre-registration process to ascertain a more realistic expectation of student's influx for the forthcoming semester to be created. Subsequent monitoring of admission records should also be mandatory to enable college authorities to create additional or close created sessions were necessary.
- 1.4.10.11 The Department Chairpersons and Deans should ensure the following when preparing the instructional analysis:
- That all full-time instructors are assigned three required courses and at most two overload(extra) courses.

- That no instructor (full time or part-time) is assigned more than five courses.
- 1.4.10.12 That if a peculiar situation allows for an instructor to be assigned more than five classes, said condition should be approved by the Dean of the College in consultation with the Vice President for Academic Affairs. Additionally, the reason for assigning more than five classes to an instructor should be clearly stated on the instructional analysis for future reference and/or audit purposes.
- 1.4.10.13 Every part-time instructor should have a contract signed by the contractor, the Dean of the college and the Associate Vice President for Human Resource and that the contract is adequately supported by all the needed credentials and supporting documents. All part-time files not containing the above requirements should be sent back to the respective college for updating.
- 1.4.10.14 The Electronic Data Processing Unit (EDP) must utilize/enable the feature in the Smart School (the admission software) that allows a section to automatically close upon reaching the maximum seventy-five student limit.
- 1.4.10.15 All colleges should ensure that a maximum of two sessions are maintain for courses below the minimum required twenty-five students per session.
- 1.4.10.16 Deans and Chairpersons (or designated personnel from the college) must regularly monitor the class listing at EDP to ensure adherence to the maximum number of students a section is allowed to contain. Instructors should be advised to bring to their respective college authority's (Dean and Chairperson) attention if they receive a class list that contains more than seventy-five students.
- 1.4.10.17 The respective colleges' authorities and the Human Resource (HR) Department should ensure that there is consistency among courses assigned per the contract, the instructional analysis, the course schedule and the available class listing.
- 1.4.10.18 The HR Department should ensure the gross amount to be paid to the instructors be clearly spelled out on the contract and subsequently forwarded to the Payroll Department for processing.
- 1.4.10.19 The Payroll Department should utilize the gross amount on the contract as the gross amount on the payroll journal and forward the processed payroll to the Internal Audit Department for final review.
- 1.4.10.20 The Internal Audit Department should perform a reconciliation among courses assigned per the contract, the instructional analysis, the course schedule and the available class listing. Variances identify should be investigated and adjusted in a timely manner. Evidence of periodic reconciliation reports should be adequately documented and filed for future review.

### **Management's Response**

- 1.4.10.21 *The University of Liberia's Management hereby acknowledges the auditors' recommendations and would like to state that the University of Liberia in 2024 realized that there were some concerns in the past with course loads and assignments. In response to this and to address these concerns from being carried out, the UL through its Academic Affairs Office, has revised the Policy on course assignment in the Complementary Policy on Course Assignment in 2024. This policy addressed inconsistencies and puts into place measures to address the concerns herein mentioned.*
- 1.4.10.22 *An attachment of the revised policy is hereby available to the auditors for verification. We believe that the review of the subsequent periods by the auditors will reflect the necessary changes that have been implemented by management.*

### **Auditor General's Position**

- 1.4.10.23 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.5 Procurement Management**

### **1.5.1 Irregularities Associated with Procurement Management**

#### **Criteria**

- 1.5.1.1 Section 30 (1 and 2) of the Public Procurement and Concessions Act of 2005 as amended and restated in 2010 states: "(1) Each Procurement Committee shall constitute a Bid Evaluation Panel with the required expertise as and when required to evaluate bids solicited by the Procuring Entity. (2) A Bid Evaluation Panel shall be responsible for the evaluation of bids in accordance with the predetermined and Published evaluation criteria as outlined to bidders in the bid documents in accordance with this Act and shall prepare and submit evaluation reports and recommendations for award for the consideration of the Procurement Committee or the Head of the Procuring Entity as provided in the Schedule".
- 1.5.1.2 Section 32 (1, 2 and 3) of the Public Procurement and Concessions Act of 2005 as amended and restated in 2010 states: (1) "In order to participate in procurement proceedings, a bidder must qualify by meeting the criteria set by the Procuring Entity, which will normally include evidence of: (a) Professional and technical qualifications; (b) Equipment availability, where applicable; (c) Past performance; (d) After-sales service, where applicable; (e) Spare parts availability; (f) Legal capacity; (g) Financial resources and condition; and (h) Verification by the internal revenue authority of payment of taxes and social security contributions when due. (2) The qualification criteria set forth in subsection (1) of this Section shall be applied by examining, through investigation and collaboration with other relevant agencies, to ascertain whether or not the bidder meets the minimum qualification criteria established for the bid and not by using a point system for comparing the relative level of qualifications of participating bidders. (3) The Procuring Entity shall be entitled to demand qualification documentation from potential bidders in formal prequalification proceedings, or as a required component of a bid submission".

### **Observation**

1.5.1.3 During the audit, we observe the following irregularities associated with the procurement system:

- There was no evidence of annual procurement plan approved by PPCC.
- There was no evidence of periodic (quarterly and annual) procurement activities report submitted to PPCC.

### **Risk**

1.5.1.4 The lack of an approved Procurement Plan may lead to discretionary expenditure, waste and impair value for money.

1.5.1.5 In the absence of quarterly and annual procurement activities reports, Management may be non-compliance with the PPC Act of 2005 as amended and restated in 2010.

1.5.1.6 Management may not adequately account for its procurement activities and impair effective monitoring of its procurement activities by the PPCC.

### **Recommendation**

1.5.1.7 Management should facilitate the approval of annual procurement plan by PPCC. All unplanned procurement activities should be subsequently submitted to PPCC for approval before execution.

1.5.1.8 Management should facilitate the preparation and submission of quarterly and annual procurement activities reports to the PPCC as required by the PPC Act of 2005 as amended and restated in 2010.

1.5.1.9 Management should ensure that the requisite procurement methods are utilized for all procurement transactions consistent with the approved procurement plan to achieve value for money and ensure compliance to the PPC Act of 2005 as amended and restated in 2010.

1.5.1.10 Evidence of approved annual procurement plan, quarterly and annual procurement activities report, and all relevant supporting procurement records should be adequately documented and filed to facilitate future review.

### **Management's Response**

1.5.1.11 *Management acknowledges the Auditors' findings and recommendations. However, prior to the submission of these findings and recommendations, management had initiated the preparation of annual procurement plans and the plans had been approved by PPCC, evidenced by the annual procurement plans, approved by PPCC for fiscal years 2024 and 2025. This can be validated during a subsequent audit. Again, management will ensure full implementation of all the recommendations.*

### **Auditor General's Position**

1.5.1.12 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## 1.5.2 Payments without Adequate Supporting Documents

### Criteria

- 1.5.2.1 Regulation D.14 of the PFM Act of 2009 as Amended and Restated 2019 states that, "Where in the National Budget or supplementary appropriations, budgetary classifications are made for expenditures of a confidential nature; the details of such classification shall be presented and agreed with the leadership of the Legislature. (2) After agreeing with Leadership of the Legislature, then the summary, subtotal or total shall be shown in the National Budget or added to another figure in the National Budget or the Supplementary Budget."
- 1.5.2.2 Regulation P.9 (2) of the PFM Act of 2009 as Amended and Restated 2019 states that "Payments except for statutory transfers and debt services shall be supported by invoices, bills and other documents in addition to the payment vouchers."

### Observation

- 1.5.2.3 During the audit, we observed that Management made payments amounting to USD 10,775.00 and LRD 1,844,000 as well as USD 10,125.00 and LRD 1,128,071.61 respectively in fiscal year 2022 and 2023 without evidence of adequate supporting documents such as Liquidation reports, delivery notes, etc. for various expenditures. **See Table 2a and 2b below for details.**

**Table 2a: Payments without Adequate Supporting Documents**

NO.	DESCRIPTION	payee	VOUCHE R NO.	DATE	AMOUNT IN	AMOUNT IN	Comments
					USD	LRD	
1	Represents cost to administer the upcoming, UL 2nd placement and entrance exam, Saturday November 5, 2022.	Theresa T. Jappah( Other)	27322	02/11/2022	6,025.00	1,844,000.00	retirement
2	Represents an amount to facilitate three days intensive training aimed at building the technical skills and capacity of the staff in the department of Scheduling.	Stewart Larbele	27393	30/11/2022	4,750.00		retirement
<b>TOTAL</b>					<b>10,775.00</b>	<b>1,844,000.00</b>	

**Table 2b: Payments without Adequate Supporting Documents**

NO.	DESCRIPTION	Payee	VOUC HER NO.	DATE	AMOUNT IN	AMOUNT IN	comment s
					USD	LRD	
1	Represents cost for academy 2022/2023 Orientation -coverage of package for the Louis Arthur Grimes School of Law Program from May 8-17, 2023	Jallah A. Barbu	28012	8/5/2023			no retirement
2	Represents cost to purchase welding materials urgently needed for the making of steel doors to be installed at the Media laboratories Smart Classrooms for the William V. S. Tubman College of Education	Furniture Group Carpentry Shop	28341	15/08/2023		225,600.00	NO DELIVERY NOTE/GO ODS RECEIVED NOTE
3	Represents cost to activate routers LTE bundles for use by the record section, Admission and the College Registration Center (CRC), UL	Lonestar Cell Communication	28344	16/08/2023		658,721.61	NO DELIVERY NOTE/GO ODS RECEIVED NOTE
4	Represents an amount to purchase scratch card for each graduating clearing team department in various colleges and programs, UL	Theresa T. Jappah (Other)	27928	1/5/2023	1,720		NO DELIVERY NOTE/GO ODS RECEIVED NOTE
5	Represents cost to purchase blinds for the UL Capitol Hill	International Aluminum Factory	27627	18/01/2023	2,900.00		NO DELIVERY NOTE/GO ODS RECEIVED NOTE
6	Represents cost to purchase building materials for use by the Business College of the UL	Empire Building Materials Center	27921	24/04/2023	5,505.00		NO DELIVERY NOTE/GO ODS RECEIVED NOTE

NO.	DESCRIPTION	Payee	VOUC HER NO.	DATE	AMOUNT IN	AMOUNT IN	comment s
					USD	LRD	
7	Represents cost to purchase 9000 and 12000 BTU air conditioners urgently needed for offices of the Testing Center on capitol Hill Campus, UL	Razzouk Brothers Trading Corp.	28255	12/12 /2023		243,750.00	NO DELIVERY NOTE/GOODS RECEIVED NOTE
<b>TOTAL</b>					<b>10,125.00</b>	<b>1,128,071.61</b>	

### Risk

- 1.5.2.4 Payments may be made for goods not delivered or services not performed. Goods delivered or services performed may not meet the approved specifications.
- 1.5.2.5 In the absence of adequate supporting documents, the validity, occurrence, and accuracy of payments may not be assured. This may lead to misappropriation of the entity's funds.
- 1.5.2.6 The absence of adequate supporting documentation for transactions may also lead to fraudulent financial management practices, through the processing and disbursement of illegitimate transactions.
- 1.5.2.7 Management may override the procurement processes by completing disbursement without utilizing the required procurement methods.

### Recommendation

- 1.5.2.8 Management should fully account for expenditure made without adequate supporting documents comprehensively cataloged in tables 1a and 1b above, as part of Management's response to this Management Letter.
- 1.5.2.9 Going forward, Management should ensure all transactions are supported by the requisite supporting documents consistent with the financial management regulations. Documentation such as contracts, invoices, goods received notes, job completion certificates, purchase orders, payment vouchers etc. should be prepared and approved for the procurement of goods and services where applicable. All relevant supporting records should be adequately documented and filed to facilitate future review.
- 1.5.2.10 Management should also facilitate the operationalization of the electronic document management system by ensuring all relevant source and supporting documents for transactions are scanned, attached to the transactions in the accounting software, archived and maintained to facilitate future review.

### Management's Response

- 1.5.2.11 *Management acknowledges the findings and recommendations presented. While there have been ongoing challenges in transferring and re-filing documents, steps have been taken to address these issues. In line with the auditors' recommendations, management has successfully retrieved several supporting documents and is actively implementing improved archiving systems to ensure efficient retrieval for both internal and external use.*
- 1.5.2.12 *Significant progress has been made in obtaining liquidation reports and copies of delivery notes and are herewith submitted for the auditors' review and consideration. Management remains committed to ensuring that all expenditures are fully liquidated in accordance with the funds received, as recommended. Please find the enclosed liquidation reports for reference.*

### Auditor General's Position

- 1.5.2.13 We acknowledge Management's subsequent submission of supporting documents after our audit execution. However, Management's submission of documents after our review does not guarantee Management's effective control of document management.
- 1.5.2.14 Going forward, Management should ensure that documents requested for audit purposes are submitted in a timely manner.
- 1.5.2.15 Management is therefore in breach of **Section 308 (1)** of the Public Financial Management regulation of 2010, approved 2024.

### 1.5.3 Third-Party Payment made to Employee of the Entity

#### Criteria

- 1.5.3.1 Regulation B.28 of the PFM Act of 2009 as Amended and Restated 2019 states that "A payment shall be made only to the person or persons named on the payment voucher or to their representatives duly and legally authorized in writing to receive the payment".

#### Observation

- 1.5.3.2 During the audit, we observed that Management made several third-party payments amounting to USD56,034.00 and LRD 3,280,000.00 as well as USD 23,580.00 and LRD 93,522.00 in fiscal years 2022 and 2023 respectively to employees of the entity rather than to service providers or their legally authorized representatives. **See Table 3a and 3b below for details.**

**Table 3a: Third-Party Payment Made to Employee of the Entity**

NO.	DISCRIPTION	Payee	VOUCHER NO.	DATE	AMOUNT IN USD	AMOUNT IN LRD
1	Represents an amount for police Escort to and from Boo Water side, for the President of the University of Sierra Leone, Vice Chancellor and Principal delegates, invited for the events	Aden D. Bortu	26570	3/2/22	600	
2	Represents personal cost to administer the UL 2nd placement and Entrance Exam, scheduled for Saturday, November 5, 2022	Theresa T. Jappah( Other)	27321	2/11/22		3,280,000.00
3	Represents six (6) months internet subscription fees for the Louis Arthur Grimes School of Law, UL.	George Okai	27358	22/11/2022	1,074.00	
4	Represents motivational payment of the University of Liberia Institutional Review Board Secretariat and the Sub-Committee on Biomedical Scientific for the quarter of Service, August-November, 2022	Theresa T. Jappah (Other)	27415	5/12/22	3,000.00	
5	Represents cost to purchase paints and vaccum cleaner, with wheel barrow for the residence of the UL President.	Barclay Ballah	27459	15/12/2022	2,328.00	
6	Represents the balance payment of funds by United Nations Educational, Scientific and Cultural Organization (UNESCO) for the Most School Event held in November of 2021	Patricia S. Ndama	26506	14/01/2022	7,280.00	
7	Represents an amount to pat for two (2) years Access Pass and penalty,	Raphael C. V. Reeves	26530	24/01/2022	800	

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For the Period January 1, 2022 to December 31, 2023

NO.	DISCRIPTION	Payee	VOUCHER NO.	DATE	AMOUNT IN USD	AMOUNT IN LRD
	and for the 2022 year for the Director of Protocol and the Deputy at the ROBERT International Airport					
8	Represents motivational payment of the University of Liberia Institutional Review Board (UL-LRE) Secretariat and the Sub-Committee on Biomedical and Education for the quarter of service October 2022-Marchm 2022.	Theresa T. Jappah (Other)	26797	27/04/2022	3,200.00	
9	Represents DSA for the President of the University of Liberia, Security and Driver for trip made to Margibi County covering the period of four night (April 27-30), 2022.	Aden D. Bortu	26828	29/04/2022	1400	
10	Represents an amount to facilitate the Medical Students Association (LMSA) attend the Medical Students Association Arican Regional meeting which will take place in Freetown, Sierra Leone.	Patricia S. Gray	27453	14/12/2022	2,880.00	
11	Represents local travel for the President of the University of Liberia and team to Sanniequelle Nimba County, from Saturday, January 8-9, 2022	Aden D. Bortu	26470	7/1/22	2,800.00	
12	Represents DSA and gasoline for the President and his team travel to Gbarnga City, Bong County and Gompa City, Nimba County	Aden Bortu	26511	17/01/2022	6,590.00	

AUDITOR GENERAL'S REPORT On the  
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NO.	DISCRIPTION	Payee	VOUCHER NO.	DATE	AMOUNT IN USD	AMOUNT IN LRD
13	Represents an amount to facilitate the relocation of bike riders from the entrance of the Fendell junction.	Elijah M. Davis	27342	17/11/2022	900	
14	Represents an amount to facilitate three days intensive training aimed at building the technical skills and capacity of the staff in the department of Scheduling.	Stewart Larbele	27393	30/11/2022	4,750.00	
15	Represents 50% payment of cash donated to the School of Nursing and midwifery during the march 16,2022 convocation and commencement program.	College of Health Sciences	27165	23/08/2022	7,500.00	
16	Represents payment for additional construction for renovation work at the UL Capitol Hill Campus	Jefferson Walker	27487	28/12/2022	1,841.00	
17	Represents cost to hire professional workers for de-roofing and roofing of the socket work and casting of the Stage for classrooms.	Jefferson Walker	27489	28/12/2022	1,200.00	
18	Represents an amount to purchase gasoline for the UL President vehicle for the period of one month	Nehemiah S. Johnson	26766	14/04/202	1,500.00	
19	Represents cost to purchase fuel for the UL President's residence for a period of two weeks beginning September 1-14, 2022	Barclay Ballah	27179	1/9/22	1,794.00	
20	Represents DSA and gasoline reimbursement for Dr. Moses M. Zinnah, Atty. Cletus Sieh and Ernest Wilson who	Aden D. Bortu	27401	1/12/2022	1,075.00	



NO.	DISCRIPTION	Payee	VOUCHER NO.	DATE	AMOUNT IN USD	AMOUNT IN LRD
	represented the University of Liberia at the RMNCH Countdown Reach Results Dissemination Workshop organize by the Institute of population studies, Ministry of Health and partners in Buchana, Grand Bassa County.					
21	Represents cost to purchase paints and vacuum cleaner, with wheel barrow for the residence of the UL President.	Barclay Ballah	27459	15/12/22	2328	
22	Represents cost to purchase fuel for the president residence for a period of two weeks beginning from September 15, 2022 to September 29,2022	Barclay Ballah	27014	14/09/2022	1,794.00	
<b>TOTAL</b>					<b>56,034.00</b>	<b>3,280,000.00</b>

**Table 3b: Payments Made to Third Party**

NO.	DESCRIPTION	Payee	VOUCHER NO.	DATE	AMOUNT IN USD	AMOUNT IN LRD
1	Represents registration fees and Transportation for fifty students who will form part of the International Youth Fellowship Camp 2023.	Aden D. Bortu	28417	31/08/2023	1,000	
2	Represents outstanding January, 2023 stipend for the Medical Students,	Famata C. Massaquoi	28594	10/11/2023	2,400.00	93,522.00
3	Represents the legal Department Lawyers fees payment to the Liberian National Bar Association (LNBA)	Clara T. Freeman	27728	14/02/2023	3040	
4	Represent cost for the President of the University of Liberia and delegates to travel to Sierra Leone, to attend the first	Aden D. Bortu	27619	17/01/23	9,065.00	

NO.	DESCRIPTION	Payee	VOUCHER NO.	DATE	AMOUNT IN USD	AMOUNT IN LRD
	Commencement Convocation ceremony from Jan. 18-22,2023.					
5	Represents cost for lodging, DSA and other requirements for a three-day congregation ceremony for the conference of degree and award of the Diplomas and certificates for the 2021/2022 Academy Session of the University of Sierra Leone, slated for the 12th to the 15th of April 2023.	Aden D. Bortu	27889	11/4/2023	6,350.00	
6	Represents DSA for the vice President for Finance & Fiscal Affairs and the Executive Associate Chief of office staff, office of the UL President travel to Gbarnga, Bong County for display product Ceremony for three days	Emmanuel I.G. Coleman	27837	29/03/2023	1,725.00	
<b>TOTAL</b>					<b>23,580.00</b>	<b>93,522.00</b>

### Risk

- 1.5.3.3 Paying cash to employee for subsequent disbursement to vendors may facilitate misappropriation of funds.
- 1.5.3.4 This practice may also lead to Management override of the procurement processes by completing disbursement without facilitating due procurement processes.

### Recommendation

- 1.5.3.5 Management should initiate and complete all procurement processes as required by the PPCC and the Public Financial Management Act.
- 1.5.3.6 All payments for goods and services procured by the entity should be made directly to the vendor or their legally authorized representative.
- 1.5.3.7 Alternatively, Management should utilize the mobile money platform by transferring funds directly to vendors and beneficiaries (where applicable) while maintaining the relevant source and supporting documentation.

### Management's Response

- 1.5.3.8 *Management acknowledges the recommendations, and corrective measures will be taken by ensuring full implementation of the recommendations.*

### **Auditor General's Position**

- 1.5.3.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.6 Fixed Assets Management**

### **1.6.1 Irregularities Associated with Fixed Asset Management**

#### **Criteria**

- 1.6.1.1 Regulations V.4 (2) of the PFM Act of 2009 and revised in 2019 states that, "The master inventory shall record under each category of item:
- the date and other details of the voucher or other document on which the items were received or issued;
  - their serial numbers where appropriate; and
  - their distribution to individual locations and the total quantity held."

#### **Observation**

- 1.6.1.2 During the audit, we observed the following irregularities associated with the entity's Fixed Assets Management System:
- There was no evidence that the fixed assets register was updated to include columns for location, user, asset name, description, category, serial number, supplier/vender, purchase date, purchase cost, etc.
  - Fixed assets were not coded using a systematic coding system. **See Appendix 3 for details.**
  - Several fixed assets were verified to be damaged. **See Appendix 4 for details.**
  - There was no evidence of periodic physical verification of assets by Management
  - There was no evidence of movement of assets form.
  - There was no history of disposal of assets
  - Fixed assets within a given vicinity were not displayed as required by the PFM Act.

#### **Risk**

- 1.6.1.3 Fixed Assets may be misstated (Over/understated).
- 1.6.1.4 Fixed Assets may be damaged or impaired but their values are still on the books.
- 1.6.1.5 Fixed Assets may be removed from the entity's premises without authorization, misappropriated, subjected to personal use or theft.
- 1.6.1.6 The lack of asset movement log may make it difficult to keep track of assigned or transferred assets, which may lead to misuse, loss or theft of assets without being noticed.
- 1.6.1.7 Failure to properly account for fixed assets may lead to theft and misapplication of equipment/materials. This may result in the non-achievement of the entity's objectives.
- 1.6.1.8 Fixed Assets not coded may be susceptible to theft or diverted to personal use.

### **Recommendation**

- 1.6.1.9 Management should approve and operationalize the draft fixed asset management policy to regulate fixed assets activities of the entity.
- 1.6.1.10 Management should ensure that the fixed assets register is updated to reflect the following; description, class, code, location, condition, cost, depreciation expense, accumulated depreciation and net book value of the asset.
- 1.6.1.11 Management should initiate and enforce a systematic fixed assets coding system to ensure all fixed assets are uniquely identified. This control will facilitate the efficient and effective periodic fixed asset verification exercises. Discrepancies in coding identified during verification should be updated in a timely manner.
- 1.6.1.12 Management should conduct periodic fixed assets count and /or verification to determine the current condition and location of the assets. Evidence of physical verification should be adequately documented and filed to facilitate future review.
- 1.6.1.13 The Fixed Assets Register should be updated periodically to reflect all the entity's assets.
- 1.6.1.14 Fixed Assets within a particular vicinity should be clearly displayed as required by the PFM Act.
- 1.6.1.15 A movement of Asset Form should be filled and authorized before assets are moved from one location to another. The Fixed Asset Register should be updated to reflect the change in location of assets.

### **Management's Response**

- 1.6.1.16 *Management acknowledges the recommendation and is committed to implementing the necessary corrective measures. A Fixed Asset Management Policy has been developed to guide and regulate the handling of UL's fixed assets. This policy has undergone review and is currently awaiting formal approval from the appropriate authorities.*

### **Auditor General's Position**

- 1.6.1.17 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.7 Receivables Management**

### **1.7.1 Irregularities Associated with Account Receivables Management**

#### **Criteria**

- 1.7.1.1 Regulation A.3 (1) of the PFM Act of 2009 as amended and restated 2019 states that, "Any public officer concerned with the conduct of financial matters of the Government of Liberia, or the receipt, custody and disbursement of public and trust moneys, or for the custody, care and use of government stores and inventories shall keep books of accounts and proper

records of all transactions and shall produce the books of accounts and records of the transactions for inspection when called upon to do so by the Auditor-General, the Comptroller General, the relevant internal auditor or any officers authorized by them, by the Minister.”

- 1.7.1.2 Regulation M. 3 (C) of the PFM Act of 2009 as restated in 2019 states that “The funds of a State-Owned-Enterprise shall include monies accruing to the enterprise in the exercise and performance of its functions”.

**Observation**

- 1.7.1.3 During the audit, we observed that Management recorded account receivables amounting to USD 3,225,567.54 and LRD 122,329,338.84 without evidence of an approved policy for managing accounts receivable and periodic write-offs for significantly overdue balances. **See table 4 below for details.**

**Risk**

- 1.7.1.4 Receivables may be accrued, collected and written-off on a discretionary basis. This may lead to the under collection or misstatement of receivables.
- 1.7.1.5 The completeness and accuracy of receivables may not be assured; therefore, the financial statements may be misstated.

**Recommendation**

- 1.7.1.6 Management should approve and operationalize the draft receivables management policy to regulate the recognition, collection, adjustment and management of accounts receivables. The policy should include a specified period for follow-up on debt collection and clearly defined actions to be undertaken at each specified period. The policy should also include provision for adjustment and write-off of accounts receivables consistent with required regulations.
- 1.7.1.7 Management should establish receivable aging analysis to monitor the age of receivables and implement the specified actions to be taken based on the age of the debt consistent with the receivables management policy. The schedule should contain the following: names of the receivables, address of the receivables, contacts of receivables, date of recognition, initial invoice, payments, additional invoices, current receivables balance, and age grouping.
- 1.7.1.8 Going forward, Management should ensure that current expected credit loss analyses and the Accounts Receivable Aging Analysis are included in the notes to the financial statements. These analyses will enable Stakeholders/Users of the financial statements to ascertain the ‘trend’ relating to collectability, and correct net realizable value of the trade receivables in the statement of financial position.
- 1.7.1.9 Management should periodically analyze account receivables to identify slow moving and or impaired receivables and adjust/write-off consistent with policy. All receivable write-off should be reviewed and approved by the relevant authority before execution.

- 1.7.1.10 Management should perform periodic reconciliation of receivable balances by reconciling accounts receivable ledgers to customers' statements, receivable confirmation, and the receivable aging analysis. Variances identified should be investigated and adjusted where applicable in a timely manner.

**Management's Response**

- 1.7.1.11 *Management acknowledges the findings and recommendations with serious consideration, and corrective measures will be taken by ensuring full implementation of the recommendations.*

**Auditor General's Position**

- 1.7.1.12 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

**1.7.2 Irregularities Associated Payable Management**

**Criteria**

- 1.7.2.1 Regulation A.3 (1) of the PFM Act of 2009 as amended and restated 2019 states that, "Any public officer concerned with the conduct of financial matters of the Government of Liberia, or the receipt, custody and disbursement of public and trust moneys, or for the custody, care and use of government stores and inventories shall keep books of accounts and proper records of all transactions and shall produce the books of accounts and records of the transactions for inspection when called upon to do so by the Auditor-General, the Comptroller General, the relevant internal auditor or any officers authorized by them, by the Minister."
- 1.7.2.2 Regulation M. 3 (C) of the PFM Act of 2009 as restated in 2019 states that "The funds of a State-Owned-Enterprise shall include monies accruing to the enterprise in the exercise and performance of its functions".
- 1.7.2.3 PFM Regulations O.1(Paragraph 3) of the PFM Act of 2009 requires that head of government agency shall ensure that all persons liable to pay revenue are informed of bills, demand notes and other appropriate notices, of debts which are due and that adequate measures are taken to obtain payment.
- 1.7.2.4 Furthermore, Regulations O.21 (Paragraph 1-3) of the PFM Act of 2009 requires that Government Agency revenue collectors shall keep records of moneys collected in such form as the Comptroller-General may determine and for such periods consistent with the provisions of Regulation 12. The records shall show the persons from whom revenue is due, description of liability, the amount payable, the date, location, receipt number and amount of the collections made. The records shall, wherever possible, be self-balancing and shall be reconciled with the cash collections monthly.

**Observation**

- 1.7.2.5 During the audit, we observed the following irregularities associated with payable management:

- There was no evidence of an approved account payables management policy,
- Account payables were not recorded in a comprehensive, accurate and timely manner,
- There was no evidence of account payables aging analysis,
- There was no evidence of periodic review of significantly overdue payable.

### **Risk**

- 1.7.2.6 Payables may be incurred, paid and written-off on a discretionary basis. This may lead to the over payment or misstatement of payables.
- 1.7.2.7 The completeness and accuracy of payables may not be assured; therefore, the financial statements may be misstated.
- 1.7.2.8 In the absence of a payables ageing schedule, payables may not be reliably monitored, evaluated and disbursed in a timely manner.

### **Recommendation**

- 1.7.2.9 Management should approve and operationalize the draft account payables management policy to regulate the recognition, disbursement, adjustment and management of accounts payables. The policy should include a specified period for follow-up on credit payments and clearly defined actions to be undertaken for prioritizing payments. The policy should also include provision for adjustment and write-off of accounts payables consistent with required regulations.
- 1.7.2.10 Account payables should be recorded in a comprehensive, accurate and timely manner consistent with the financial reporting framework: IPSAS Cash Basis of reporting. Payables should be recognized upon receipt of invoice and subsequent receipts of goods or service (where applicable). Payables should be disclosed in the notes to the financial statements.
- 1.7.2.11 Management should establish payables aging analysis to monitor the age of payables and implement the specified actions to be taken based on the age of the credits consistent with the payables management policy. The schedule should contain the following: names of the payees, address of the payees, contacts of payees, date of recognition, initial invoice, payments, additional invoices, current payables balance, and age grouping.
- 1.7.2.12 Management should periodically analyze account payables to identify overdue payables and adjust/write-off consistent with policy. All payables write-off should be reviewed and approved by the relevant authority before execution.
- 1.7.2.13 Management should perform periodic reconciliation of payables balances by reconciling accounts payables ledgers to vendors' statements, payables confirmation, and the payables aging analysis. Variances identified should be investigated and adjusted where applicable in a timely manner.

### **Management's Response**

- 1.7.2.14 *Management acknowledges the recommendations and corrective measures will be taken by ensuring full implementation of the recommendations.*

### **Auditor General's Position**

1.7.2.15 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## **1.8 Assurance Management**

### **1.8.1 No Evidence of Approved Internal Audit Work Plan**

#### **Criteria**

1.8.1.1 Section 1110 of the International Standards for the Professional Practice of Internal Auditing (Standards) states that "Organizational independence is effectively achieved when the chief audit executive reports functionally to the board. Examples of functional reporting to the board involve the board:

- Approving the internal audit charter.
- Approving the risk based internal audit plan.
- Approving the internal audit budget and resource plan.
- Receiving communications from the chief audit executive on the internal audit activity's performance relative to its plan and other matters.
- Approving decisions regarding the appointment and removal of the chief audit executive.
- Approving the remuneration of the chief audit executive.
- Making appropriate inquiries of management and the chief audit executive to determine whether there are inappropriate scope or resource limitations".

#### **Observation**

1.8.1.2 During the audit, we observed no evidence of an approved internal audit plan that comprehensively cataloged planned activities of the internal audit unit on an annual basis.

#### **Risk**

1.8.1.3 Risk assessment activities and periodic internal audits may not be effectively planned for and implemented in a timely manner. This may impair the achievement of the internal audit unit objectives.

1.8.1.4 Internal and external audit recommendations may not be follow-up on and implemented in a timely manner.

#### **Recommendation**

1.8.1.5 The Internal Audit Manager should facilitate the preparation of a comprehensive annual internal audit plan cataloging planned activities of the internal audit function. These activities should include periodic risk assessment, internal audits of selected management functions, and a schedule for follow-up on the implementation of internal and external audit recommendations. The annual internal audit plan should be submitted to the Board of Directors for approval and subsequently operationalized.

#### **Management's Response**

1.8.1.6 *Recommendation noted. However, the Internal Audit Department now has an approved annual Risk-based Work Plan in place, and activities are ongoing.*

### **Auditor General's Position**

- 1.8.1.7 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.8.2 Lack of Completed Internal Audit Reports**

#### **Criteria**

- 1.8.2.1 Regulation J.3 (4b) of the PFM Act of 2009 states: "(4) Subject to the Public Finance Management Act 2009 or any other enactment, an internal audit unit established under sub regulation (1): shall carry out internal audit of its institution and shall submit reports on the internal audit it carries out in accordance with section 38 (3) and (4) of the Public Finance Management Act 2009; the Internal Audit Governance Board standards and procedures; the Government Agency or Government Organization's accounting and auditing instructions; and International Public Sector Accounting Standards, International Organization of Supreme Audit Institutions (INTOSAI) Standards, and Institute of Internal Auditors Standards as adopted by the Government of Liberia;"

#### **Observation**

- 1.8.2.2 During the audit, we observed that the internal audit reports submitted for audit purposes were not completed as required. We observed no evidence of Management responses to the draft audit reports and the internal audit reports were not approved by the Audit Committee of the Board of Trustees.

#### **Risk**

- 1.8.2.3 Failure to complete and approve the draft internal audit reports may impair the implementation of systems and controls and lead to untimely correction of weaknesses that may exist in the control system of the entity.
- 1.8.2.4 Key risks identified in the entity's control environment may not be detected in a timely manner.
- 1.8.2.5 Systems, controls, and compliance activities may not be monitored, thereby impairing the achievement of the entity's objectives.
- 1.8.2.6 Internal and external audit recommendations may not be implemented in a timely manner.

#### **Recommendation**

- 1.8.2.7 Management should ensure that all draft internal audit reports are completed evidenced by the incorporation of Management's responses and approval by the Chief Internal Auditor and the Audit Committee of the Board of Trustees.
- 1.8.2.8 Management should ensure that the Internal Audit Unit is made fully functional evidenced by the conduct of periodic risk assessments, internal audits and implementation of internal and external audit recommendations.

- 1.8.2.9 Periodic risk assessments and internal audit reports as well as evidence of implementation of internal and external audit recommendations, should be adequately documented and filed to facilitate future review.

#### **Management's Response**

- 1.8.2.10 *The recommendation is noted. There is now a fully functioning Internal Audit Unit evidenced by our Risk Assessment report, an Annual approved Risk-Based Work Plan, an Audit conducted, and current ongoing audits, coupled with other activities.*

#### **Auditor General's Position**

- 1.8.2.11 We acknowledge Management's acceptance of our finding and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.9 IT Management System**

#### **1.9.1 IT Governance**

##### **Criteria**

- 1.9.1.1 EDM01.01 of COBIT 2019 states that; Evaluate the governance system. Continually identify and engage with the enterprise's stakeholders, document an understanding of the requirements, and evaluate the current and future design of governance of enterprise I&T.
- 1.9.1.2 EDM01.02 of COBIT 2019 states that; Direct the governance system. Inform leaders on I&T governance principles and obtain their support, buy-in and commitment. Guide the structures, Processes and practices for the governance of I&T in line with the agreed governance principles, decision-making models and authority levels. Define the information required for informed decision making.
- 1.9.1.3 EDM01.03 of COBIT 2019 states that; Monitor the governance system. Monitor the effectiveness and performance of the enterprise's governance of I&T. Assess whether the governance system and implemented mechanisms (including structures, principles and Processes) are operating effectively and provide appropriate oversight of I&T to enable value creation.

##### **Observation**

- 1.9.1.4 During the audit, we observed no evidence of a functional IT Governance to guide the structures, Processes and practices as well as provide oversight of the IT strategic goals, objectives and activities of the entity, evidenced by the absence of the following:
- IT Strategic Committee
  - Approved IT Strategic Plan
  - IT Steering Committee
  - Organogram
  - Training Program and
  - Service Level Agreement

### **Risk**

- 1.9.1.5 Failure to constitute the above mention IT governance structure may cause misalignment between IT initiatives and the organization's strategic goals, leading to inefficient resource allocation and potentially jeopardizing the achievement of business objectives.

### **Recommendation**

- 1.9.1.6 Management should prioritize the development of a well-defined IT governance that aligns with their strategic vision and facilitate the achievement of long-term goals. The establishment of a robust IT governance framework will ensure that IT investments align with the nation's strategic objectives, enhancing transparency, accountability, and efficiency.

### **Management's Response**

- 1.9.1.7 *We acknowledge the findings outlined in the audit report concerning the absence of a functional IT Governance structure, as highlighted under Observation 1.1.2.4. We agree with the identified deficiencies, including the lack of an IT Strategic Committee and an IT Steering Committee. We recognize the risks associated with these gaps, as noted in Risk 1.1.2.5, which may lead to misalignment between IT initiatives and the organization's strategic goals, potentially resulting in inefficient resource allocation and hindering the achievement of business objectives. However, the following governance instruments including an approved IT Strategic Plan, organogram, training program, and Service Level Agreement (SLA) which the Department had used as guide for the past several years, do exist. Many of these governance instruments require updating, while other components that constitute the gap under Observation 1.1.2.4 have been noted. Please see attached documents for your perusal.*
- 1.9.1.8 *In response to Recommendation 1.1.2.6, we commit to prioritizing the development of a robust IT governance framework that aligns with the organization's strategic vision and facilitates the achievement of long-term goals. To address the identified deficiencies, we will undertake the following actions:*
- 1. **Establish an IT Strategic Committee:** By Q1 2026, we will form an IT Strategic Committee comprising key stakeholders to provide oversight and align IT initiatives with organizational objectives, in line with COBIT 2019 EDM01.01 and EDM01.02.*
  - 2. **Submit a revised, updated and approved IT Strategic Plan (2026-2029):** By Q2 2026, the existing Draft 2025-2028 comprehensive IT Strategic Plan will be drafted, reviewed, and approved to guide IT activities and ensure alignment with the organization's strategic goals.*
  - 3. **Constitute an IT Steering Committee:** By Q1 2026, an IT Steering Committee will be established to direct governance processes, define decision-making models, and ensure adherence to agreed governance principles, as per COBIT 2019 EDM01.02.*
  - 4. **Submit an updated Organogram:** By Q1 2026, we will submit and implement a clear updated IT organizational structure (organogram) to define roles, responsibilities, and authority levels within the IT function.*

5. *Restructure and Implement our Training Program: By Q3 2026, a more reformed and tailored IT training program will be developed and rolled out to enhance staff capabilities and ensure effective execution of IT governance practices.*
6. *Establish Service Level Agreements (SLAs): By Q2 2026, we will formalize SLAs with relevant stakeholders to define service expectations, performance metrics, and accountability mechanisms.*
7. *Monitor and Evaluate Governance Effectiveness: Starting Q3 2026, we will implement mechanisms to monitor the performance and effectiveness of the IT governance system, ensuring compliance with COBIT 2019 EDM01.03 and enabling continuous improvement.*

1.9.1.9 *Once again, we recognize the risk of misalignment between IT initiatives and organizational goals. The planned governance framework will ensure strategic alignment, optimize resource utilization, and enhance decision-making processes. We also fully support the recommendation and commit to implementing a robust IT governance framework. This will be guided by COBIT 2019 standards and tailored to Liberia's institutional and infrastructural realities. A phased implementation plan will be developed, starting with stakeholder engagement and policy formulation.*

1.9.1.10 *We are committed to enhancing transparency, accountability, and efficiency in IT operations through these initiatives. Progress on these actions will be tracked and reported to the Audit Committee on a quarterly basis to ensure timely implementation and alignment with the organization's strategic objectives.*

#### **Auditor General's Position**

1.9.1.11 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.9.2 Security Management**

#### **Criteria**

1.9.2.1 DSS05 of COBIT-2019 states that: Protect enterprise information to maintain the level of information security risk acceptable to the enterprise in accordance with the security policy. Establish and maintain information security roles and access privileges. Perform security monitoring.

#### **Observation**

1.9.2.2 During the audit, we observed no evidence of an IT security management to govern the IT Environment, evidenced by the absence of:

- Approved IT Security Policy
- Installed, license, unexpired and updated Antivirus Program
- Patch Management Process

### **Risk**

- 1.9.2.3 The absence of IT Security management in an organization may lead to operational disruptions, legal ramifications, and financial losses. Without proper cybersecurity measures, organizations are vulnerable to cyberattacks that may result in the theft or corruption of sensitive data, leading to operational downtime and loss of productivity.

### **Recommendation**

- 1.9.2.4 Management should establish and operationalize an IT Security Management to protect the organization assets and ensure the confidentiality, integrity, and availability of data. This process would involve implementing various security measures to guard against unauthorized access, cyberattacks, and other potential security breaches that could lead to data loss or damage.
- 1.9.2.5 Effective IT Security Management helps maintain the trust of stakeholders, protects the organization's reputation, and ensures compliance with regulatory requirements. It also plays a vital role in safeguarding the privacy of clients and employees, thus maintaining the overall security posture of an organization in the face of evolving digital threats.

### **Management's Response**

- 1.9.2.6 *We acknowledge the audit findings outlined in Observation 1.1.3.2 regarding the absence of an effective IT Security Management framework, as evidenced by the lack of an Approved IT Security Policy, an installed, licensed, unexpired, and updated Antivirus Program, and a Patch Management Process. We recognize the risks highlighted in Risk 1.1.3.3, including potential operational disruptions, legal ramifications, financial losses, and vulnerabilities to cyberattacks that could compromise sensitive data, lead to downtime, and erode stakeholder trust.*
- 1.9.2.7 *In response to Recommendations 1.1.3.4 and 1.1.3.5, we are committed to establishing and operationalizing a robust IT Security Management framework to protect organizational assets, ensure the confidentiality, integrity, and availability of data, and maintain compliance with regulatory requirements. To address the identified deficiencies, the following actions will be undertaken:*
- 1. **Develop and Approve an IT Security Policy:** By Q2 2026, we will draft, review, and approve a comprehensive IT Security Policy aligned with COBIT 2019 DSS05. This policy will define security roles, access privileges, and procedures to safeguard enterprise information.*
  - 2. **Implement an Antivirus Program:** By Q2 2026, we will procure, install, and maintain a licensed, unexpired, and regularly updated Antivirus Program across all systems to protect against malware and other cyber threats.*
  - 3. **Establish a Patch Management Process:** By Q2 2026, a formal Patch Management Process will be implemented to ensure timely identification, testing, and application of software patches to mitigate vulnerabilities and enhance system security.*

4. **Conduct Security Monitoring:** Starting Q2 2026, we will implement continuous security monitoring mechanisms to detect and respond to potential security incidents, ensuring alignment with COBIT 2019 DSS05 requirements.
5. **Staff Training and Awareness:** By Q3 2026, a security awareness training program will be rolled out to educate employees on cybersecurity best practices, reducing the risk of human-related security breaches.
6. **Regular Compliance and Risk Assessments:** By Q3 2026, we will establish a schedule for periodic IT security assessments to evaluate the effectiveness of the security measures and ensure compliance with regulatory standards.

1.9.2.8 These initiatives will strengthen the organization's security posture, protect sensitive data, maintain stakeholder trust, and safeguard the organization's reputation against evolving digital threats. We will provide quarterly updates to the Audit Committee on the progress of these actions to ensure accountability and timely implementation.

#### **Auditor General's Position**

1.9.2.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.9.3 Program Change Management**

#### **Criteria**

1.9.3.1 BAI06.01 of COBIT-2019 states: Evaluate, prioritize and authorize change requests. Evaluate all requests for change to determine the impact on business Processes and I&T services, and to assess whether change will adversely affect the operational environment and introduce unacceptable risk. Ensure that changes are logged, prioritized, categorized, assessed, authorized, planned and scheduled.

#### **Observation**

1.9.3.2 During the audit, we observed no evidence of program change management to safely implement IT solutions in line with the agreed expectations and outcomes of change management processes; evidenced by the absence of:

- Documentation and approval processes to upgrades made to applications/ systems.
- Formal change request documentation completed indicating the change to be made and the reasons for changes to an application/ system.
- Ensure that programmers have access to the test environment only, not the live or production environments.

#### **Risk**

1.9.3.3 The absence of a structured program change management process may lead to significant risks, including the potential for unauthorized changes and the lack of traceability for modifications made to systems or applications.

### Recommendation

- 1.9.3.4 Management should develop and operationalize a robust change management program which includes comprehensive documentation and approval processes for upgrades, patches, and reviewed before implementation.
- 1.9.3.5 Implementing these steps can help in aligning changes with organizational policy and maintaining the integrity of the IT infrastructure.

### Management's Response

- 1.9.3.6 *We acknowledge the audit findings outlined in Observation 1.1.4.2 regarding the absence of a structured program change management process, as evidenced by the lack of documentation and approval processes for upgrades to applications/systems, formal change request documentation, and restrictions preventing programmers from accessing live or production environments. We recognize the risks highlighted in Risk 1.1.4.3, including the potential for unauthorized changes and lack of traceability, which could compromise the integrity of the IT infrastructure and introduce unacceptable risks to business processes and IT services.*
- 1.9.3.7 *In response to Recommendations 1.1.4.4 and 1.1.4.5, we are committed to developing and operationalizing a robust program change management framework to ensure changes are logged, prioritized, categorized, assessed, authorized, planned, and scheduled in alignment with COBIT 2019 BAI06.01. To address the identified deficiencies, the following actions will be undertaken:*
1. **Develop a Change Management Policy:** *By Q2 2026, we will establish a comprehensive Program Change Management Policy that outlines standardized procedures for evaluating, prioritizing, and authorizing change requests, ensuring alignment with organizational objectives.*
  2. **Implement Documentation and Approval Processes:** *By Q2 2026, formal documentation and approval processes will be instituted for all system and application upgrades, including detailed change request forms that specify the nature, rationale, and impact of proposed changes.*
  3. **Restrict Access to Production Environments:** *By Q1 2026, we will enforce strict access controls to ensure programmers have access only to test environments, preventing unauthorized changes to live or production environments.*
  4. **Establish a Change Management Tracking System:** *By Q2 2026, a centralized system will be implemented to log, track, and monitor all change requests, ensuring traceability and accountability throughout the change management process.*
  5. **Conduct Training on Change Management Procedures:** *By Q3 2026, a training program will be rolled out to educate relevant staff on the change management policy, processes, and tools to ensure consistent adherence.*

6. **Perform Regular Audits of Change Management Processes:** Starting Q3 2026, we will conduct periodic reviews of the change management program to assess its effectiveness and ensure compliance with COBIT 2019 standards.

1.9.3.8 These measures will enhance the integrity of the IT infrastructure, align changes with organizational policies, and mitigate risks associated with unauthorized or poorly managed changes. We will provide quarterly progress updates to the Audit Committee to ensure timely implementation and continuous improvement.

#### **Auditor General's Position**

1.9.3.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.9.4 Physical Access Controls**

#### **Criteria**

1.9.4.1 DSS05.05 of COBIT-2019 states, Manage physical access to I&T assets. Define and implement procedures (including emergency procedures) to grant, limit and revoke access to premises, buildings and areas, according to business need. Access to premises, buildings and areas should be justified, authorized, logged and monitored. This requirement applies to all persons entering the premises, including staff, temporary staff, clients, vendors, visitors or any other third party.

#### **Observation**

1.9.4.2 During the audit, we observed no evidence of physical access controls to protect IT assets, evidence by the absence of:

- Establishment of policy that cover physical access to IT Environments
- Control of access to sensitive area, such as computer room, operations, storage rooms, network rooms etc.
- Control of physical access after hours

#### **Risk**

1.9.4.3 The absence of physical access controls may lead to unauthorized entry, theft, vandalism, or even compromise of sensitive information.

#### **Recommendation**

1.9.4.4 Management should develop, approve and operationalize a physical access control policy to protect IT assets. Evidence of approved physical access control policy should be adequately documented and filed to facilitate future review.

#### **Management's Response**

1.9.4.5 We acknowledge the audit findings outlined in Observation 1.1.5.2 regarding the absence of physical access controls to protect IT assets, as evidenced by the lack of an established policy covering physical access to IT environments, controls for sensitive areas such as computer rooms, operations, storage rooms, and network rooms, and controls for physical

*access afterhours. We recognize the risks highlighted in Risk 1.1.5.3, including the potential for unauthorized entry, theft, vandalism, or compromise of sensitive information.*

1.9.4.6 *In response to Recommendation 1.1.5.4, We are committed to developing, approving, and operationalizing a robust physical access control policy to safeguard IT assets in alignment with COBIT 2019 DSS05.05. To address the identified deficiencies, the following actions will be undertaken:*

1. **Develop a Physical Access Control Policy:** By Q2 2026, we will draft, review, and approve a comprehensive Physical Access Control Policy that defines procedures for granting, limiting, and revoking access to premises, buildings, and sensitive IT areas, including emergency procedures.
2. **Implement Access Controls for Sensitive Areas:** By Q2 2026, we will establish and enforce access controls for sensitive areas, such as computer rooms, operations, storage rooms, and network rooms, ensuring only authorized personnel can access these locations. Where feasible, surveillance and access control systems (e.g. Biometric access) will be introduced
3. **Control After-Hours Access:** By Q2 2026, procedures will be implemented to manage and monitor physical access to IT environments after hours, including the use of access logs and monitoring systems.
4. **Document and Log Access Activities:** By Q2 2026, a system will be established to log and monitor all access to premises and sensitive areas, ensuring that access is justified, authorized, and recorded for future review.
5. **Conduct Staff Training:** By Q2 2026, a training program will be rolled out to educate staff, temporary staff, vendors, and other third parties on the physical access control policy and procedures to ensure compliance.
6. **Periodic Review and Auditing:** Starting Q3 2026, we will conduct regular audits of physical access controls to assess their effectiveness and ensure ongoing compliance with COBIT 2019 standards.

1.9.4.7 *These measures will enhance the security of IT assets, mitigate risks of unauthorized access, theft, vandalism, and data compromise, and ensure proper documentation for future audits. We will provide quarterly progress updates to the Audit Committee to ensure accountability and timely implementation.*

#### **Auditor General's Position**

1.9.4.8 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

## 1.9.5 Environmental Controls

### Criteria

- 1.9.5.1 DSS01.04 of COBIT-2019 states, Manage the environment. Maintain measures for protection against environmental factors. Install specialized equipment and devices to monitor and control the environment. Identify how I&T equipment, including mobile and off-site equipment, is protected against environmental threats. Ensure that the policy limits or excludes eating, drinking and smoking in sensitive areas, and prohibits storage of stationery and other supplies that pose a fire hazard within computer rooms.

### Observation

- 1.9.5.2 During the audit, we observed no evidence of an IT Environmental control, evidenced by the absence of:
- Environmental control policy
  - Fire suppression systems (at most buildings)
  - Fire extinguishers (at most buildings)
  - Uninterrupted Power Supply (UPS)

### Risk

- 1.9.5.3 The absence of robust IT environmental controls may lead to environmental hazards, potentially disrupting operations and damaging valuable IT assets.

### Recommendation

- 1.9.5.4 Management should develop, approve and operationalize an environmental control policy and put in place suppression systems and fire extinguishers to protect against potential fire hazards.
- 1.9.5.5 Evidence of approved environmental controls policy should be adequately documented and filed to facilitate future review.

### Management's Response

- 1.9.5.6 *We do acknowledge the audit findings outlined in Observation 1.1.6.2 regarding the absence of IT environmental controls, as evidenced by the lack of an environmental control policy, fire suppression systems, fire extinguishers, and Uninterrupted Power Supply (UPS) in most buildings. We recognize the risks highlighted in Risk 1.1.6.3, which indicate that the absence of robust IT environmental controls may lead to environmental hazards, potentially disrupting operations and damaging valuable IT assets.*
- 1.9.5.7 *In response to Recommendations 1.1.6.4 and 1.1.6.5, we are committed to developing, approving, and operationalizing a comprehensive environmental control policy to protect IT assets from environmental threats, in alignment with COBIT 2019 DSS01.04. To address the identified deficiencies, the following actions will be undertaken:*
1. **Develop an Environmental Control Policy (ECP):** *By Q2 2026, we will draft, review, and approve an Environmental Control Policy (ECP) that outlines measures to protect IT equipment from environmental threats, including restrictions on eating, drinking, smoking, and storage of fire-hazardous materials in sensitive areas.*

2. **Install Fire Suppression Systems:** By Q2 2026, we will assess and install appropriate fire suppression systems in all buildings hosting IT assets to mitigate fire hazards.
3. **Provide Fire Extinguishers:** By Q2 2026, fire extinguishers will be deployed across all relevant buildings, with regular maintenance and inspection schedules established to ensure functionality.
4. **Implement Uninterrupted Power Supply (UPS):** By Q2 2026, we will procure and install UPS systems to ensure continuous power supply and protect IT equipment from power-related disruptions.
5. **Document and File Policies:** By Q2 2026, all environmental control policies and related documentation will be adequately documented and filed to facilitate future audits and reviews.
6. **Conduct Staff Training:** By Q3 2026, a training program will be rolled out to educate staff on the environmental control policy, including procedures for handling environmental risks and maintaining a safe IT environment.
7. **Periodic Review and Auditing:** Starting Q3 2026, we will conduct regular audits of environmental controls to assess their effectiveness and ensure compliance with COBIT 2019 standards.

1.9.5.8 These measures will enhance the protection of IT assets against environmental hazards, minimize operational disruptions, and ensure proper documentation for future reviews. We will provide quarterly progress updates to the Audit Committee to ensure accountability and timely implementation.

#### **Auditor General's Position**

1.9.5.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.9.6 Logical Access Controls**

#### **Criteria**

1.9.6.1 DSS05.04 of COBIT 2019 states that Manage user identity and logical access. Ensure that all users have information access rights in accordance with business requirements. Coordinate with business units that manage their own access rights within business Processes. Maintain user access rights in accordance with business function, process requirements and security policies. Align the management of identities and access rights to the defined roles and responsibilities, based on least-privilege, need-to-have and need-to-know principles.

#### **Observation**

1.9.6.2 During the audit, we observed no evidence of logical access controls to protect the entity's

assets (application, servers, and database) from unauthorized users; evidenced by the absence of:

- Approved User policy
- Review of user access rights
- Unique user name and password
- Password length and expiration

#### **Risk**

- 1.9.6.3 The absence of a logical access control may lead to unauthorized access, errors, fraud, and breach of confidentiality, integrity, and unavailability of data.

#### **Recommendation**

- 1.9.6.4 Management should develop, approve and operationalize logical access control policy (user policy) to protect the confidentiality, integrity, and availability of data against unauthorized use.
- 1.9.6.5 Evidence of approved logical access controls policy should be adequately documented and filed to facilitate future review.

#### **Management's Response**

- 1.9.6.6 *We acknowledge the audit findings outlined in Observation 1.1.7.2 regarding the absence of logical access controls to protect the entity's assets (applications, servers, and databases) from unauthorized users, as evidenced by the lack of an approved user policy, review of user access rights, unique usernames and passwords, and defined password length and expiration policies. We recognize the risks highlighted in Risk 1.1.7.3, which indicate that the absence of logical access controls may lead to unauthorized access, errors, fraud, and breaches of confidentiality, integrity, and availability of data.*
- 1.9.6.7 *In response to Recommendations 1.1.7.4 and 1.1.7.5, we are committed to developing, approving, and operationalizing a comprehensive logical access control policy to safeguard the confidentiality, integrity, and availability of data in alignment with COBIT 2019 DSS05.04. To address the identified deficiencies, the following actions will be undertaken:*
1. **Develop an Approved User Policy:** *By Q2 2026, we will draft, review, and approve a Logical Access Control Policy (LCP) that defines user identity management, access rights, and alignment with business requirements based on least-privilege, need-to-have, and need-to-know principles.*
  2. **Implement Regular Review of User Access Rights (UAR):** *By Q2 2026, a process will be established to periodically review and update user access rights in coordination with business units to ensure compliance with business functions and security policies.*
  3. **Enforce Unique Usernames and Passwords:** *By Q2 2026, we will implement a system requiring unique usernames and passwords for all users to prevent unauthorized access.*

4. **Define Password Length and Expiration Policies:** By Q2 2026, a policy will be enforced specifying minimum password length and mandatory expiration periods to enhance security.
5. **Document and File Policies:** By Q2 2026, all logical access control policies and related documentation will be adequately documented and filed to facilitate future audits and reviews.
6. **Conduct Staff Training:** By Q3 2026, a training program will be rolled out to educate staff on logical access control procedures, including the importance of maintaining secure credentials and adhering to access policies.
7. **Periodic Review and Auditing:** Starting Q3 2026, we will conduct regular audits of logical access controls to assess their effectiveness and ensure ongoing compliance with COBIT 2019 standards.

1.9.6.8 These measures will strengthen the security of the entity's IT assets, mitigate risks of unauthorized access, errors, fraud, and data breaches, and ensure proper documentation for future reviews. We will provide quarterly progress updates to the Audit Committee to ensure accountability and timely implementation.

#### **Auditor General's Position**

1.9.6.9 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

### **1.9.7 IT Service Continuity**

#### **Criteria**

- 1.9.7.1 DSS04.03 of COBIT 2019 state that "provides for entities to develop a business continuity plan (BCP) based on the strategy that documents the procedures and information in readiness for use in an incident to enable the enterprise to continue its critical activities."
- 1.9.7.2 DSS04.02 of COBIT 2019 state that "Evaluate business resilience options and choose a cost-effective and viable strategy that will ensure enterprise continuity, disaster recovery and incident response in the face of a disaster or other major incident or disruption."
- 1.9.7.3 APO01.05 Establish roles and responsibilities. Define and communicate roles and responsibilities for enterprise I&T, including authority levels, responsibilities and accountability.

#### **Observation**

- 1.9.7.4 During the audit, we observed no evidence of IT Service Continuity plan to ensure enterprise continuity, disaster recovery and incident response in the face of a disaster or other major incident or disruption, evidenced by the absence of:
  - A disaster recovery plan

- On and off-site storage of IT continuity plan and disaster recovery plan
- Implementation of backup and retention strategy
- Perform verify and check backup for successful completion
- Secure storage of off-site backup facility

#### **Risk**

- 1.9.7.5 The lack of an IT Service Continuity plan may lead to inadequate response disruption or disaster and lack of resilience.

#### **Recommendation**

- 1.9.7.6 Management should develop, approve and operationalize an IT Service Continuity plan to strengthen the entity IT infrastructure and adequately response to disaster.
- 1.9.7.7 Evidence of approved IT Service Continuity plan should be adequately documented and filed to facilitate future review.

#### **Management's Response**

- 1.9.7.8 *We acknowledge the audit findings outlined in Observation 1.1.7.9 regarding the absence of an IT Service Continuity plan to ensure enterprise continuity, disaster recovery, and incident response, as evidenced by the lack of a disaster recovery plan, on and off-site storage of IT continuity and disaster recovery plans (DRP), implementation of a backup and retention strategy, verification of backup completion, and secure storage of an off-site backup facility. We recognize the risks highlighted in Risk 1.1.7.10, which indicate that the lack of an IT Service Continuity plan may lead to inadequate response to disruptions or disasters and a lack of resilience.*
- 1.9.7.9 *In response to Recommendations 1.1.7.11 and 1.1.7.12, we are committed to developing, approving, and operationalizing a comprehensive IT Service Continuity plan to strengthen the entity's IT infrastructure and ensure effective response to disasters, in alignment with COBIT 2019 DSS04.02, DSS04.03, and APO01.05. To address the identified deficiencies, the following actions will be undertaken:*
1. ***Develop a Disaster Recovery Plan (DRP):*** *By Q2 2026, we will draft, review, and approve a comprehensive DRP that outlines procedures to enable the enterprise to continue critical activities during a disaster or major disruption.*
  2. ***Establish On and Off-Site Storage for Continuity Plans:*** *By Q2 2026, we will implement secure on-site and off-site storage solutions for the IT Service Continuity and Disaster Recovery Plans to ensure accessibility and protection.*
  3. ***Implement a Backup and Retention Strategy (BRS):*** *By Q1 2026, a formal backup and retention strategy will be established to ensure regular, reliable backups of critical data and systems, aligned with business requirements.*
  4. ***Verify and Check Backup Completion:*** *By Q2 2026, we will implement processes to routinely verify and check backups for successful completion, ensuring data integrity and recoverability.*

5. **Secure Off-Site Backup Facility:** By Q2 2026, a secure off-site backup facility will be established to store critical backups, with access controls and environmental protections in place.
  6. **Define Roles and Responsibilities:** By Q2 2026, we will define and communicate roles, responsibilities, and authority levels for IT Service Continuity, ensuring accountability as per COBIT 2019 APO01.05.
  7. **Document and File Policies:** By Q2 2026, all IT Service Continuity plans and related documentation will be adequately documented and filed to facilitate future audits and reviews.
  8. **Conduct Staff Training:** By Q3 2026, a training program will be rolled out to educate staff on the IT Service Continuity plan, disaster recovery procedures, and their respective roles in incident response.
  9. **Periodic Review and Testing:** Starting Q3 2026, we will conduct regular reviews and testing of the IT Service Continuity and Disaster Recovery Plans to assess their effectiveness and ensure ongoing compliance with COBIT 2019 standards.
- 1.9.7.10 *These measures will enhance the entity's resilience, ensure effective response to disruptions, and protect critical IT infrastructure. We will provide quarterly progress updates to the Audit Committee to ensure accountability and timely implementation.*

#### **Auditor General's Position**

- 1.9.7.11 We acknowledge Management's acceptance of our findings and recommendations. We will follow up on the implementation of our recommendations during subsequent audit.

**ANNEXURE**

**Annexure 1a: Employees Who did not Show up For Head Count**

No.	Employees ID Number	First Name	Last Name
1	42-00-0003	STEPHEN M.	JUBWE
2	40-00-0303	JAMES A.	LABLAH
3	40-00-0306	SAAH CHARLES	N'TOW
4	40-00-0058	J. BENEDICT S.	PAYE, JR
5	41-06-0142	PEWEE S.	TEAH
6	40-01-0038	THOMAS G.	KARYAH
7	40-01-0004	JANI K.	JALLAH-KOLLIE
8	40-13-0038	MARIAH	FODAY
9	41-00-0011	THERESA	VAH
10	40-14-0007	NATHANIEL Y.	MULBAH
11	41-01-0027	BILLY T.	FAYIAH
12	41-05-0295	KONNEH,	CHARLES J.
13	41-05-0285	LASANAH V.	CONNEH
14	41-05-0153	JOSEPH C.B.	DENNIS
15	41-05-0187	JONATHAN Y.K.	FLOMO
16	41-05-0240	JOSEPH W.	FLOMO
17	41-05-0384	JAMES Y.	FLOMO
18	41-05-0274	IVAN F.	GBAKOLO
19	41-05-0298	AUGUSTINE	KOLLIE
20	41-05-0439	GOBEH	MULBAH
21	41-05-0218	JOE F.	NEHLOR
22	41-05-0219	JAMES	NYEPAN
23	41-05-0184	MOHAMMED	SIRYON
24	41-05-0200	COMFORT	TOKPAH
25	41-05-0455	SAM	TUMAH
26	41-05-0293	JIMMY O.	WILSON
27	41-06-0131	BROOKS S.	BINDA
28	41-06-0135	QUINCY B	CRABBE,
29	41-06-0154	NATHANIEL B.	GBAR
30	41-06-0129	JAMES K.	HARRIS
31	41-06-0085	JOHN	ISAAC
32	41-06-0127	FREDERICK D.	JONES
33	41-06-0114	MORRIS	KANNEH
34	41-06-0136	ANTHONY	KARCHUE,
35	41-06-0158	EMMANUEL J.	KOLLIE
36	41-06-0160	KPANNAH	MAYOR
37	41-06-0141	FODAY	MONJAH
38	41-06-0132	SATURDAY	MOORE
39	41-06-0156	JOHN Y.	PENNY
40	41-06-0144	JOHN G.	SACKIE
41	41-06-0125	DAVID T.	SAYWALA
42	41-06-0163	AUGUSTUS M.	SETH
43	41-06-0138	DAVID F.	SMITH

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No.	Employees ID Number	First Name	Last Name
44	41-06-0151	MORRIS	TARPLAH
45	41-06-0161	ALBERT	TARTEE
46	41-06-0137	ISHMAEL	TORLIE
47	41-06-0102	NELSON C.	WILLIAMS
48	41-06-0149	STANLEY	WILSON
49	41-06-0153	PRINCE L.	WIREWULU
50	41-07-0284	FALLAH	ANDREWS
51	41-07-0479	EDWIN	BARCLAY
52	41-07-0554	ISAIAH	BISHOP
53	41-07-0391	MOMOLU	BOAKAI
54	41-07-0422	JOSEPH	BOAKAI
55	41-07-0489	FREDERICK	BOLEY
56	41-07-0090	JAMES K.	BROWN
57	41-07-0427	ZINNEH	BROWN
58	41-07-0652	MICHAEL G.	BROWN
59	41-07-0468	KELLER	BUDYOA
60	41-07-0670	EVON	CLARKE
61	41-09-0025	STANFORD	DANKWAN
62	41-05-0245	WILLIAM Z.	DAVIS
63	41-07-0373	F. VARNIE	DAVIS
64	41-07-0563	MARTUE	DENNIS
65	41-09-0019	MARIETHA	DENNIS
66	41-07-0645	DIVINE	DONYEN
67	41-07-0541	DAVID S.	FALLAH
68	41-07-0413	TONIA	FREEMAN
69	41-07-0576	RICHARD R.	GARDINER
70	41-09-0016	STEPHEN G.	GARDUAH
71	41-07-0676	MENLADY	GAYE
72	41-07-0592	BEYAN	GAYFLOR
73	41-07-0448	MERCY Y.	GEORGE
74	41-09-0015	BENNETTA	GIBSON
75	41-07-0424	PHILIP	GOWEH
76	41-07-0580	ESTHER	HATO
77	41-07-0546	ELLEN	HINNEH
78	41-07-0543	ELLIS	HORACE
79	41-07-0423	SUNDAY	JARKPA
80	41-07-0644	SANDRA	JUCUMMON
81	41-07-0548	MARIE	KADJAY
82	41-07-0488	RAYMOND	KARR
83	41-07-0534	AaRON	KERKULA
84	42-45-0038	GBESSAY	KIAZOLU,
85	41-07-0609	BOBBY G.	KING
86	41-07-0432	DARLINGTON G.	KUMEH
87	41-07-0680	EMMANUEL K.	MECHAN
88	41-07-0677	FAHN O.	MORRIS
89	41-07-0388	FLOMO	MULBAH



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90	41-07-0447	BENDU	MULBAH
91	41-07-0494	TARPEH	MULBAH
92	41-07-0688	JOE B.	MULBAH
93	41-09-0077	PATRICK J.	MULBAH
94	41-07-0675	JENNEH	NELSON
95	41-07-0331	S. SACKOR	NIMELY
96	41-07-0579	PHILIP Q.	NYAN
97	41-07-0158	PERRY N.	NYEMA
98	41-07-0603	THERESA	PAYE
99	41-07-0620	FRED	PAYNES
100	41-07-0529	DANIEL	REEVES
101	41-07-0018	JOSEPH D.	SACKIE
102	42-45-0030	HAWA	SAMUKA,
103	41-07-0017	REBECCA V.N.	SAYWAH
104	41-07-0661	ANITA S.	SEEPO
105	41-09-0076	DAVID	SELMAH
106	41-07-0594	CHRISTIANA M.	SMITH
107	42-45-0061	MAIMA	SONII
108	41-07-0616	DAHNA,	STEPHEN
109	41-07-0525	HASSAN	STEWART
110	41-09-0018	BEN W.	SULONTEH
111	41-07-0533	REBECCA	SWEN
112	41-07-0487	SYLVESTER	TAMBA
113	41-07-0537	T. MARK	TARTY
114	41-07-0574	JOSEPH	THEO
115	41-09-0001	FATU R.	TIPOTEH
116	41-07-0483	ROSE	TOE
117	41-07-0595	VICTORIA G.	VARGBELEE,
118	41-07-0672	ABRAHAM	WAH
119	41-07-0062	EMMANUEL	WALLAH
120	41-07-0689	JEFFERSON G.	WEAH
121	41-07-0550	MEATTA	WESSEH
122	41-07-0272	CLARKE J.	WILLIAMS
123	41-07-0549	SADDY	WILLIAMS
124	41-07-0599	AUGUSTINE J.	WILSON
125	41-07-0596	JOHN D.	YARBAH, JR.
126	41-07-0462	SUMO	YEKE
127	41-07-0490	JOHN	ZAYZAY
128	41-07-0598	JOSEPH B.	ZEZE,
129	42-45-0010	SANDO	ZODUAH
130	41-09-0016	STEPHEN G.	GARDUAH
131	41-10-0004	HARRIS S.	TAMBA
132	41-10-0012	ALOYSIUS T.	TAPLAH
133	41-10-0020	ISAIAH M.	DOE
134	41-13-0003	ESTHER ZOE	GBALEA-SMITH
135	41-13-0001	ROBERT T.	GRIFFITHS

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136	42-00-0027	NUWOO E.	DOE
137	42-00-0047	EMMETT C.	DENNIS
138	42-00-0049	MOHAMMED I.	KANNEH
139	42-00-0052	AUSTIN Z.	DAVIS
140	42-00-0053	JOSEPH K.M.	BENSON
141	42-00-0056	JULIAN NELSON	HARMON
142	42-00-0067	ROBERTHA	WEAH
143	42-31-0001	T. NEGBALEE	WARNER
144	42-31-0037	SAMUEL D.	DAHNGBE JR.
145	42-31-0040	CHAN-CHAN A.	PAEGAR
146	42-31-0042	BOAKAI N.	FREEMAN-SAYON
147	42-31-0043	F. JUAH	LAWSON
148	42-31-0048	ARTHUR N.	MORRISON
149	42-31-0051	KPADESON	SUMO
150	42-31-0054	EMMANUEL T.	REEVES
151	42-31-0057	AUGUSTINE O.	JALLOH
152	42-31-0058	JOHN	JOSIAH
153	42-31-0059	JAMAL C.	DEHTHO, Jr.
154	42-31-0060	EVA	MAPPY MORGAN
155	42-31-0061	TIAWON S.	CONGLOE
156	42-31-0062	JALLAH A.	BARBU
157	42-31-0114	KEBEH S.	FREEMAN-SAYON
158	42-31-0115	JEROME G.	KORKOYAH
159	42-31-0117	AMY	DAVIES-DAHN
160	42-31-0120	S. MOHAMMED	SHERIFF
161	42-33-0077	DANIEL B.	NELSON
162	40-13-0004	MOMO F.	SHERIFF
163	42-34-0052	DAVID	WILES
164	42-34-0079	JTWAPLAY-FANNOH	DOHR
165	42-34-0107	MOHAMMED	KPOGHOMU
166	42-34-0165	CORNELIUS	WENNAH
167	42-34-0189	HENRY G.	LYON
168	42-34-0232	JOHN G.S.	DAVIES
169	42-34-0241	ADDISON	DAYBAH
170	42-34-0259	DAVID K.	KORBOY
171	42-34-0266	RANDOLPH	GLEE
172	42-34-0302	JOYLICE N.	ROBERTS
173	42-34-0310	KONAH B.	BALLAH
174	42-34-0312	BOIMAH	COLEMAN
175	42-34-0320	PETER F.	ZAIZAY
176	42-34-0321	SOLOMON T.	MARLEE
177	42-34-0335	GIBSON OTIS	NYANNEH
178	42-34-0343	ROOSEVELT G.	COOPER
179	42-34-0345	SAA DAVID	NYUMAH
180	42-34-0349	GEORGE	STEWART
181	42-34-0350	JANKAI A.	SESAY

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182	42-34-0351	HENRY T.	MULBAH
183	42-34-0357	JOASH	HODGES
184	42-34-0379	RITA JLOGBE	DOUE
185	42-34-0382	JEREMIAH F.	SAYSAY, SR.
186	42-34-0389	JACKSON D.	JEH
187	42-34-0390	JUSU	KAMARA
188	42-41-0205	HELENA R.	JACKSON
189	42-35-0068	JAMES N.	SUMOWAR
190	42-35-0087	JEBBEH N.	GRAY
191	42-35-0103	KEBBEH T.Y.	JONES
192	42-35-0109	GABRIEL M.	KENNEDY
193	42-35-0121	AMOS W.	JACKSON
194	42-35-0123	PIUS S.	DOE
195	42-36-0001	JAMES	McCLAIN
196	42-36-0012	S. MORRIS	COOPER
197	42-36-0022	STEPHEN M.	GEORGE
198	42-36-0032	EDISON U.	KAMARA
199	42-36-0175	JACOB	SANDIKIE SAA
200	42-36-0187	SAMUEL M.	JOHNSON
201	42-36-0189	SAMPSON	CHEA
202	42-36-0231	FARKOLLIE P.	SUMO
203	42-36-0249	KOKOLO N.	N'DEBEWILLIE
204	42-36-0251	FESTUS	LAHAI
205	42-36-0279	KALILU SAMUKA	DONZO
206	42-36-0280	JOHN Y.	HENA
207	42-36-0283	DEAKONTEE OLIVER	SAYTARKON
208	42-36-0293	MOHAMMED A.	JALLOH
209	42-36-0295	AYESHA	BELL-GAM-WOTO
210	42-36-0300	KESSELEBAH B.	VESELEE
211	42-36-0306	D. CLARENCE	GRAY
212	42-36-0320	CHARLES Z.	BAYSAH
213	42-36-0322	JULIUS W.	TEAHTON
214	42-36-0326	ALEXANDER M.	MASSEY
215	42-36-0331	GEORGE P.	GALLAH, JR.
216	42-36-0345	SAYGBECHI T.	JABLASON, JR.
217	42-36-0353	OUSMAN G.	KIAZOLU
218	42-36-0354	GABRIEL S.	FLABOE SR.
219	42-36-0356	STEWART	BORBOR
220	42-36-0357	FREDERICK P.	SAM
221	42-36-0358	EMMANUEL E.	GRAY
222	42-36-0360	ROBERT B.K.	NYEMA, JR.
223	42-36-0361	PETER C.	DORKPOH JR.
224	42-36-0363	DEHCONTEE	GBOTOE
225	42-36-0366	JAMES B.	QUAQUA
226	42-36-0368	JOHN T.	RICHARDSON
227	42-36-0373	PAYEWULO T.	WORLLARWULU



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228	42-36-0384	KENNETH YAO	AWADJIE
229	42-36-0393	DAVID Y.	CEGBE
230	42-36-0417	CLIFFORD	YOUNG, JR.
231	42-36-0418	TAMBA	REEVES
232	42-36-0423	JEREMIAH M.	PAYE
233	42-36-0424	HELENA J.	NYANTI
234	42-36-0426	KRISTINE D.	DAVIS
235	42-36-0427	LEAH F.	COOPER
236	42-36-0428	ALETHA M.	NOWON
237	48-00-0121	ADOLPHUS K.	CHERUS
238	41-07-0612	MARTHA	NUAH
239	42-37-0332	LEROY	WREH
240	42-37-0330	WILHELMINA G.	KORDOR
241	41-05-0414	DANIEL, V.	FLOMO
242	42-37-0105	ROSELINE D.	SNOH
243	42-37-0134	JEROME G.N.	NYENKA
244	42-37-0162	KPADEH K.	KOIKOI
245	42-37-0185	FRANKLIN W.	PHILIPS
246	42-37-0215	PETER N.	KORVAH
247	42-37-0219	SIAFA J.	KIADII
248	42-37-0231	BENEDICTUS B.G.	FREEMAN
249	42-37-0238	LOVETTA M.	GLEEKIA-KERKULA
250	42-37-0239	HENRY T.	NYUMA
251	42-37-0256	JOHN F.	KANNEH
252	42-37-0258	LEELIA	ANDREWS
253	42-37-0260	GEORGE	FORPOH III
254	42-37-0264	NYENKAN SNOH J.	MANUBAH
255	42-37-0266	EMMANUEL M.	POPE
256	42-37-0270	DARIUS A.	KIAMUE
257	42-37-0271	MELISSA S.	SMITH
258	42-37-0277	JOHN T.	TWALLA
259	42-37-0289	WILLIAM N.	SWEN
260	42-37-0290	JOHN C.B.	KOLLIE
261	42-37-0299	SAHR RAYMOND	GBORIE
262	42-37-0300	GARMONYOU A.	SAM
263	42-37-0309	KAIVAH K.	ZINNAH
264	42-37-0314	ROSELINE	JOSEPH
265	42-37-0315	TARNUE B.	MARWOLO
266	42-37-0316	MOHAMMED ABS	KANNEH
267	42-37-0319	EVELYN M.	MCGEE
268	42-37-0324	THOMAS M.	SKINNER
269	42-37-0329	EURIAH	GBALA
270	42-37-0333	JAMES B.	FLOMO
271	42-37-0335	LESTER N.	GBARTEAH
272	42-37-0340	OTHANIEL N.	NYEMAH
273	42-37-0340	YEKEH	GAYFLOR



No.	Employees ID Number	First Name	Last Name
274	42-37-0341	VICTOR M.	KAMARA
275	42-37-0342	JOSEPH K.	SAYEH
276	42-37-0599	THEODOSIA U.	GEDDEH
277	42-38-0151	GEORGE B.	GOULD
278	42-38-0165	MELVIN S.K.	GARPEH
279	42-38-0197	FODAY S.	KAMARA
280	42-38-0226	JOSEPH H.	CONSTANCE
281	42-38-0252	ALAHAJI S.M.	DUKULY
282	42-38-0265	F. EDWARD	DAVIES
283	42-38-0274	SAM S.	SHERMAN
284	42-38-0330	SAYE MAYE	COLE
285	42-38-0336	BOBBY O.	HARRIS
286	42-38-0353	KANIO BAI	GBALA
287	42-38-0364	JUSTIN W.	PETERS
288	42-38-0365	CHRISTOPHER T.	SAPLA
289	42-38-0368	BYNOR GOE	YOUNG
290	42-38-0381	AUGUSTINE Y.	VALLAI
291	42-38-0387	SONSALA C.	PARSON, II
292	42-38-0389	HENRICA B.	BARGAYE
293	42-38-0390	T.O. PATRICK M.	NEBO
294	42-38-0391	J. GUANKERWON	GWEISAH
295	42-38-0393	BENJAMIN M.	KOFA
296	42-38-0395	VARFEE	DUKULY
297	42-38-0396	AL-HUSAIN M.	SESAY
298	45-04-0015	LESTER Z.	TENNY
299	45-00-0016	ROBERT J.	JASPER
300	42-39-0060	JOHNSON	TOGBA
301	42-39-0016	NWANE L.	WOLLOH
302	42-39-0037	EUNICE P.	BOWEN
303	42-39-0043	SMITH A.	DEKO
304	42-39-0047	WLEEMONGAR P.	JAMES
305	42-39-0049	ALPHONSO	KORVEH
306	42-39-0051	CHARLES	BLAWAH, SR.
307	42-39-0055	LORENZO A.	TAYLOR
308	42-39-0056	JIMMY E.	FLOMO
309	42-39-0058	CHANCY A.	DALMEIDA
310	42-39-0061	EMMANUEL N.	VAH
311	41-05-0287	JOSEPH	MENDY
312	42-40-0001	AARON BULL	SENGBEH II
313	42-40-0030	JOHN B.K.	JALLAH
314	42-40-0051	LAWRENCE F.	SEITUA
315	42-40-0054	WELLINGTON M.	BRIGHT
316	42-40-0075	AUGUSTINE Z.	GARPI
317	42-40-0076	EMMANUEL	KOLLIE
318	42-40-0077	REMSEE W.	DERANAMIE
319	42-40-0080	ERIC E.	DICKSON

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No.	Employees ID Number	First Name	Last Name
320	42-40-0081	SHADRACH K.H.	PAH
321	42-40-0098	DESMOND T.	THOMPSON
322	42-40-0101	ANTHONY M.	TOGBA
323	42-40-0208	LOMAX B.	GEELOR
324	42-40-0222	JEROLYN C.	KUMEH
325	42-40-0228	SYLVESTER S.	TOKPA
326	42-40-0229	ROLAND K.	ROCKSON
327	42-40-0234	BEVELYN S.	SWORR
328	42-40-0236	BENEDICTUS P.	WREH
329	42-49-0088	COMFORT S.	FAYIAH
330	42-41-0095	CLADEE T.	SUMBAI
331	42-41-0126	WOLOBAH	TARNUE
332	42-41-0153	KARWON	DUO
333	42-41-0154	THERESA B.	LOUDER
334	42-41-0173	ELIJAH T.	WILSON
335	42-41-0178	CLIFFORD R.	HARRIS
336	42-41-0217	KRUBO GONO-PEWU	WASHINGTON
337	42-41-0221	SAMUEL P.	TARTEE
338	42-41-0222	AGNES S.	BORBOR-MERRIAM
339	42-41-0223	BEATRICE	BROWNE
340	42-44-0003	CAROLINE H.	NAH
341	42-48-0001	MAMAWAH M.	FREEMAN-MOORE
342	42-48-0003	HARMON C.	COLEMAN
343	42-48-0012	LAWODO VASHTI N.	THOMAS
344	42-48-0013	TONIEH ALEXANDER	TALERY-WILES
345	42-48-0014	ABEL T.	NEEWHORD
346	42-49-0022	MUSA S.	KAMARA
347	42-49-0027	HAFIZ K.M.	SHERIFF
348	42-49-0035	ALEX B.N.	GLAE
349	42-49-0039	MELVIN M.	KOLLIE
350	42-49-0042	MAGNUS G.	PAYZINE
351	42-49-0047	ALFRED	JEKE
352	42-49-0048	BORBOR A.K.K.	GIBSON
353	42-49-0055	SAFIATU	BARRIE
354	42-49-0057	LEVI N.	PAYE
355	42-49-0060	COLLINS N.	VAYE
356	42-49-0061	NATHANIEL G.	JOHNSON III
357	42-49-0073	GEORGE E.	EMMETT
358	42-49-0077	KONNEH B.	ZINNAH
359	42-49-0078	LANSANA V.	FOFANA
360	42-49-0082	AMENJOR	SENAGBAH
361	45-00-0030	KERKULAH J.T.	TOKPA, JR.
362	45-00-0051	DAVID M.	MULBAH, JR.
363	45-03-0035	DAVID M. F.	SIAFFA
364	45-03-0038	CHARLES	GBOLLIE
365	45-04-0002	EDWIN S.	NYUMAH



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366	45-04-0012	JAMES B.	DENNIS
367	46-00-0003	ALBERT B.	TOKPA
368	46-00-0012	JOSIAH	MYLES-ARTHUR
369	47-00-0091	NATHANIEL Y.	COLE
370	47-00-0101	SUMOEWUO F.	GAYFLOR
371	47-00-0110	JOSIAH S.	NAGBE
372	47-00-0166	MARYLINE	BLAYON
373	47-00-0168	WATTA M.	FOFANA
374	47-00-0352	JONATHAN B.	DAVIS
375	45-02-0001	FRANCIS N.	MAWEAH
376	40-03-0003	MELETER,	M. TYES
377	40-03-0005	ANDREW K.	DEAN
378	40-03-0007	ALBERTA	TSIQUAVE
379	40-03-0008	EDWINA	SWEN
380	40-03-0010	THOMAS	WEEKS
381	40-03-0011	SAMUEL H.	GBONO
382	41-15-0001	DARREN	WILKINS
383	41-15-0003	PAUL C.	METIEH JR.
384	41-15-0004	E. MARTIN	WEAH II.
385	41-15-0007	IAN H.	PEDERSEN
386	41-15-0047	VIVIAN	WREH
387	42-09-0007	ARTHUR K.	JOHNSON
388	45-07-0016	EMMANUEL	SUAH
389	45-00-0022	AMELIA S.	FLUMO
390	45-00-0027	VINTON J.	JOHNSON
391	49-00-0072	OSCAR J.	MULBAH
392	42-32-0013	SAMUEL	DOPOE
393	42-32-0072	JOHN K.	MULBAH
394	42-32-0140	BENJAMIN L.T.	HARRIS
395	48-01-0122	PETERLINE	COLEMAN
396	42-33-0051	JAMES K.	MULBAH
397	42-33-0054	JAH CISCO	WEAH
398	42-33-0056	TIJLI Tarty	TYEE, SR.
399	42-33-0063	SUMO Y.	MULBAH
400	42-33-0068	AARON	DOGBA-YASSAH
401	42-36-0027	JOSEPH N.B.	JIMMY
402	48-03-0108	KEITH L.	GRAY
403	48-03-0111	VICTOR S.	KOKO
404	48-03-0123	ROBERT G.	MULBAH
405	48-03-0128	JACKIE K.	OBEY
406	48-03-0134	MUNAH BROPLEH	JOHNSON
407	48-04-0093	CYNTHIA K.B.	JONES
408	48-04-0097	NEIMA N.	CANDY
409	48-04-0101	MANAWIN T.	HORACE
410	48-04-0102	JEMIMAH W.	BROWNE
411	48-04-0104	SODEY C.	LAKE



No.	Employees ID Number	First Name	Last Name
412	48-04-0105	NYEMINAH Y.	WILLIAMS
413	48-04-0106	STEPHEN B.	KENNEDY
414	50-00-0003	LOVE S.	LOGAN
415	50-00-0005	ALVIN J.	KANNEH
416	42-01-0063	TINA PRINCESS	DEBAH
417	45-04-0001	GEEGBAE A.	GEEGBAE
418	41-07-0340	BEATRICE K.	SEBOE
419	42-45-0013	BAI T.	GRAY
420	42-45-0027	FOMBA	FEIKA
421	42-45-0028	PATRICK M.	ZODUA
422	42-45-0067	RITA	STEVENS
423	42-45-0070	MOMO B.	KONNEH
424	42-45-0083	HILARY K.D.	GBEGEAH

**Annexure 1b: Employees Who Never Show Up for Both Headcount**

No.	Employee ID	FirstName	LastName
1	41-07-0479	EDWIN	BARCLAY
2	42-49-0055	SAFIATU	BARRIE
3	42-00-0053	JOSEPH K.M.	BENSON
4	41-07-0391	MOMOLU	BOAKAI
5	42-36-0356	STEWARD	BORBOR
6	42-41-0222	AGNES S.	BORBOR-MERRIAM
7	41-07-0652	MICHAEL G.	BROWN
8	42-36-0393	DAVID Y.	CEGBE
9	41-05-0295	KONNEH,	CHARLES J.
10	42-38-0330	SAYE MAYE	COLE
11	47-00-0091	NATHANIEL Y.	COLE
12	42-48-0003	HARMON C.	COLEMAN
13	48-01-0122	PETERLINE	COLEMAN
14	41-05-0285	LASANAH V.	CONNEH
15	42-38-0226	JOSEPH H.	CONSTANCE
16	42-34-0343	ROOSEVELT G.	COOPER
17	42-36-0012	S. MORRIS	COOPER
18	41-09-0025	STANFORD	DANKWAN
19	42-34-0232	JOHN G.S.	DAVIES
20	42-38-0265	F. EDWARD	DAVIES
21	42-31-0117	AMY	DAVIES-DAHN
22	42-39-0043	SMITH A.	DEKO
23	41-05-0153	JOSEPH C.B.	DENNIS
24	42-40-0077	REMSEE W.	DERANAMIE
25	42-40-0080	ERIC E.	DICKSON
26	42-35-0123	PIUS S.	DOE
27	42-33-0068	AARON	DOGBA-YASSAH
28	42-34-0079	JTWAPLAY-FANNOH	DOHR
29	42-32-0013	SAMUEL	DOPOE

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No.	Employee ID	FirstName	LastName
30	42-36-0361	PETER C.	DORKPOH JR.
31	42-34-0379	RITA JLOGBE	DOUE
32	42-41-0153	KARWON	DUO
33	42-49-0073	GEORGE E.	EMMETT
34	42-49-0088	COMFORT S.	FAYIAH
35	42-36-0354	GABRIEL S.	FLABOE SR.
36	41-05-0187	JONATHAN Y.K.	FLOMO
37	41-05-0384	JAMES Y.	FLOMO
38	41-05-0414	DANIEL, V.	FLOMO
39	42-37-0333	JAMES B.	FLOMO
40	45-00-0022	AMELIA S.	FLUMO
41	42-49-0078	LANSANA V.	FOFANA
42	47-00-0168	WATTA M.	FOFANA
43	42-48-0001	MAMAWAH M.	FREEMAN-MOORE
44	42-36-0331	GEORGE P.	GALLAH, JR.
45	41-09-0016	STEPHEN G.	GARDUAH
46	42-38-0165	MELVIN S.K.	GARPEH
47	42-37-0329	EURIAH	GBALA
48	42-45-0083	HILARY K.D.	GBEGEAH
49	45-03-0038	CHARLES	GBOLLIE
50	42-37-0299	SAHR RAYMOND	GBORIE
51	42-36-0363	DEHCONTEE	GBOTOE
52	42-37-0599	THEODOSIA U.	GEDDEH
53	42-36-0022	STEPHEN M.	GEORGE
54	42-49-0048	BORBOR A.K.K.	GIBSON
55	42-34-0266	RANDOLPH	GLEE
56	42-36-0306	D. CLARENCE	GRAY
57	42-36-0358	EMMANUEL E.	GRAY
58	42-45-0013	BAI T.	GRAY
59	42-38-0391	J. GUANKERWON	GWEISAH
60	42-00-0056	JULIAN NELSON	HARMON
61	42-41-0178	CLIFFORD R.	HARRIS
62	42-32-0140	BENJAMIN L.T.	HARRIS
63	41-07-0546	ELLEN	HINNEH
64	41-06-0085	JOHN	ISAAC
65	42-40-0030	JOHN B.K.	JALLAH
66	42-36-0293	MOHAMMED A.	JALLOH
67	42-36-0187	SAMUEL M.	JOHNSON
68	42-09-0007	ARTHUR K.	JOHNSON
69	45-00-0027	VINTON J.	JOHNSON
70	42-49-0061	NATHANIEL G.	JOHNSON III
71	42-35-0103	KEBBEH T.Y.	JONES
72	42-31-0058	JOHN	JOSIAH
73	42-34-0390	JUSU	KAMARA
74	42-36-0032	EDISON U.	KAMARA



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No.	Employee ID	FirstName	LastName
75	42-38-0197	FODAY S.	KAMARA
76	42-49-0022	MUSA S.	KAMARA
77	41-06-0114	MORRIS	KANNEH
78	42-37-0316	MOHAMMED ABS	KANNEH
79	50-00-0005	ALVIN J.	KANNEH
80	41-07-0488	RAYMOND	KARR
81	40-01-0038	THOMAS G.	KARYAH
82	42-35-0109	GABRIEL M.	KENNEDY
83	48-04-0106	STEPHEN B.	KENNEDY
84	42-37-0219	SIAFA J.	KIADII
85	42-37-0270	DARIUS A.	KIAMUE
86	42-36-0353	OUSMAN G.	KIAZOLU
87	42-49-0039	MELVIN M.	KOLLIE
88	42-34-0259	DAVID K.	KORBOY
89	42-37-0330	WILHELMINA G.	KORDOR
90	42-37-0215	PETER N.	KORVAH
91	42-39-0049	ALPHONSO	KORVEH
92	42-34-0107	MOHAMMED	KPOGHOMU
93	42-36-0251	FESTUS	LAHAI
94	42-41-0154	THERESA B.	LOUDER
95	42-34-0189	HENRY G.	LYON
96	42-37-0264	NYENKAN SNOH J.	MANUBAH
97	42-37-0315	TARNUE B.	MARWOLO
98	41-06-0160	KPANNAH	MAYOR
99	42-37-0319	EVELYN M.	MCGEE
100	41-15-0003	PAUL C.	METIEH JR.
101	41-06-0141	FODAY	MONJAH
102	41-06-0132	SATURDAY	MOORE
103	40-14-0007	NATHANIEL Y.	MULBAH
104	49-00-0072	OSCAR J.	MULBAH
105	42-32-0072	JOHN K.	MULBAH
106	42-33-0051	JAMES K.	MULBAH
107	42-33-0063	SUMO Y.	MULBAH
108	47-00-0110	JOSIAH S.	NAGBE
109	42-44-0003	CAROLINE H.	NAH
110	42-48-0014	ABEL T.	NEEWHORD
111	40-00-0306	SAAH CHARLES	N'TOW
112	41-07-0612	MARTHA	NUAH
113	41-07-0579	PHILIP Q.	NYAN
114	42-34-0335	GIBSON OTIS	NYANNEH
115	42-36-0360	ROBERT B.K.	NYEMA, JR.
116	42-37-0340	OTHANIEL N.	NYEMAH
117	42-37-0134	JEROME G.N.	NYENKA
118	45-04-0002	EDWIN S.	NYUMAH



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No.	Employee ID	FirstName	LastName
119	48-03-0128	JACKIE K.	OBEY
120	42-40-0081	SHADRACH K.H.	PAH
121	42-49-0042	MAGNUS G.	PAYZINE
122	42-38-0364	JUSTIN W.	PETERS
123	42-37-0185	FRANKLIN W.	PHILIPS
124	42-36-0366	JAMES B.	QUAQUA
125	42-36-0418	TAMBA	REEVES
126	42-36-0368	JOHN T.	RICHARDSON
127	42-40-0229	ROLAND K.	ROCKSON
128	41-06-0144	JOHN G.	SACKIE
129	41-07-0018	JOSEPH D.	SACKIE
130	42-36-0357	FREDERICK P.	SAM
131	42-45-0030	HAWA	SAMUKA,
132	42-36-0175	JACOB	SANDIKIE SAA
133	41-06-0125	DAVID T.	SAYWALA
134	42-40-0051	LAWRENCE F.	SEITUA
135	41-09-0076	DAVID	SELMAH
136	42-49-0082	AMENJOR	SENAGBAH
137	42-40-0001	AARON BULL	SENGBEH II
138	41-06-0163	AUGUSTUS M.	SETH
139	42-49-0027	HAFIZ K.M.	SHERIFF
140	42-38-0274	SAM S.	SHERMAN
141	41-05-0184	MOHAMMED	SIRYON
142	42-37-0324	THOMAS M.	SKINNER
143	42-45-0061	MAIMA	SONII
144	45-07-0016	EMMANUEL	SUAH
145	42-41-0095	CLADEE T.	SUMBAI
146	42-36-0231	FARKOLLIE P.	SUMO
147	42-35-0068	JAMES N.	SUMOWAR
148	41-06-0151	MORRIS	TARPLAH
149	42-36-0322	JULIUS W.	TEAHTON
150	46-00-0003	ALBERT B.	TOKPA
151	45-00-0030	KERKULAH J.T.	TOKPA, JR.
152	42-37-0277	JOHN T.	TWALLA
153	42-38-0381	AUGUSTINE Y.	VALLAI
154	42-49-0060	COLLINS N.	VAYE
155	42-41-0217	KRUBO GONO-PEWU	WASHINGTON
156	42-34-0165	CORNELIUS	WENNAH
157	42-34-0052	DAVID	WILES
158	41-06-0102	NELSON C.	WILLIAMS
159	41-06-0149	STANLEY	WILSON
160	42-41-0173	ELIJAH T.	WILSON
161	41-06-0153	PRINCE L.	WIREWULU
162	42-38-0368	BYNOR GOE	YOUNG



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<b>No.</b>	<b>Employee ID</b>	<b>FirstName</b>	<b>LastName</b>
163	42-34-0320	PETER F.	ZAIZAY
164	41-07-0490	JOHN	ZAYZAY



**Annexure 2: Employees Aged 60 and Above or More the 25 Years of Service**

No.	Names of staffs above 60 years or above 25 years-of-service		Position	ID Number	Date of birth	Date of employment	Current Audit date	Number of years employed	Calculated Age
1	EMMANUEL	SHERMAN	FIELD WORKER	42-45-0036	30/06/1939		22/05/2025		86
2	JOHN	FLOMO	Driver	41-06-0083	18/06/1941	01/08/2008	22/05/2025	17	84
3	SHEKU K.	FODAY	Driver	41-06-0077	05/05/1942	01/11/2007	22/05/2025	18	83
4	STEPHEN	COOPER	Field Worker	42-37-0169	05/04/1943	12-Sep-23	22/05/2025	2	82
5	KWABENA YEBOA	MENSA	teaching assist	42-34-0186	02/04/1946	20/09/2004	22/05/2025	21	79
6	ALFRED P.	SUAH	Patroman	41-05-0252	09/05/1946		22/05/2025		79
7	VICTOR D.	GEELOR	Library	42-41-0207	02/06/1947	01/07/2009	22/05/2025	16	78
8	KARBUNNEH	MANYANGO	Field Worker	42-37-0038	18/06/1947	01-Aug-99	22/05/2025	26	78
9	MOSES Y.	SACKIE	driver	41-06-0123	08/01/1948	01/03/2022	22/05/2025	3	77
10	JOSEPH W.	GEEBRO	Insstructor	42-34-0263	02/06/1948		22/05/2025	125	77
11	MOSES C.T.	JARBO	Assistant Professor	42-34-0346	24-Jun-48		22/05/2025	125	77
12	SODEY C.	LAKE	School of Nursing & Midwifery	48-04-0104	12/12/1948		04/11/2025		77
13	EMMETT C.	DENNIS	Academic Affairs' Office	42-00-0047	14/01/1949		04/11/2025		77
14	REGINALD W.	FANNOH	Assist Professor	42-38-0042	16/09/1948	01/01/2016	22/05/2025	9	77
15	GEORGE	QUAYE	Driver	41-06-0078	20/12/1948	01-Nov-07	22/05/2025	18	76
16	DAVID D.	COLEMAN	Patrolman	41-05-0288	24/12/1948	01/03/2022	22/05/2025	3	76
17	FAYIAH D.	KOIJIE	Chairperson	42-34-0175	12/04/1949	05/10/2009	22/05/2025	16	76
18	KPADEH K.	KOIKOI	Instructor	42-37-0162	5/15/1950		04/11/2025		76
19	ABU	KAMARA	Assist Professor	42-38-0013	15/12/1949	01/04/1992	22/05/2025	33	75
20	HNADY JEMIMA	KOLENKY	Assoc. Prof	42-38-0001	27/12/1949	06/10/2000	22/05/2025	25	75
21	PETER	WILLIE	Gardiner	41-07-0276	15-Mar-50	01-Apr-05	22/05/2025	20	75



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No.	Names of staffs above 60 years or above 25 years-of-service		Position	ID Number	Date of birth	Date of employment	Current Audit date	Number of years employed	Calculated Age
22	SAYON H.	YAI DOO	Director/Grants, Contracts	46-00-0009	20/08/1950	01/07/2020	22/05/2025	5	75
23	FRIDAY	DAVID	maintenance Officer	41-07-0011	15/10/1950		22/05/2025	125	75
24	JERSEY	LAKERYEAN	Security	42-37-0133	15/10/1950	17-Oct-00	22/05/2025	25	75
25	LAWRENCE	OKAY	Maintenace Officer	41-07-0353	09-Nov-50	01-Dec-00	22/05/2025	24	75
26	MUSU	SOLOMON	maintenance officer	41-07-0515	05/12/1950	22-May-22	22/05/2025	3	74
27	MILL	JONES	Professor	45-04-0016	09/01/1951	01/05/2021	22/05/2025	4	74
28	TUPEE	BEN	maintenance Officer	41-07-0007	12/03/1951	01-Aug-05	22/05/2025	20	74
29	JONATHAN C.	TAYLOR	Vice Presendent	45-00-0001	06/04/1951	01/03/2004	22/05/2025	21	74
30	FRANCIS N.	MAWEAH	Dean	45-02-0001	2/21/1952		04/11/2025		74
31	AMOS	SIAFA	Driver	41-06-0101	09/03/1952	27/06/2018	22/05/2025	7	73
32	N. HUN-BU	TULAY	Acting Dean	42-49-0001	13/03/1952	01/10/2021	22/05/2025	4	73
33	OTHELLO	YEAYEN	Massenger	42-38-0089	15/03/1952	17/12/1971	22/05/2025	53	73
34	JAMES S.	KIAZOLU	full Professor	42-37-0222	10/05/1952	01/03/2023	22/05/2025	2	73
35	JOHN B.	BOIMAH	Assistant Professor	41-00-0014	08/08/1952	01/05/2015	22/05/2025	10	73
36	PAUL T.	GEDEHGAR	Gardner	41-07-0136	22/08/1952	01/05/2012	22/05/2025	13	73
37	GEORGE	GARDUAH	maintenance Officer	41-07-0587	12/09/1952	02-May-22	22/05/2025	3	73
38	JETHRO S.	TAMBA	Chairperson \ Assistant Professor	42-34-0240	01-Nov-52	01-Oct-12	22/05/2025	13	73



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39	JAMES S.	MOMO	Chairman/Liberia Languages Department	42-34-0270	02/11/1952	01-May-18	22/05/2025	7	73
40	MORRIS	KOLLEH	Maintainance Officer	41-07-0586	16-Nov-52	01-Mar-22	22/05/2025	3	73
41	VARNEY M.	MANBOLLA	Mainteace Officer	41-07-0032	11/12/1952	01/03/2022	22/05/2025	3	72
42	NEIGON B.	TOGOAN	Full Instructor	42-37-0216	18/12/1952		22/05/2025	125	72
43	D. ELLIOTT WREH	WILSON	Professor	42-34-0314	07/01/1953	01-Jul-22	22/05/2025	3	72
44	WILLIAM J. W.	DRAPER	Assoc. prof	42-37-0013	04/02/1953	15/12/1984	22/05/2025	40	72
45	TIJLI Tarty	TYEE, SR.	School of Pharmacy	42-33-0056	12/08/1953		04/11/2025		72
46	BENEDICT W.	Sayeh	Instructor		19/06/1953	01/09/2023	22/05/2025	2	72
47	BENEDICT S.	SAYEH		46-00-0006	19/06/1953		22/05/2025	125	72
48	MOSES B.	HELB	Assistant Director	41-07-0375	23/06/1953	01-Oct-14	22/05/2025	11	72
49	ALFRED Q.	KARGBA	Senior Budge Analyst	43-12-0011	27/09/1953	17/08/1994	22/05/2025	31	72
50	BENEDICT	KOLUBAH	Accountant	43-11-0007	21/11/1953	01/06/2006	22/05/2025	19	72
51	JOSEPH F.	KPUKUYOU	Instructor	42-34-0251	25/11/1953	01-Jan-17	22/05/2025	8	71
52	SAMUEL K.	JONES	painter	41-07-0408	08/12/1953	01-Jul-18	22/05/2025	7	71
53	PATRICK K.	FARNGA	Instructor	42-37-0253	20/12/1953	31/01/2018	22/05/2025	7	71
54	JOHN	ZAYZAY	painter	41-07-0304	04/03/1954	01/10/2008	22/05/2025	17	71
55	JOSEPH B.	DENNIS	Assistant Professor	42-49-0010	14/06/1954	05/06/1992	22/05/2025	33	71
56	HANNAH K.	SIRLEAF	Record Officer	42-36-0181	21-Jun-54	01-Jul-04	22/05/2025	21	71
57	NDORBOR M.	ODYSSEUS	Secretary	42-39-0020	04/09/1954	01/12/2000	22/05/2025	24	71
58	JEFFREY S.	MAKAIN	Assoc. Prof.	45-02-0007	24/10/1954	01/05/2023	22/05/2025	2	71



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59	BENJAMIN G.	SUMO	Teaching Assistant	42-34-0191	05/11/1954	01-Mar-05	22/05/2025	20	71
60	SAMUEL T.K.	KORTIMAI	Assistant Prof	42-36-0171	06/11/1954	01/05/2018	22/05/2025	7	71
61	JOSEPH T.	FLOMO	Gardener	41-07-0591	12/11/1954	01-Mar-22	22/05/2025	3	71
62	WEADE	KOBBAH-BOLEY	VP Institutional Development	46-00-0001	15/12/1954	07/06/1905	22/05/2025	120	70
63	WILLIAM	PHELPS	Field Worker	42-37-0047	18/12/1954	01-Jul-88	22/05/2025	37	70
64	JOHN	PAIGAR	Supervisor for painters	41-07-0047	15/01/1955	01-Jul-07	22/05/2025	18	70
65	VERONICA P.	DENNIS-YEMI	Instructor	42-35-0057	05/02/1955		22/05/2025	125	70
66	TONIA	GARDINER	maintenance officer	41-07-0467	05/05/1955	09/06/2022	22/05/2025	3	70
67	ROBERT K.	PARKER	Maintenance Officer	41-07-0019	01-Jun-55	01-Jul-01	22/05/2025	24	70
68	GEORGE K.	PAIGAR	Accountant	43-11-0074	14/06/1955	01/02/2008	22/05/2025	17	70
69	GEORGE K.	WALLACE	Secretary	42-47-0003	17/06/1955	21/03/2022	22/05/2025	3	70
70	MORRIS M.	CONNEH	Major	41-05-0006	26/07/1955	01-May-05	22/05/2025	20	70
71	JAMES B.	DENNIS	Instructor	45-04-0012	28/01/1956		04/11/2025		70
72	S. NAGBE	JARTEH II	Instructor/secondary EDU	42-35-0111	24/08/1955	01/10/2000	22/05/2025	25	70
73	PATIENCE	QUIRE-VILLE	Adm. Coordinator	42-49-0014	25/08/1955	01/08/1978	22/05/2025	47	70
74	GREGORY	TARPLAH	Instructor	42-37-0149	29/08/1955	01/07/2004	22/05/2025	21	70
75	JOHNSON Q.	KEI		42-12-0003	16/08/1969			0	70
76	EDWARD G.	SMITH	Chairman	42-37-0083	24/11/1955	30/09/1998	22/05/2025	27	69
77	MOSES B.	GOANUE	Maintenance	41-07-0623	01-Dec-55	01-Mar-22	22/05/2025	3	69



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			Officer						
78	AUSBON	REEVES	Instructor	42-34-0248	01/01/1956	01/09/2015	22/05/2025	10	69
79	KEBEH	DUYANKU	Instructor	42-35-0079	02/01/1956	01-May-14	22/05/2025	11	69
80	CYRILL	JONES	Associate Professor	42-31-0026	22/02/1956	01-Jun-00	22/05/2025	25	69
81	WILLIAM	WONZON	Patrolman	41-05-0221	15/03/1956	01-Mar-22	22/05/2025	3	69
82	FELIX H.	ANTOINE	Instructor	42-38-0254	29/04/1956	01/09/1992	22/05/2025	33	69
83	GEETOR S.	SAYDEE	PROF/Director	42-12-0001	22/05/1956	14/08/1995	22/05/2025	30	69
84	SYLVESTER S.	KOLLIE	Patrolman	41-05-0281	12-Jun-56	01-Mar-22	22/05/2025	3	69
85	BACHURE	ZORR	Field Worker	42-37-0164	01-Jul-56	01-Jul-05	22/05/2025	20	69
86	REBECCA V.N.	SAYWAH	Maintenance officer	41-07-0017	23/12/1956		04/11/2025		69
87	JOHN GIBSON	KEYKPO	Director of the Graduate Program	45-03-0001	15/07/1956	01/03/2015	22/05/2025	10	69
88	TSORPORLOR S.	BEN	Chairperson/Management Department	42-38-0267	17/07/1956	01/01/2016	22/05/2025	9	69
89	ANTHONY A.	KANNEH	ASST Prof	45-03-0037	23/08/1956	01/01/2020	22/05/2025	5	69
90	L. AMOS	HARRIS	counselor	47-00-0088	24/08/1956	02/03/2020	22/05/2025	5	69
91	AUGUSTINE S.	LAVELEH	Instructor	42-35-0089	16/10/1956	01-Sep-17	22/05/2025	8	69
92	NOAH A.	BORDOLO SR.	Instructor	42-35-0074	15/11/1956	01-May-12	22/05/2025	13	69
93	ABIODUM	GBALAH	Instructor	42-38-0167	18/12/1956		22/05/2025	125	68
94	ESTHER ZOE	GBALEA-SMITH	Housing Affairs Department	41-13-0003	15/06/1957		04/11/2025		68
95	LEROY	CEGBE	Dean college of	42-37-0001	28/02/1957	13/03/1983	22/05/2025	42	68



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			Agriculture						
96	MUSTAPHA	JOHNSON	Assist. Professor	42-37-0021	15/03/1957	12-Mar-78	22/05/2025	47	68
97	JOSIAH	MYLES-ARTHUR	Institutional Development	46-00-0012	9/24/1957		04/11/2025		68
98	ZUULU	COOPER	Deputy Director	42-00-0048	24/05/1957	01-Oct-18	22/05/2025	7	68
99	OLANDO	FORKPAH	Conductor	41-07-0539	03/06/1957	01/03/2022	22/05/2025	3	68
100	NATHANIEL G.	GBESSAGEE	Asst.Prof	42-35-0118	10/06/1957	01-May-22	22/05/2025	3	68
101	JOHN Y.	TOKPAH	Patroman	41-05-0418	21/07/1957	01-Mar-22	22/05/2025	3	68
102	RICHARD	DORLEY	Assistant Professor	42-38-0080	12/08/1957	15/12/1998	22/05/2025	26	68
103	NYAHN	GONGLOE	Patrolman	41-05-0401	15/08/1957	01-Mar-22	22/05/2025	3	68
104	MOSES G.	BARCLAY	Assoc.professorIII /Acting dean	42-35-0080	20/08/1957	01/03/1984	22/05/2025	41	68
105	MOSES MOROE	ZINNAH	Professor of Agricultural Extension & Rural Development	42-00-0001	23-Aug-57	01-Feb-81	22/05/2025	44	68
106	ABRAHAM Y.	DOE	Postal officer	40-01-0034	22/09/1957	01/04/1980	22/05/2025	45	68
107	T. DEBEY	SAYNDEE	Director	42-09-0001	27/09/1957		22/05/2025	125	68
108	CHRISTINA	ASMAH	Asst. Prof.	42-36-0301	09-Oct-57	01-Jul-22	22/05/2025	3	68
109	AUGUSTUS K.	SUMO	Record Officer	42-38-0027	16/10/1957	01/08/1987	22/05/2025	38	68
110	FLORENCE	KOROMAH	Instructor	42-35-0124	17/10/1957	01-Sep-23	22/05/2025	2	68
111	JAMES E.	JONES	Insgtructor	42-38-0081	17/10/1957	01/02/1997	22/05/2025	28	68
112	PHILIP B.	JOHNSON JR.	Patrolman	41-05-0107	12-Nov-57	01-Mar-01	22/05/2025	24	68
113	NAMUSA W.	GEELOR	Director	41-10-0001	23/11/1957	01/07/2007	22/05/2025	18	67



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114	AUGUSTUS	BEYAN	Maintenance officer	41-07-0562	18/12/1957	02-Mar-22	22/05/2025	3	67
115	JOHN	VARNEY	TractorOperator	42-37-0248	03/02/1958	12-Jan-18	22/05/2025	7	67
116	JASPER W.	KAYO	Leutenant	41-05-0082	20-Feb-58	14-Nov-00	22/05/2025	25	67
117	NOEWU G.	COOPER	Instructor	42-34-0154	13/03/1958	23/02/2001	22/05/2025	24	67
118	ALEX MILLER	AHNANI	Admin. Assist.	42-00-0042	21/03/1958	01/09/2013	22/05/2025	12	67
119	J. NEAL	THOMPSON	Patrolman	41-05-0237	01/05/1958	01-Mar-22	22/05/2025	3	67
120	JAMES M.	GAYFLOR	maintentance officer	41-07-0472	16/05/1958	02-May-22	22/05/2025	3	67
121	ANDRENA B.	TOGBA	Library Assistant	42-41-0090	06/06/1958	01/06/1998	22/05/2025	27	67
122	JOSEPH N.B.	JIMMY	School of Pharmacy	42-36-0027	23/11/1958		04/11/2025		67
123	JOHN B.	GBOZEE	Asst Prof.	42-38-0224	15/06/1958	01/07/2006	22/05/2025	19	67
124	JAH CISCO	WEAH	School of Pharmacy	42-33-0054	28/11/1958		04/11/2025		67
125	SAM S.	COOPER	Supervisor	42-38-0128	03/08/1958	14/06/2004	22/05/2025	21	67
126	PRINCE A.	DECKER JR.	Director of Music	42-35-0020	07/08/1958	01-Nov-94	22/05/2025	31	67
127	ADOLPHUS N.	WILLIAMS	Library Assistant	42-41-0028	10/08/1958	20/04/1995	22/05/2025	30	67
128	HAZEL C.	MATHEWS	Counselor	47-00-0038	23/08/1958	01/04/2011	22/05/2025	14	67
129	ROBERT G.	KORWA	Patrolman	41-05-0149	24/08/1958	01/10/2005	22/05/2025	20	67
130	ROBERT A.	NORRIS	Instructor	42-38-0181	04/09/1958	01/11/2008	22/05/2025	17	67
131	GEORGE O.	BARHUE	LAB Demonstrator	42-49-0065	08/09/1958	02/03/2020	22/05/2025	5	67
132	BOMPAH M.	SAYE	Assistant Professor	42-49-0005	13/09/1958	01/01/2022	22/05/2025	3	67
133	VIAMA J.	BLAMA	Dean Law school	40-14-0001	9/28/1958	01/06/2004	22/05/2025	21	67
134	JIMMY C.	DIGGS SR.	Instructor	47-00-0065	02/10/1958	15/11/2012	22/05/2025	13	67



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135	MATTIA	KING	maintenance Officer	41-07-0008	15/10/1958	01-Aug-05	22/05/2025	20	67
136	SAMUEL S.	FLOMO	welder	41-07-0285	15/11/1958	01/01/1998	22/05/2025	27	67
137	ALFRED	ZODEHGAR	maintenance officer	41-07-0492	04/12/1958	16/06/2022	22/05/2025	3	66
138	DAVID Y.	KENKPEN	Associate Dean	42-36-0216	05/12/1958	01-May-18	22/05/2025	7	66
139	WILLIAM K.	NEMAH	Patrolman	41-05-0231	29/12/1958	01-Jul-20	22/05/2025	5	66
140	JOHN B.	FLOMO	Maintenance Officer	41-07-0482	01-Jan-59	02-May-22	22/05/2025	3	66
141	EDWIN K.	TETTEH	Instructor	42-38-0044	10/02/1959	09/08/1994	22/05/2025	31	66
142	GEEGBAE A.	GEEGBAE	Instructor	45-04-0001	15/09/1959		04/11/2025		66
143	ROBERT O.	GBANDA	Mainitenance Officer	41-07-0020	04/04/1959	01-May-01	22/05/2025	24	66
144	BEAUFORD O.	WEEKS	Instructor	42-49-0084	08/05/1959	01/09/2023	22/05/2025	2	66
145	RICHARD	PANTON	Assistant prof.	45-01-0028	27/05/1959		22/05/2025	125	66
146	JOSEPH WENNIE	SACKIE III	ACTG. CHIEF CARPENTER	41-07-0051	29-May-59	01-Oct-87	22/05/2025	38	66
147	MARIE	MULBAH-FLOMO	Head-Medica/Library	42-41-0084	28/06/1959	01/03/1998	22/05/2025	27	66
148	CLIFFORD J.	YOUNG	Associate Professor/Dean	42-39-0001	17/07/1959		22/05/2025	125	66
149	CLARENCE	ZUEH-GAR	college coordinator	42-37-0090	22/07/1959	03/04/2018	22/05/2025	7	66
150	TEE-HARRIS	WORLOBAH	Instructor/PADM. DEPT	42-38-0284	23/07/1959	01/07/2017	22/05/2025	8	66



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151	NATHANIEL	GIKO	Instructor	41-07-0084	24/07/1959	02/02/1997	22/05/2025	28	66
152	ANTHONY Y.	XWIADYU	Lieutenant	41-05-0068	26/07/1959	01-Apr-20	22/05/2025	5	66
153	ZENNAH G.	SELMAN	Asst Director	40-13-0002	15/09/1959	28/09/1989	22/05/2025	36	66
154	RUTH	KOLENKY	maintenance officer	41-07-0601	26/09/1959	30/10/2023	22/05/2025	2	66
155	JAMES A.A.	MORRIS	Teaching Assistant	42-34-0170	Oct-59	09/08/2002	22/05/2025	23	66
156	CHARLES B.	KING	Custodian	45-01-0021	05/11/1959	01/05/2005	22/05/2025	20	66
157	RICHMOND S.	ANDERSON	Asst.prof.	42-34-0272	25/12/1959	Jul-18	22/05/2025	7	65
158	JAMES Y.	KARVEE JR.	Chief Investigator	41-05-0216	30/12/1959	01-Feb-16	22/05/2025	9	65
159	JAMES K.	MULBAH	Instructor	42-34-0109	25/01/1960	01-Sep-10	22/05/2025	15	65
160	FATTA C.	KARGBA	Deputy Chief Internal Auditor	40-02-0007	31/01/1960	01/08/1995	22/05/2025	30	65
161	PATRICK J.	NAH	Instructor	42-36-0044	04-Feb-60	01-Mar-82	22/05/2025	43	65
162	TEHPAMUBO M.	SAYEH	Instructor	42-34-0342	28-Feb-60	01-May-23	22/05/2025	2	65
163	MARIE J.	SAYUO	Maintenance Officer	41-07-0010	09-Mar-60	01-Aug-05	22/05/2025	20	65
164	JOHN Y.	TOKPA	ASSIST. DEAN	47-00-0018	12/03/1960	01/02/1998	22/05/2025	27	65
165	MOHAMMED	K. BENGHEH	Instructor/PHED. DEPT.	42-34-0274	15/03/1960	01-Jul-18	22/05/2025	7	65
166	HENRY W.	PEHPEH	Gardiner	41-07-0434	18-Mar-60	01-Mar-22	22/05/2025	3	65
167	NEINOHN A.	JUWOE	GR.LAB.Asst.	42-36-0099	13/05/1960	01/09/1989	22/05/2025	36	65
168	JAMES K.	KARNEH	Instructor	42-34-0341	21/05/1960	01/07/2023	22/05/2025	2	65
169	JOSEPH B.	WENNEH	Instructor	42-34-0288	07/06/1960	01/06/2021	22/05/2025	4	65
170	DAVID N.	DOLO	Assistant Prof	42-34-0361	08/06/1960	01/05/2023	22/05/2025	2	65



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171	SOLO	WILLIAMS	Records Officer	42-34-0347	12-Jun-60	01-May-23	22/05/2025	2	65
172	JEFFERSON	QUOIE	Rrcord officer	42-40-0073	14/07/1960	01/04/2012	22/05/2025	13	65
173	LEMUEL H.	HARRIS	Instructor	42-34-0236	20/07/1960	01/10/2012	22/05/2025	13	65
174	PETER D.N.	DUNCAN	Instructor	42-34-0203	28-Sep-60	01-Nov-06	22/05/2025	19	65
175	SENYON W.	KIEH	Teaching Assistant	42-34-0353	29-Sep-60	01-Nov-09	22/05/2025	16	65
176	CLARENCE	FAIKA	Instructor	42-38-0168	16/10/1960	01/07/2008	22/05/2025	17	65
177	YOUNGAR	HARMON	maintenance Officer	41-07-0003	10/12/1960	01/08/2005	22/05/2025	20	64
178	ORETHA	GIAH	maintenance Officer	41-07-0524	19/12/1960	09/06/2022	22/05/2025	3	64
179	JAMES M.	KENNEDY	Teaching Assistant	42-34-0245	24/12/1960		22/05/2025	125	64
180	AUGUSTINE	SANDO	Driver	41-06-0084	28/12/1960	01-Aug-08	22/05/2025	17	64
181	ABANA T.	TOGBA	Instructor	42-34-0249	02/01/1961	01/09/2015	22/05/2025	10	64
182	DAVID K.	WATSON	Instructor	42-39-0033	02/01/1961	01/03/2007	22/05/2025	18	64
183	MOSES	DAFFAY	maintenance Officer	41-07-0401	05/01/1961	02-Mar-22	22/05/2025	3	64
184	JURA A.	LYNCH	Instructor	42-12-0018	27/01/1961	04/06/2007	22/05/2025	18	64
185	ORETHA	DARBAH	maintentance officer	41-07-0508	01/03/1961	09/06/2022	22/05/2025	3	64
186	CHARLES B.	MAYON	teaching assist	42-34-0180	07/03/1961	26/05/2004	22/05/2025	21	64
187	MARK B.W.	FREEMAN	Assistant prof	42-34-0375	09/03/1961		22/05/2025	125	64
188	MOSES S.	SINNATUAH	carpenter	41-07-0329	17/03/1961	01-Feb-06	22/05/2025	19	64
189	HARRY N.	GASSAMA	Instructor	42-38-0130	04/04/1961	01/07/2004	22/05/2025	21	64
190	GBONDO S.	DEMPSTER	Coordinator	41-15-0040	29/05/1961	01/01/2011	22/05/2025	14	64



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191	PATRICK M.	FUNNEBO	Auditor	40-02-0009	26/06/1961	01-Jun-07	22/05/2025	18	64
192	OLIVER K.M.	GAYFLOR	Field Assistant	42-37-0291	10/07/1961	01-Mar-22	22/05/2025	3	64
193	ISAAC Z.	JONES	Technician	41-07-0643	24/07/1961	00-Jan-00	22/05/2025	125	64
194	EDITH M.	SUMO	Accountant	43-11-0068	05/10/1961	01/09/2004	22/05/2025	21	64
195	COLE	WASHINGTON,	Livestock Technician	42-45-0066	12/11/1961	01/03/2022	22/05/2025	3	64
196	GRACE S.	STEVENS	Data Entry Clerck	42-40-0092	08/12/1961	24/07/2018	22/05/2025	7	63
197	ALFRED	JASPER	Gardener	41-07-0480	25/12/1961	01-Jan-00	22/05/2025	125	63
198	ARTHUR B.	SHARPE	Chairman/Instructor	42-38-0106	01/01/1962	01/02/2019	22/05/2025	6	63
199	ROBERT G. W.	GREINE	Data Entry Clerk II	42-40-0103	01/01/1962	24/07/2018	22/05/2025	7	63
200	WILFRED A.	HUTCHINS	Deputy Director	41-07-0002	09/02/1962	12-Feb-20	22/05/2025	5	63
201	JAMES T.	MAWOH	Patrolman	41-05-0206	12/02/1962	01-Jan-15	22/05/2025	10	63
202	JUSUFU	KAMARA	Editor I	42-40-0064	24/02/1962	01/10/2000	22/05/2025	25	63
203	NYAFORH D.	BESTMAN	Assistant Prpfessor	42-36-0003	26/02/1962	15-Jul-86	22/05/2025	39	63
204	GEORGE W.	PETERS	Driver	41-06-0063	10/03/1962	N/A	22/05/2025	#VALUE!	63
205	PAULINE	BROWN	Insturctor	42-34-0010	17-Mar-62	01-Jul-92	22/05/2025	33	63
206	EPHRAIM B.	SEVILLE	Instructor	42-39-0030	19/03/1962	01/09/2022	22/05/2025	3	63
207	JOHN	KOLLIE	maintenance officer	41-07-0436	04/04/1962	01/06/2022	22/05/2025	3	63
208	MOSES G.	NAGANGAWULOR	Patrolman	41-05-0261	05-May-62	20-Jun-22	22/05/2025	3	63
209	JEROME	JONES	Instructor III	42-36-0085	08/05/1962	24-Oct-88	22/05/2025	37	63
210	GBONIMA S.	BARMADIA	Project Engineer	41-07-0289	30/05/1962	01-Jul-06	22/05/2025	19	63



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No.	Names of staffs above 60 years or above 25 years-of-service		Position	ID Number	Date of birth	Date of employment	Current Audit date	Number of years employed	Calculated Age
211	WOR-KIE	PETERS	Lienteinent	41-05-0204	07/06/1962	15-Nov-15	22/05/2025	10	63
212	JAMES K.	ATTAH	Instructor	42-38-0290	12/06/1962	01/05/2018	22/05/2025	7	63
213	SOLOMON CHEA	KAMARA	office assist	41-06-0121	25/08/1962	16-Aug-22	22/05/2025	3	63
214	ALBERT N.	ZUO	Assistant Director	41-07-0302	26-Sep-62	01-Jul-07	22/05/2025	18	63
215	JOSEPH	SUMOWOOD	Driver	41-06-0095	16/10/1962	27-Jun-18	22/05/2025	7	63
216	A.K.	TARWAY-TWALLA	Professor/chairman	42-12-0017	31/10/1962	15/12/1998	22/05/2025	26	63
217	SAMMIE	GREBO	Maintenance Officer	41-07-0012	06/11/1962	Jul-05	22/05/2025	20	63
218	DAVID M.	JALLAH	Assistant Prof.	42-49-0011	12/11/1962	01/09/2012	22/05/2025	13	63
219	DORYEN D.	PLAH	Tecaching Assistant	42-34-0296	24/11/1962	01-May-21	22/05/2025	4	62
220	CHARLES W.	CARPENTER	Assistant Professor	42-49-0009	02/12/1962	01/09/2012	22/05/2025	13	62
221	KAMA M.	FLOMO	Patrolman	41-05-0448	27/12/1962	01-Mar-22	22/05/2025	3	62
222	WILLIAM L.	MAMMIE	maintenance office	41-07-0658	01/01/1963	02-May-22	22/05/2025	3	62
223	JEREMIAH	GARLEY	Patroman	41-05-0222	02/01/1963	01-Sep-19	22/05/2025	6	62
224	MITCHELL T.	KORTEE	Instructor	42-39-0026	03/01/1963	10/08/2000	22/05/2025	25	62
225	MAXWELL M.	JALLAH	Patrolman	41-05-0157	09/02/1963	03-Jan-06	22/05/2025	19	62
226	AMBULAI M.	SCOTT	Research OFFICER	42-37-0200	15/03/1963	25-Oct-89	22/05/2025	36	62



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227	AARON	KPARKILLEN	Instructor	42-38-0182	15/03/1963	01/11/2008	22/05/2025	17	62
228	NELLY W.	WRIGHT	Director of Counseling	47-00-0044	05/04/1963	01/02/2020	22/05/2025	5	62
229	DARKIE F.	MULBAH	Instructor Charman	42-38-0142	07/04/1963	01/07/2004	22/05/2025	21	62
230	JOSHUA	PRATT	Deputy Director	41-07-0542	11-Apr-63	01-Apr-16	22/05/2025	9	62
231	ROOSEVELT G.	TULE	Instructor	42-34-0315	14/04/1963	01/07/2022	22/05/2025	3	62
232	EDWIN B.R.	GBARGAYE	Asst. Prof/Deputy director	45-04-0011	29/04/1963	01/10/2024	22/05/2025	1	62
233	JOSEPH	FREEMAN	Patrolman	41-05-0400	22/06/1963	01-Mar-22	22/05/2025	3	62
234	MOSES G.	DENNIS	Teaching Assist.	42-36-0200	06/07/1963	01-May-23	22/05/2025	2	62
235	JOSEPH N.	GENINYAN	Data Entry Clerk	42-40-0096	05/08/1963	01/06/2018	22/05/2025	7	62
236	JACOB D.	DAVIS, SR.	Instructor	42-38-0372	16/08/1963	01/09/2023	22/05/2025	2	62
237	CECELIA	NYEKAN	Maintenance Officer	41-07-0518	27/08/1963	00-Jan-00	22/05/2025	125	62
238	NANCY	CRUSOE	ADMI. Secretary\ Mass. Communication Dept	42-34-0141	01-Oct-63	01-Feb-06	22/05/2025	19	62
239	DANNY J.	WEAH	Driver	41-06-0062	01-Nov-63	01-Nov-91	22/05/2025	34	62
240	ARTHUR H.	CRUSOE	Istructor	42-35-0106	19/11/1963	13/02/2020	22/05/2025	5	62



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241	ALLEN B.	SOWOR	Instructor	42-40-0089	24/12/1963	01/05/2023	22/05/2025	2	61
242	MICHAEL O.	SEATOR JR.	Chair/Philosophy Dept.	42-34-0227	01-Jan-64	02-Mar-02	22/05/2025	23	61
243	EDWIN B.	ARZOAQUOI	Instructor	42-35-0077	01/01/1964	01-Mar-14	22/05/2025	11	61
244	JACKSON S.W.	WORLOBAH	Instructor	42-38-0141	01/01/1964	01/07/2004	22/05/2025	21	61
245	ANTHONY	KOKULO	Maintenance Officer	41-07-0461	11/01/1964	01-Mar-22	22/05/2025	3	61
246	ALFRED B.	SORSOR	Teaching Assistant	42-34-0146	12/01/1964	05/09/2000	22/05/2025	25	61
247	FRANCIS T.	WAYNE	Director Grant Officer	40-02-0020	30/01/1964	02/05/2021	22/05/2025	4	61
248	ZINNAH G.	KOLLIE	Records Officer	42-34-0031	06/02/1964	01-Jul-85	22/05/2025	40	61
249	MOMO	KONNEH	Maintenance officer	41-07-0456	11/02/1964	01-Mar-22	22/05/2025	3	61
250	JAMES P.Y.	ZUBAH	Secretary	42-39-0029	03/03/1964	01/09/2013	22/05/2025	12	61
251	FATU R.	TIPOTEH	Director	41-09-0001	11/03/1964	12/12/1988	22/05/2025	36	61
252	T. KLAY	NAGBE	Maintenance Officer	41-07-0486	19/03/1964	01-Mar-22	22/05/2025	3	61
253	SEKOU W.	KONNEH	Vice Presodent	47-00-0001	06/04/1964	01/02/2020	22/05/2025	5	61
254	BOBBY R.	MOORE	Mechanic	41-06-0103	07/04/1964	01-Mar-22	22/05/2025	3	61
255	ALPHONSO	REEVES	Mechanic	41-06-0147	07/04/1964	01-Mar-22	22/05/2025	3	61
256	ABRAHAM A.	FOFANA	Instructor	42-34-0244	22/04/1964	01-Nov-12	22/05/2025	13	61
257	GEORGE D.	VARKEPH	Teaching Asst	42-38-0145	03/05/1964	01/11/2008	22/05/2025	17	61



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258	DAVID Y.	SUMO	Field Worker	42-37-0249	08/06/1964	01-Sep-17	22/05/2025	8	61
259	JOHN	ZONDOE	Maintenance Officer	41-07-0455	10-Jun-64	01-Mar-22	22/05/2025	3	61
260	FLOMO S.	YUKEH	Patrolman	41-05-0447	12/06/1964	01-Mar-22	22/05/2025	3	61
261	SIPULEH K.N.	TOKPAH	teaching Asst	42-37-0189	23/07/1964	21/07/2008	22/05/2025	17	61
262	ANTHONY H.	BARPOLU	Patrolman	41-05-0210	03/08/1964	01/07/2016	22/05/2025	9	61
263	JOSEPH N.	TOGBA	Instructor	42-34-0221	08/08/1964	01-Oct-10	22/05/2025	15	61
264	ALLEN I.K.	TOE	Instructor	42-39-0027	19/08/1964	05/05/2005	22/05/2025	20	61
265	HERBERT K.	KIEH	Instructor	42-36-0150	24/08/1964	01-Mar-01	22/05/2025	24	61
266	JAMES HENRY	DELINE	Inst/Chair-Ect-Edu	42-35-0085	07-Sep-64	01-Sep-17	22/05/2025	8	61
267	EDWIN S.	KORKOR	Patrolman	41-05-0163	11/09/1964	01-Aug-06	22/05/2025	19	61
268	CECELIA	VAH	maintentance officer	41-07-0476	12/09/1964	09/06/2022	22/05/2025	3	61
269	PETER SAAH	HUMPHREY	Asst. Prof.	42-36-0323	14-Sep-64	01-Oct-13	22/05/2025	12	61
270	JOSEPH F.	SUMO	Patroman	41-05-0420	22-Sep-64	01-Mar-22	22/05/2025	3	61
271	ALBERT O.	HARRIS	Instructor	42-12-0019	05/10/1964	01/02/2001	22/05/2025	24	61
272	SAA	BOMBO	Gardener	41-07-0600	16/10/1964	01-Mar-22	22/05/2025	3	61
273	ORETHA G.	NIMELY	Physician Assistant	47-00-0074	10/11/1964	01/09/2015	22/05/2025	10	61
274	ANNIE	PHELPHS	Maintenance officer	41-07-0516	12/12/1964	01-Mar-22	22/05/2025	3	60
275	GEORGE K.	OKAI	EXPEDITOR	42-31-0047	09/03/1965	01-Apr-12	22/05/2025	13	60



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276	ALFRED C.	BURMAH	Deputy Derector	41-13-0006	12/03/1965	06-May-22	22/05/2025	3	60
277	SAM JARKPA	KLON	Instructor	42-37-0287	19-Mar-65	01-May-23	22/05/2025	2	60
278	HANNAH Y.	BRYANT	Teaching Assistant	42-34-0155	01/06/1965	01/01/2001	22/05/2025	24	60
279	JOSEPH S.	McGILL	Teaching Assistant	42-34-0160	10-Jun-65	01-Mar-01	22/05/2025	24	60
280	JOEL L. B.	JULUDOE	painter	41-07-0410	28/06/1965	01-Jul-18	22/05/2025	7	60
281	TORSU Y.	JALABAH	Instructor	42-36-0088	27/07/1965	06-Sep-04	22/05/2025	21	60
282	SYLVESTER O.	PAH	Patrolman	41-05-0151	06/08/1965	01-Oct-99	22/05/2025	26	60
283	JOE K.	DENNIS	Director	41-05-0001	08-Aug-65	01-Aug-86	22/05/2025	39	60
284	MULBAH	MORRIS	Gardener	41-07-0459	23/08/1965	01-Mar-22	22/05/2025	3	60
285	CHARLES G.	DORBOR	Research Assistant	42-37-0202	22-Sep-65	01-Jun-02	22/05/2025	23	60
286	FAYIAH D.	WISSEH	Instructor	42-34-0219	25/09/1965	05/01/2010	22/05/2025	15	60
287	ANTHONY L.	HENA	Assoc. Prof	42-09-0004	02/11/1965	01/01/2010	22/05/2025	15	60
288	RICHARD N.	KOLLIE	Photo Journalist	40-01-0022	15/03/1969	01/01/1995	22/05/2025	30	56
289	J. EMMANUEL	DUNBAR	Auditor	40-02-0010	05/05/1975	12-Aug-98	22/05/2025	27	50



**Table 3: Full time Instructors Not Assigned the Required Number of Twelve (12) Credit Hours**

No.	Name	CH/HR	College
1	CELINA O. ZAYZAY	3	Science
2	DAVID KENKPEN	6	Science
3	EMMANUEL SIEH	3	Science
4	FRANCIS J. GBARGO	1	Science
5	J. BOIMA KIAZOLU	7	Science
6	RAFAEL S. NGUMBU	3	Science
7	SAMUEL S. TOE	3	Science
8	A. JUWOE	2	Science
9	A. MARTOR	2	Science
10	Aminata Passawe	1	Science
11	Aminata Passewe	1	Science
12	B. D. SEBO	6	Science
13	Bannel	9	Science
14	BANNEL DENNIS	8	Science
15	BOBBY D. SEBO	6	Science
16	BODE I. SHOBAYO	9	Science
17	BODE I. SHOBAYO	3	Science
18	ELIZABETH K. JONES	6	Science
19	Geeta S. Saydee	3	Science
20	Geetah	4	Science
21	GRACE GIKO	6	Science
22	HELENA FALLAH WEAH	1	Science
23	HENRY WRIGHT	5	Science
24	K.B. VESSELEE	6	Science
25	K.N'DEBEWILLIE	6	Science
26	KALILU S. DONZO	9	Science
27	Kesselebah Vesselee	3	Science
28	PAYE GARPEH	8	Science
29	SAMPSON K.P. CHEA	3	Science
30	SAMUEL S. TOE	6	Science
31	SAMUEL T. KORTIMAI	3	Science
32	WOLOBAH B. SALI	3	Science
33	Wolobah Sali	6	Science
34	Z. KENNEDY	3	Science
35	Zaza Knneddy	1	Science
36	Adolphus B. Brown	3	Business
37	Allison Telee	3	Business
38	Alphonso Korveh	3	Business
39	Alvin J. Wright	6	Business



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<b>No.</b>	<b>Name</b>	<b>CH/HR</b>	<b>College</b>
40	Andrew A. Anderson	3	Business
41	Andrew Hinneh	6	Business
42	Anthony Henry	6	Business
43	Augustine B. Redd	6	Business
44	Augustine Y.D. Farley	6	Business
45	Benjamin K. Kolako	3	Business
46	Benjamin Kofa	3	Business
47	Bobby Harris	6	Business
48	Boima HM Sonii	3	Business
49	Darkie Fasu Mulbah	6	Business
50	David B. Kwiyarhe, Jr	9	Business
51	Ebenizer Z. Gibson	6	Business
52	Edwin K. Tetteh	6	Business
53	Emily D. Frank	6	Business
54	Emmanuel Y. Paye	3	Business
55	Foday S. Kamara	6	Business
56	Jackson S. W. Worlobah	6	Business
57	Jackson S.W. Worlobah	3	Business
58	Justin Korvayan	3	Business
59	Justine Korvayan	6	Business
60	Kalilu K. Trawally	9	Business
61	Leon V. Butel	6	Business
62	Leon Varney Buttell	3	Business
63	McArthur Dahnkuan	6	Business
64	Michael D. Titoe	3	Business
65	Michael D. Titoe Jr.	6	Business
66	Moses T. Cooper	3	Business
67	Rajie A. Adnan	6	Business
68	Rajie Adnan	3	Business
69	Reginald Kraty Gaye	3	Business
70	Reginald W. Fannoh	3	Business
71	Richmond Jayta Salami	3	Business
72	Sampson T. Nimely	6	Business
73	Samuel K. Ekyinabah	6	Business
74	Samuel K. Ekyinbah	3	Business
75	Solomon B. Paye	9	Business
76	Supu Y. Bono	3	Business
77	Dr. Lester Tenny	3	Graduate school
78	Geegbae A. Geegbae	3	Graduate school
79	James E. Jones	3	Graduate school



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No.	Name	CH/HR	College
80	Samora Wolokolie	3	Graduate school
81	Aruna Bangura	8	College of Engineering
82	D. Korfeh	6	College of Engineering
83	Darlington David	3	College of Engineering
84	Dele I. Shobayo/Raymond B Mayango	4	College of Engineering
85	E. Shannon	6	College of Engineering
86	J. Chea	6	College of Engineering
87	Joseph B. Dennis	3	College of Engineering
88	M. Suah	6	College of Engineering
89	Mencer T. Powoe	8	College of Engineering
90	Moses Y. Ballah	1	College of Engineering
91	N. Hun-Bu Tulay	3	College of Engineering
92	Wemogar E. Borweh/Raymond B Mayango	4	College of Engineering
94	A. SHEAH	4	College of Agriculture
95	A.K. MULBAH	6	College of Agriculture
96	ANTHONY KOIGBILI	6	College of Agriculture
97	B. FREEMAN	4	College of Agriculture
98	BeyanGayilee	3	College of Agriculture
99	D. BARCLAY	3	College of Agriculture
100	E. VAH	6	College of Agriculture
101	F. SACKIE	1	College of Agriculture
102	L. CEGBE	3	College of Agriculture
103	L. KERKULA	3	College of Agriculture
104	M. KERKULA	1	College of Agriculture
105	M. SMITH	3	College of Agriculture
106	Nyenkan Snoh J Manubah	6	College of Agriculture
107	O.B. BLEEDY	9	College of Agriculture
108	OTIS ARKU	6	College of Agriculture
109	R. VOKER	2	College of Agriculture
110	S. KIADII	5	College of Agriculture
111	S. TOKPAH	3	College of Agriculture
112	Samuel N. Duo	3	College of Agriculture
113	Sonnie R. Kesselly Gborie	3	College of Agriculture
114	W. DRAPER	3	College of Agriculture

**Table 4: Full time Instructors Who were Not Assigned Classes**

No.	ID	Last name	First name	College
1	42-38-0261	JUESEAH	ALVIN S.	Business College
2	42-38-0286	GBEH JR.	ANTHONY	Business College
3	42-38-0106	SHARPE	ARTHUR B.	Business College



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4	42-38-0027	SUMO	AUGUSTUS K.	Business College
5	42-38-0287	BOOG-PAYE	COMFORT	Business College
6	42-38-0179	GARDIE-JOHNNY	EDNA	Business College
7	42-38-0218	CUFFY	EDWARD	Business College
8	42-38-0307	PATTEN	ERIC T.S.	Business College
9	42-38-0311	MAH	ESTHER G.	Business College
10	42-38-0265	DAVIES	F. EDWARD	Business College
11	42-38-0323	BARVOUL	G. WARSUWAH	Business College
12	42-38-0266	MULBAH	GAYFLOR Y.	Business College
13	42-38-0301	KOLLIE	GENESIS B.	Business College
14	42-38-0214	BARBUE	H. EDILLUS	Business College
15	42-38-0198	DORBOR	HAGBA	Business College
16	42-38-0001	KOLENKY	HNADY JEMIMA	Business College
17	42-38-0326	SMITH	J. WILLIAM	Business College
18	42-38-0290	ATTAH	JAMES K.	Business College
19	42-38-0222	KATAKPAH- FARNGA	JANET W.	Business College
20	42-38-0250	SALLAY	LAMIE A.	Business College
21	42-38-0165	GARPEH	MELVIN S.K.	Business College
22	42-38-0223	GRAY	MOLLY N.	Business College
23	42-38-0318	JOHNSON	MOSES J.K.	Business College
24	42-38-0302	TOKPA	OMEGA L.	Business College
25	42-38-0089	YEAYEN	OTHELLO	Business College
26	42-38-0283	WISSEH	PRINCE W.	Business College
27	42-38-0282	COLEMAN	RICHMOND Y.	Business College
28	42-38-0292	JALLAH, SR.	ROLAND M.	Business College
29	42-38-0308	FORH	ROOSEVELT KOFA	Business College
30	42-38-0128	COOPER	SAM	Business College
31	42-38-0284	WORLOBAH,	TEE-HARRIS	Business College
32	42-38-0324	LEWIS	THURSTON	Business College
33	42-38-0306	CHIE	TOM N.	Business College
34	42-38-0317	NORBIA	WHEYENNANOR B.	Business College
36	42-36-0292	GONLEWON	ABEL Y.	science College
37	42-36-0298	SHERIFF	ABRAHAM M.A.	science College
38	42-36-0310	JALLOH	AHMED	science College
39	42-36-0326	MASSEY	ALEXANDER M.	science College
40	42-36-0244	KOWO	BLAMA	science College
41	42-36-0320	BAYSAH	CHARLES Z.	science College
42	42-36-0306	GRAY	D. CLARENCE,	science College
43	42-36-0028	JOHNSON	D. KARFALAH	science College



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44	42-36-0283	SAYTARKON	D. OLIVER	science College
45	42-36-0327	TARPLAH	EDITH N.	science College
46	42-36-0297	EASTMAN	ELIJAH D.	science College
47	42-36-0251	LAHAI	FESTUS	science College
48	42-36-0195	HARMON- NAIMANNEY	FETAI	science College
49	42-36-0241	MIAPEH	FOHN BENEDICT	science College
50	42-36-0321	PEWEE	FORKPAH	science College
51	42-36-0180	GRAY	FRANCIS K.	science College
52	42-36-0329	INTSIFU	GEORGE	science College
53	42-36-0311	JOHNSON	GRANT S.	science College
54	42-36-0274	KABA	H.MA SAINET.D	science College
55	42-36-0181	SIRLEAF	HANNAH K.	science College
56	42-36-0312	CHAPPIE, II	HENRY S.G.	science College
57	42-36-0175	SANDIKIE SAA	JACOB,	science College
58	42-36-0001	McCLAIN	JAMES	science College
59	42-36-0304	GRAY	JAMES A.R.	science College
60	42-36-0087	FLOMO	JOHN Y.	science College
61	42-36-0280	HENA	JOHN Y.	science College
62	42-36-0265	FAYIAH	JOSEPH	science College
63	42-36-0027	JIMMY	JOSEPH N.B.	science College
64	42-36-0101	JANAFO	JULIUS J.	science College
65	42-36-0264	KOLLIE	KPALA	science College
66	42-36-0330	THOMPSON WILLIAM	KULA MARIA	science College
67	42-36-0303	TAYLOR	LARRY	science College
68	42-49-0069	REEVES	PHILOMENA G.	science College
69	42-36-0318	TOOMEY	S. ARCHIE H.	science College
70	42-36-0278	BEEDOE	SHELTON Y.	science College
71	42-36-0022	GEORGE	STEPHEN M.	science College
72	42-36-0294	JARRETT	SUNDAYWAY L.	science College
73	42-36-0266	THOMPSON	THEOPHILUS	science College
74	42-36-0088	JALABAH	TORSU Y.	science College
76	45-04-0002	NYUMAH	EDWIN S.	graduate school MBA
77	45-04-0004	TOE	KEBBEH N.	graduate school MBA
78	45-04-0010	SENKPENI JR.	NATHANIEL	graduate school MBA
79	45-04-0011	GBARGAYE	EDWIN B.R.	graduate school MBA
81	42-49-0062	FAYIA	A. KPANDEL	College of Engineering
82	42-49-0069	YUSUF	ABDULFATAH A.	College of Engineering
83	42-49-0035	GLAE	ALEX B.N.	College of Engineering



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No.	ID	Last name	First name	College
84	42-49-0048	GIBSON	BORBOR A.K.K.	College of Engineering
85	42-49-0024	JARQUE	CECELIA F.	College of Engineering
86	42-49-0009	CARPENTER	CHARLES W.	College of Engineering
87	42-49-0060	VAYE	COLLINS N.	College of Engineering
88	42-49-0058	PRESTON	DEE	College of Engineering
89	42-49-0033	DEAWOLO	EMMANUEL G.	College of Engineering
90	42-49-0045	RIGHTLANDER	FAUSTINA A.	College of Engineering
91	42-49-0044	TUAH JR.	GBARGBAE T.	College of Engineering
92	42-49-0065	BARHUE	GEORGE O.	College of Engineering
93	42-49-0027	SHERIFF	HAFIZ K. M.	College of Engineering
94	42-49-0034	KESSELLY	HOWARD F.	College of Engineering
95	42-49-0068	KPADEHYEA	JEROME	College of Engineering
96	42-49-0047	CISSE	KAMAKAN	College of Engineering
97	42-49-0057	PAYE	LEVI N.	College of Engineering
98	42-49-0042	PAYZINE	MAGNUS G.	College of Engineering
99	42-49-0039	KOLLIE	MELVIN M.	College of Engineering
100	42-49-0022	KAMARA	MUSA S.	College of Engineering
101	42-49-0014	QUIRE-VILLE	PATIENCE	College of Engineering
102	42-49-0037	NAH	PATRICK	College of Engineering
103	42-49-0040	MILLER	ROBERT H.B.	College of Engineering
104	42-49-0055	BARRIE	SAFIATU	College of Engineering
105	42-49-0041	LINCOLN	VICTOR W.	College of Engineering
107	42-37-0161	DAVIES	ALPHONSO C.	Agriculture College
108	42-37-0200	SCOTT	AMBULAI M.	Agriculture College
109	42-37-0137	FORKPA	ARTHUR	Agriculture College
110	42-37-0164	ZORR	BACHURE	Agriculture College
111	42-37-0168	HARRIS	BEN	Agriculture College
112	42-37-0145	JUSU	BLAMA M.	Agriculture College
113	42-37-0247	SARWAH	C.B. ANDREW	Agriculture College
114	42-37-0261	DARKPAWOH	CHARLES	Agriculture College
115	42-37-0202	DORBOR	CHARLES G.	Agriculture College
116	42-37-0090	ZUEHGAR	CLARENCE	Agriculture College
117	42-37-0270	KIAMUE	DARIUS A.	Agriculture College
118	42-37-0249	SUMO	DAVID Y.	Agriculture College
119	42-37-0229	AZANGO	DEDDEH	Agriculture College
120	42-37-0266	POPE	EMMANUEL M.	Agriculture College
121	42-37-0185	PHILIPS	FRANKLIN W.	Agriculture College
122	42-37-0273	COOPER,	GALAKPAI	Agriculture College
123	42-37-0246	GBAZAWULU	GARWOLO F.	Agriculture College
124	42-37-0260	FORPOH III	GEORGE	Agriculture College



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125	42-37-0149	TARPLAH	GREGORY	Agriculture College
126	42-37-0239	NYUMA	HENRY T.	Agriculture College
127	42-37-0228	KORYOHN	JALLAH	Agriculture College
128	42-37-0115	KOLLIE	JAMES	Agriculture College
129	42-37-0151	KPADEYEA	JAMES	Agriculture College
130	42-37-0268	KOLUBAH	JAMES B.	Agriculture College
131	42-37-0222	KIAZOLU	JAMES S.	Agriculture College
132	42-37-0267	FLOMO	JAMES T.	Agriculture College
133	42-37-0245	SIRTOR	JERRY S.	Agriculture College
134	42-37-0133	LAKERYEAN	JERSEY	Agriculture College
135	42-37-0272	KAIYEPU	JESSE B.	Agriculture College
136	42-37-0248	VARNEY	JOHN	Agriculture College
137	42-37-0256	KANNAH	JOHN F.	Agriculture College
138	42-37-0269	BEAMAH	JOSEPH	Agriculture College
139	41-15-0008	STUBBLEFIELD	JOSEPH F.	Agriculture College
140	42-37-0276	QUIMINEE	JOSIAH S.	Agriculture College
141	42-37-0257	CONNEH	JUSU M.	Agriculture College
142	42-37-0275	YAHN	LAWSON ABEDI	Agriculture College
143	42-37-0258	ANDREWS	LEELIA	Agriculture College
144	42-37-0144	KERKULA	MONTGOMERY	Agriculture College
145	42-37-0244	KORTIMAI	MULBAH Y.	Agriculture College
146	42-37-0021	JOHNSON	MUSTAPHA	Agriculture College
147	42-37-0274	WORLO	NATRICK G.	Agriculture College
148	42-37-0252	AAGON YOKO	NYANGBEANQUIO,	Agriculture College
149	42-37-0265	DUDU	PAMELA	Agriculture College
150	42-37-0235	KIADII	PATRICK B.	Agriculture College
151	42-37-0253	FARNGA K.	PATRICK,	Agriculture College
152	42-37-0272	TOKPAH	PETER M.	Agriculture College
153	42-37-0152	DEAN	POLSON A.B.	Agriculture College
154	42-37-0208	KOKEH	RENA	Agriculture College
155	42-37-0237	FAEFLEN	SARWEE JOE-WIA	Agriculture College
156	42-37-0170	LOGAN	SATURDAY	Agriculture College
157	42-37-0169	COOPER	STEPHEN	Agriculture College
158	42-37-0263	ZUBAH	STEPHEN W.	Agriculture College
159	42-37-0227	GUILAVOGUI	VEZELY	Agriculture College
160	42-37-0047	PHELPS	WILLIAM	Agriculture College
161	42-37-0223	DESBORDES	WILLIAM K.	Agriculture College
162	42-37-0240	KOLLIE	WILLIAM S.	Agriculture College



**Annexure 3: University of Liberia Asset Verified as Not Coded and Not Found on the Asset Register**

No#	User Name	Assigned	Location	Description	qty
<b>Dean office</b>					
1	Engineering Collage	Dean office	Engineering Collage	Air Conditioner	2
2	Engineering Collage	Dean office	Engineering Collage	Execultive Desk	1
3	Engineering Collage	Dean office	Engineering Collage	Semi Execultive Desk	1
4	Engineering Collage	Dean office	Engineering Collage	Semi Execultive Chair	7
5	Engineering Collage	Dean office	Engineering Collage	Office Desk	3
6	Engineering Collage	Dean office	Engineering Collage	ICE Box	1
7	Engineering Collage	Dean office	Engineering Collage	Files Cabinet	4
8	Engineering Collage	Dean office	Engineering Collage	Bookshavles	2
9	Engineering Collage	Dean office	Engineering Collage	Office Table	1
10	Engineering Collage	Dean office	Engineering Collage	Office Chairs	29
11	Engineering Collage	Dean office	Engineering Collage	printers	1
12	Engineering Collage	Dean office	Engineering Collage	polium	1
13	Engineering Collage	Dean office	Engineering Collage	Confarences Table	2
14	Engineering Collage	Dean office	Engineering Collage	projector	1
<b>Administrative Assistant office</b>					
15	Engineering Collage	Dean office	Administrative Assistant	Air Conditioner	1
16	Engineering Collage	Dean office	Administrative Assistant	ICE Box	1
17	Engineering Collage	Dean office	Administrative Assistant	Office Desk	1
18	Engineering Collage	Dean office	Administrative Assistant	Files Cabinet	1
19	Engineering Collage	Dean office	Administrative Assistant	Printer	1
20	Engineering Collage	Dean office	Administrative Assistant	Desktop computer	1
21	Engineering Collage	Dean office	Administrative Assistant	System units	1
22	Engineering Collage	Dean office	Administrative Assistant	Office Table	1
23	Engineering Collage	Dean office	Administrative Assistant	Bookshalves	1
24	Engineering Collage	Dean office	Administrative Assistant	Small office Desk	1
25	Engineering Collage	Dean office	Administrative Assistant	Paper bounded	2



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No#	User Name	Assigned	Location	Description	qty
26	Engineering Collage	Dean office	Administrative Assistant	Paper Cutting	1
27	Engineering Collage	Dean office	Administrative Assistant	Vehicle /JMC	1
<b>Administrative Coordinator Office</b>					
28	Engineering Collage	Dean office	Administrative Coordinator	Air Conditioner	1
29	Engineering Collage	Dean office	Administrative Coordinator	Executive Desk	1
30	Engineering Collage	Dean office	Administrative Coordinator	Executive Chair	1
31	Engineering Collage	Dean office	Administrative Coordinator	Printer	2
32	Engineering Collage	Dean office	Administrative Coordinator	Desktop computer	1
33	Engineering Collage	Dean office	Administrative Coordinator	Office Chair	7
34	Engineering Collage	Dean office	Administrative Coordinator	Files Cabinet	1
35	Engineering Collage	Dean office	Administrative Coordinator	ICE Boxes	1
36	Engineering Collage	Dean office	Administrative Coordinator	SAVE	1
37	Engineering Collage	Dean office	Administrative Coordinator	Office Table	1
38	Engineering Collage	Dean office	Administrative Coordinator	Key Boxes	3
39	Engineering Collage	Dean office	Administrative Coordinator	System units	1
<b>Faculty lounge</b>					
40	Engineering Collage	Dean office	Faculty lounge	Air Conditioner	1
41	Engineering Collage	Dean office	Faculty lounge	Office Desk	2
42	Engineering Collage	Dean office	Faculty lounge	Conference Desk	1
43	Engineering Collage	Dean office	Faculty lounge	Desktop computers	3
44	Engineering Collage	Dean office	Faculty lounge	System Unit	1
45	Engineering Collage	Dean office	Faculty lounge	Bookshelves	1
46	Engineering Collage	Dean office	Faculty lounge	Semi executive chairs	3
47	Engineering Collage	Dean office	Faculty lounge	Office Chairs	4
48	Engineering Collage	Dean office	Faculty lounge	ICE Box	1
<b>EB1-01</b>					
49	Engineering Collage	Engineering	Engineering Collage	Office Desk	12



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No#	User Name	Assigned	Location	Description	qty
		Lab			
50	Engineering Collage	Engineering Lab	Engineering Collage	RF Synthesizer ifim	10
51	Engineering Collage	Engineering Lab	Engineering Collage	High Vot Regolution Counter	4
52	Engineering Collage	Engineering Lab	Engineering Collage	Spectrum Analysis	10
53	Engineering Collage	Engineering Lab	Engineering Collage	Desktop computers	14
54	Engineering Collage	Engineering Lab	Engineering Collage	System Units	13
55	Engineering Collage	Engineering Lab	Engineering Collage	Air Conditioner	1
56	Engineering Collage	Engineering Lab	Engineering Collage	leyBond	12
57	Engineering Collage	Engineering Lab	Engineering Collage	Projector	1
58	Engineering Collage	Engineering Lab	Engineering Collage	Office Chairs	49
59	Engineering Collage	Engineering Lab	Engineering Collage	Desktop computer(Dell)	1
60	Engineering Collage	Engineering Lab	Engineering Collage	Semi executive chair	2
61	Engineering Collage	Engineering Lab	Engineering Collage	Analog/Digital Tra Pan 234A	2
62	Engineering Collage	Engineering Lab	Engineering Collage	Booksholves	1
<b>EB1-05</b>					
63	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	121
64	Engineering Collage	Class Room	Engineering Collage	Polium	1
<b>EB1-07</b>					
65	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	16
<b>EB1-08</b>					
66	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	45
<b>EB1-09</b>					
67	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	3
<b>EB1-10</b>					
68	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	38
<b>EB1-11</b>					
69	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	25
<b>EB1-12</b>					
70	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	25



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No#	User Name	Assigned	Location	Description	qty
<b>EB1-15</b>					
71	Engineering Collage	Reading Room	Engineering Collage	Printer	1
72	Engineering Collage	Reading Room	Engineering Collage	System Unit	3
73	Engineering Collage	Reading Room	Engineering Collage	ID Card equipment	1
74	Engineering Collage	Reading Room	Engineering Collage	Pepar Cutting	1
75	Engineering Collage	Reading Room	Engineering Collage	Internet Model	1
76	Engineering Collage	Reading Room	Engineering Collage	Bookshelves	16
77	Engineering Collage	Reading Room	Engineering Collage	Desktop Computer	22
78	Engineering Collage	Reading Room	Engineering Collage	Seve(vironment)	1
79	Engineering Collage	Reading Room	Engineering Collage	Office Desk	9
<b>EB1-19</b>					
80	Engineering Collage	Class Room	Engineering Collage	Projector	1
81	Engineering Collage	Class Room	Engineering Collage	Air Conditioner	2
82	Engineering Collage	Class Room	Engineering Collage	Polium	1
83	Engineering Collage	Class Room	Engineering Collage	Office Table	1
84	Engineering Collage	Class Room	Engineering Collage	Office Chairs	36
<b>EB1-24</b>					
85	Engineering Collage	Energy Conversion Lab	Engineering Collage	UPS Battery	5
86	Engineering Collage	Energy Conversion Lab	Engineering Collage	Lab Chairs	30
87	Engineering Collage	Energy Conversion Lab	Engineering Collage	Drift Man Table	1
88	Engineering Collage	Energy Conversion Lab	Engineering Collage	Stoles	11
89	Engineering Collage	Energy Conversion Lab	Engineering Collage	Printer (hp)	1
90	Engineering Collage	Energy	Engineering Collage	System Unit	2



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No#	User Name	Assigned	Location	Description	qty
		Conversion Lab			
91	Engineering Collage	Energy Conversion Lab	Engineering Collage	Task/hampder equipment	9
92	Engineering Collage	Energy Conversion Lab	Engineering Collage	Dc Capatcity Pate Tasting	1
93	Engineering Collage	Energy Conversion Lab	Engineering Collage	Workstation power with as	2
94	Engineering Collage	Energy Conversion Lab	Engineering Collage	Dc Generator	4
95	Engineering Collage	Energy Conversion Lab	Engineering Collage	Solar Panal (400)	29
96	Engineering Collage	Energy Conversion Lab	Engineering Collage	Inventor	6
97	Engineering Collage	Energy Conversion Lab	Engineering Collage	Power Tranformed	1
98	Engineering Collage	Energy Conversion Lab	Engineering Collage	Air Conditioner (Gibson)	2
99	Engineering Collage	Energy Conversion Lab	Engineering Collage	Files Cabinet	3
100	Engineering Collage	Energy Conversion Lab	Engineering Collage	Standard FAN	2
101	Engineering Collage	Energy Conversion Lab	Engineering Collage	Office Desk	2
102	Engineering Collage	Energy Conversion Lab	Engineering Collage	Lab Table	2
103	Engineering Collage	Energy Conversion Lab	Engineering Collage	Generator	1
EB1-25					
104	Engineering Collage	Material	Engineering Collage	Load frame	3



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No#	User Name	Assigned	Location	Description	qty
		Tasting Lab			
105	Engineering Collage	Material Tasting Lab	Engineering Collage	Lab Desk	2
106	Engineering Collage	Material Tasting Lab	Engineering Collage	Desktop computer(Dell)	3
107	Engineering Collage	Material Tasting Lab	Engineering Collage	Concert pressure Meter	2
108	Engineering Collage	Material Tasting Lab	Engineering Collage	Current vot Meter	3
109	Engineering Collage	Material Tasting Lab	Engineering Collage	Vertical load regulation	1
110	Engineering Collage	Material Tasting Lab	Engineering Collage	Scale	2
111	Engineering Collage	Material Tasting Lab	Engineering Collage	Current Tank	1
112	Engineering Collage	Material Tasting Lab	Engineering Collage	Colbert	1
113	Engineering Collage	Material Tasting Lab	Engineering Collage	Mixer	1
114	Engineering Collage	Material Tasting Lab	Engineering Collage	Sumshare	1
115	Engineering Collage	Material Tasting Lab	Engineering Collage	Conducted more	1
116	Engineering Collage	Material Tasting Lab	Engineering Collage	Air Conditioner (Gibson)	1
117	Engineering Collage	Material Tasting Lab	Engineering Collage	Condition	2
118	Engineering Collage	Material Tasting Lab	Engineering Collage	LAR Aperture	1
119	Engineering Collage	Material Tasting Lab	Engineering Collage	System Unit	3
120	Engineering Collage	Material Tasting Lab	Engineering Collage	UTM	11
121	Engineering Collage	Material Tasting Lab	Engineering Collage	SVC Tra -phase Aud xar	11
122	Engineering Collage	Material Tasting Lab	Engineering Collage	Direct shear equipment	1
123	Engineering Collage	Material Tasting Lab	Engineering Collage	Sp Gravity & Water absorption ba	1
124	Engineering Collage	Material Tasting Lab	Engineering Collage	SVC Tra -(TNS)	1
125	Engineering Collage	Material Tasting Lab	Engineering Collage	Level Com	1



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No#	User Name	Assigned	Location	Description	qty
126	Engineering Collage	Material Tasting Lab	Engineering Collage	ADR -Ele Comperation	1
127	Engineering Collage	Material Tasting Lab	Engineering Collage	Instron	1
128	Engineering Collage	Material Tasting Lab	Engineering Collage	Printer	2
129	Engineering Collage	Material Tasting Lab	Engineering Collage	XL series LVSC	1
130	Engineering Collage	Material Tasting Lab	Engineering Collage	Dilen	1
131	Engineering Collage	Material Tasting Lab	Engineering Collage	Table	2
132	Engineering Collage	Material Tasting Lab	Engineering Collage	Stoles	11
133	Engineering Collage	Material Tasting Lab	Engineering Collage	Water Tub	4
134	Engineering Collage	Material Tasting Lab	Engineering Collage	Over Vater	1
135	Engineering Collage	Material Tasting Lab	Engineering Collage	Concert mixer	1
136	Engineering Collage	Material Tasting Lab	Engineering Collage	AIV apperature	1
137	Engineering Collage	Material Tasting Lab	Engineering Collage	Pernetrometer	2
<b>EB1-26</b>					
138	Engineering Collage	Solid Lab	Engineering Collage	Office Desk	2
139	Engineering Collage	Solid Lab	Engineering Collage	Files Cabinet	1
140	Engineering Collage	Solid Lab	Engineering Collage	Printer (canon)	1
141	Engineering Collage	Solid Lab	Engineering Collage	Air Conditioner (Gibson)	1
142	Engineering Collage	Solid Lab	Engineering Collage	Office Chairs	3
143	Engineering Collage	Solid Lab	Engineering Collage	Stoles	2
144	Engineering Collage	Solid Lab	Engineering Collage	Over Vater	5
145	Engineering Collage	Solid Lab	Engineering Collage	Balance Scale	7
146	Engineering Collage	Solid Lab	Engineering Collage	Lab Desk	6
147	Engineering Collage	Solid Lab	Engineering Collage	Lab Table	6
148	Engineering Collage	Solid Lab	Engineering Collage	Standard Sieve	6
149	Engineering Collage	Solid Lab	Engineering Collage	Wrigle Scale	1
150	Engineering Collage	Solid Lab	Engineering Collage	HIP Meter Tor eq	1
151	Engineering Collage	Solid Lab	Engineering Collage	Equiptment Linte	3
152	Engineering Collage	Solid Lab	Engineering Collage	CBR Machine	3
153	Engineering Collage	Solid Lab	Engineering Collage	Sive Shater	4



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No#	User Name	Assigned	Location	Description	qty
<b>EB1-28</b>					
154	Engineering Collage	Electrical Lab	Engineering Collage	Office Desk	3
155	Engineering Collage	Electrical Lab	Engineering Collage	System Unit	1
156	Engineering Collage	Electrical Lab	Engineering Collage	Stole	6
157	Engineering Collage	Electrical Lab	Engineering Collage	Office Chairs	3
158	Engineering Collage	Electrical Lab	Engineering Collage	Standard FAN	1
159	Engineering Collage	Electrical Lab	Engineering Collage	Load frame/ logic panal	1
160	Engineering Collage	Electrical Lab	Engineering Collage	Triaxial /f/ex Wall set	1
161	Engineering Collage	Electrical Lab	Engineering Collage	Probity Task set	2
162	Engineering Collage	Electrical Lab	Engineering Collage	Hydroloie Beach tec set	3
163	Engineering Collage	Electrical Lab	Engineering Collage	Hydroqwic Beach	1
164	Engineering Collage	Electrical Lab	Engineering Collage	Jockey mac	2
165	Engineering Collage	Electrical Lab	Engineering Collage	Venture Meter Apparatus	2
166	Engineering Collage	Electrical Lab	Engineering Collage	Frictor loss in a pipe	2
167	Engineering Collage	Electrical Lab	Engineering Collage	Bemoullis Apparatus set	3
168	Engineering Collage	Electrical Lab	Engineering Collage	Presure grage apparatus	2
169	Engineering Collage	Electrical Lab	Engineering Collage	Hydrameter sets	6
170	Engineering Collage	Electrical Lab	Engineering Collage	Tools kid for water Tasking	1
171	Engineering Collage	Electrical Lab	Engineering Collage	Curting tank	1
172	Engineering Collage	Electrical Lab	Engineering Collage	Desktop computer(Dell)	4
<b>EB1 -30</b>					
173	Engineering Collage	Electrical Lab	Engineering Collage	Office Desk	1



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No#	User Name	Assigned	Location	Description	qty
174	Engineering Collage	Electrical Lab	Engineering Collage	Shambbave	3
175	Engineering Collage	Electrical Lab	Engineering Collage	Scale Tube	1
176	Engineering Collage	Electrical Lab	Engineering Collage	InBT Inverter	1
177	Engineering Collage	Electrical Lab	Engineering Collage	Thermal Conductive of insulating slab	1
178	Engineering Collage	Electrical Lab	Engineering Collage	Light duty latte machince	1
<b>EB1-31</b>					
179	Engineering Collage	UL police Office	Engineering Collage	Victoon Energy	1
180	Engineering Collage	UL police Office	Engineering Collage	Battery	4
181	Engineering Collage	UL police Office	Engineering Collage	Vis Link	1
182	Engineering Collage	UL police Office	Engineering Collage	Class Room Chairs	4
183	Engineering Collage	UL police Office	Engineering Collage	Office Desk	3
<b>EB1 -32</b>					
184	Engineering Collage	Student affair	Engineering Collage	Office Desk	2
185	Engineering Collage	Student affair	Engineering Collage	Office Chair	4
186	Engineering Collage	Student affair	Engineering Collage	Class Room Chairs	1
<b>EB1-35</b>					
187	Engineering Collage	Office	Engineering Collage	Office Desk	5
188	Engineering Collage	Office	Engineering Collage	Semi executive chair	1
189	Engineering Collage	Office	Engineering Collage	Office Chair	5
190	Engineering Collage	Office	Engineering Collage	Class Room Chairs	2
<b>EB1-36</b>					
191	Engineering Collage	Faculty of engineering	Engineering Collage	Office Desk	2
192	Engineering Collage	Faculty of engineering	Engineering Collage	Semi executive chair	1
<b>EB1-37</b>					
193	Engineering Collage	Liberia Geochemical	Engineering Collage	Office Chairs	3



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No#	User Name	Assigned	Location	Description	qty
		Services			
194	Engineering Collage	Liberia Geochemical Services	Engineering Collage	Class Room Chairs	1
195	Engineering Collage	Liberia Geochemical Services	Engineering Collage	Office Desk	1
<b>EB1-38</b>					
196	Engineering Collage	Records Offices \$Expendit	Engineering Collage	Files Cabinet	2
197	Engineering Collage	Records Offices \$Expendit	Engineering Collage	Printer (hp)	1
198	Engineering Collage	Records Offices \$Expendit	Engineering Collage	Office Desk	2
199	Engineering Collage	Records Offices \$Expendit	Engineering Collage	Desktop computer(Dell)	1
200	Engineering Collage	Records Offices \$Expendit	Engineering Collage	System Unit	1
201	Engineering Collage	Records Offices \$Expendit	Engineering Collage	APC Batter	1
202	Engineering Collage	Records Offices \$Expendit	Engineering Collage	Office Chairs	1
203	Engineering Collage	Records Offices \$Expendit	Engineering Collage	Class Room Chairs	3
204	Engineering Collage	Records Offices \$Expendit	Engineering Collage	Internet Signal	2
<b>EB2-05</b>					
205	Engineering Collage	Engineering Collage	Engineering Collage	Polium	1
206	Engineering Collage	Engineering Collage	Engineering Collage	Projector (Dell)	1
207	Engineering Collage	Engineering Collage	Engineering Collage	Class Room Chairs	47
208	Engineering Collage	Engineering	Engineering Collage	Bench	1



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No#	User Name	Assigned	Location	Description	qty
		Collage			
<b>EB2-06</b>					
209	Engineering Collage	Engineering Collage	Engineering Collage	Class Table	37
210	Engineering Collage	Engineering Collage	Engineering Collage	Class Room Desk	44
211	Engineering Collage	Engineering Collage	Engineering Collage	Class Room Chair	1
<b>EB2-07</b>					
212	Engineering Collage	Engineering Collage	Engineering Collage	Air Conditioner (Gibson)	1
213	Engineering Collage	Engineering Collage	Engineering Collage	Office Desk	4
214	Engineering Collage	Engineering Collage	Engineering Collage	Files Cabinet	1
215	Engineering Collage	Engineering Collage	Engineering Collage	Office Chairs	4
<b>EB2-09</b>					
216	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	39
217	Engineering Collage	Class Room	Engineering Collage	Projector (Optoma)	5
<b>EB2-10</b>					
218	Engineering Collage	CISC365 Prince L.Fully	Engineering Collage	Desktop computer(Dell)	21
219	Engineering Collage	CISC365 Prince L.Fully	Engineering Collage	Office Desk	22
220	Engineering Collage	CISC365 Prince L.Fully	Engineering Collage	Office Chairs	26
221	Engineering Collage	CISC365 Prince L.Fully	Engineering Collage	Air Conditioner (Gibson)	1
222	Engineering Collage	CISC365 Prince L.Fully	Engineering Collage	Key Board	21
223	Engineering Collage	CISC365 Prince L.Fully	Engineering Collage	System Unit	13
<b>EB2-12</b>					
224	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	36
225	Engineering Collage	Class Room	Engineering Collage	Class Room Desk	1



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No#	User Name	Assigned	Location	Description	qty
226	Engineering Collage	Class Room	Engineering Collage	Polium	1
227	Engineering Collage	Class Room	Engineering Collage	Projector (Optoma)	1
<b>EB2-13</b>					
228	Engineering Collage	Geoinformat ion Lab	Engineering Collage	Office Desk	12
229	Engineering Collage	Geoinformat ion Lab	Engineering Collage	Desktop computer(Dell)	10
230	Engineering Collage	Geoinformat ion Lab	Engineering Collage	System Unit	10
231	Engineering Collage	Geoinformat ion Lab	Engineering Collage	Office Chairs	9
232	Engineering Collage	Geoinformat ion Lab	Engineering Collage	Air Conditioner (UB)	2
233	Engineering Collage	Geoinformat ion Lab	Engineering Collage	Printer(hp)	1
234	Engineering Collage	Geoinformat ion Lab	Engineering Collage	Class Room Chairs	1
235	Engineering Collage	Geoinformat ion Lab	Engineering Collage	Projector (Dell)	1
<b>EB2-14</b>					
236	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	39
<b>EB2-15</b>					
237	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	51
238	Engineering Collage	Class Room	Engineering Collage	Polium	1
239	Engineering Collage	Class Room	Engineering Collage	Projector (Dell)	1
<b>EB2-16</b>					
240	Engineering Collage	Class Room	Engineering Collage	Projector (Dell)	1
241	Engineering Collage	Class Room	Engineering Collage	Polium	1
242	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	40
<b>EB2-18</b>					
243	Engineering Collage	Faculty of Geology	Engineering Collage	Air Conditioner (Gibson)	1
244	Engineering Collage	Faculty of Geology	Engineering Collage	Bookshelves	1
245	Engineering Collage	Faculty of Geology	Engineering Collage	Office Desk	3
246	Engineering Collage	Faculty of Geology	Engineering Collage	Files Cabinet	1
247	Engineering Collage	Faculty of Geology	Engineering Collage	Office Chairs	6
248	Engineering Collage	Faculty of Geology	Engineering Collage	Semi executive chair	1



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No#	User Name	Assigned	Location	Description	qty
<b>EB2 -21</b>					
249	Engineering Collage	EXXon Mobil Lab	Engineering Collage	Polium	1
250	Engineering Collage	EXXon Mobil Lab	Engineering Collage	Lab Desk	10
251	Engineering Collage	EXXon Mobil Lab	Engineering Collage	System Unit	10
252	Engineering Collage	EXXon Mobil Lab	Engineering Collage	Desktop computer(Dell)	10
253	Engineering Collage	EXXon Mobil Lab	Engineering Collage	Air Conditioner (Gibson)	1
254	Engineering Collage	EXXon Mobil Lab	Engineering Collage	D-Link wasbmarBus	1
<b>EB2-24</b>					
255	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Air Conditioner (Gibson)	1
256	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Deserk Fan	1
257	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Shalde	3
258	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Office Desk	6
259	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Desktop computer(Dell)	1
260	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Printer (hp)	1
261	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Stole	8
262	Engineering Collage	Survey & Mapping Depart	Engineering Collage	System Unit	1
263	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Leica Tools Box	11
264	Engineering Collage	Survey & Mapping	Engineering Collage	Survey Stand	13



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No#	User Name	Assigned	Location	Description	qty
		Depart			
265	Engineering Collage	Survey & Mapping Depart	Engineering Collage	Design Jet T520 printer	1
<b>EB2-25</b>					
266	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	Desktop computer(Dell)	47
267	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	Office Desk	49
268	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	APC Batter	1
269	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	D-Link wasbmarBus	8
270	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	Lab Chairs	52
271	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	Standard AC (midea)	5
272	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	Polium	1
273	Engineering Collage	IT Director Jame Massaquoi	Computer Lab	Stole Chair	1
<b>EB2-26</b>					
274	Engineering Collage	Class Room	Engineering Collage	Air Conditioner (Gibson)	1
275	Engineering Collage	Class Room	Engineering Collage	Files Cabinet	1
276	Engineering Collage	Class Room	Engineering Collage	Office Desk	6
277	Engineering Collage	Class Room	Engineering Collage	Semi executive Desk	3
278	Engineering Collage	Class Room	Engineering Collage	Office Chair	5
<b>EB2-27</b>					
279	Engineering Collage	Class Room	Engineering Collage	Air Conditioner (Gibson)	2
280	Engineering Collage	Class Room	Engineering Collage	Polium	1
281	Engineering Collage	Class Room	Engineering Collage	Projector(optoma	1
282	Engineering Collage	Class Room	Engineering Collage	Class Room Chair	60



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No#	User Name	Assigned	Location	Description	qty
<b>EB2-28</b>					
283	Engineering Collage	Class Room	Engineering Collage	Class Room Chair	34
<b>EB2-29</b>					
284	Engineering Collage	Engineering Collage	Academic Coordinator	Round Conference Table	2
285	Engineering Collage	Engineering Collage	Academic Coordinator	Office Chairs	9
286	Engineering Collage	Engineering Collage	Academic Coordinator	Files Cabinet	3
287	Engineering Collage	Engineering Collage	Academic Coordinator	Paper Cutter	1
288	Engineering Collage	Engineering Collage	Academic Coordinator	Office Desk	1
289	Engineering Collage	Engineering Collage	Academic Coordinator	Semi executive chair	1
290	Engineering Collage	Engineering Collage	Academic Coordinator	Desktop computer(Dell)	3
291	Engineering Collage	Engineering Collage	Academic Coordinator	System Unit	3
292	Engineering Collage	Engineering Collage	Academic Coordinator	Air Conditioner (Roch)	1
293	Engineering Collage	Engineering Collage	Academic Coordinator	ICE Box (Sharp)	1
294	Engineering Collage	Engineering Collage	Academic Coordinator	APC Batter	1
<b>EB2 -30</b>					
295	Engineering Collage	Embedded Lab	Engineering Collage	Class Room Desk	15
296	Engineering Collage	Embedded Lab	Engineering Collage	APC Batter	11
297	Engineering Collage	Embedded Lab	Engineering Collage	Air Conditioner (UB)	1
298	Engineering Collage	Embedded Lab	Engineering Collage	Desktop computer(Acer)	2
299	Engineering Collage	Embedded Lab	Engineering Collage	System Unit	1
300	Engineering Collage	Embedded Lab	Engineering Collage	Leybold	6
301	Engineering Collage	Embedded Lab	Engineering Collage	Electronic Express	15
302	Engineering Collage	Embedded Lab	Engineering Collage	Projector (Dell)	1



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No#	User Name	Assigned	Location	Description	qty
<b>EB2- 31</b>					
303	Engineering Collage	Cirecult Lab	Engineering Collage	Lab Colbert	29
304	Engineering Collage	Cirecult Lab	Engineering Collage	Lab Stole	33
305	Engineering Collage	Cirecult Lab	Engineering Collage	Air Conditioner (Gibson)	1
306	Engineering Collage	Cirecult Lab	Engineering Collage	Files Cabinet	2
307	Engineering Collage	Cirecult Lab	Engineering Collage	Lab Desk	8
308	Engineering Collage	Cirecult Lab	Engineering Collage	Office Desk	2
309	Engineering Collage	Cirecult Lab	Engineering Collage	Printer(hp)	2
310	Engineering Collage	Cirecult Lab	Engineering Collage	Desktop computer(Dell)	11
311	Engineering Collage	Cirecult Lab	Engineering Collage	System Unit	11
312	Engineering Collage	Cirecult Lab	Engineering Collage	Generator Brand dood	7
313	Engineering Collage	Cirecult Lab	Engineering Collage	Bk precision equipment	24
314	Engineering Collage	Cirecult Lab	Engineering Collage	Sig sop-1 Montor	8
315	Engineering Collage	Cirecult Lab	Engineering Collage	Projector(Dell)	1
<b>EB2-33</b>					
316	Engineering Collage	Engineering Collage	Engineering Collage	Book Shalves	1
317	Engineering Collage	Engineering Collage	Engineering Collage	Office Desk	3
318	Engineering Collage	Engineering Collage	Engineering Collage	Semi executive Desk	1
319	Engineering Collage	Engineering Collage	Engineering Collage	Office Chairs	9
320	Engineering Collage	Engineering Collage	Engineering Collage	Air Conditioner (Gibson)	1
321	Engineering Collage	Engineering Collage	Engineering Collage	Colbert	1
322	Engineering Collage	Engineering Collage	Engineering Collage	Round Table	2
<b>EB2-34</b>					
323	Engineering Collage	Engineering Collage	CRC	Air Conditioner (Gibson)	1
324	Engineering Collage	Engineering Collage	CRC	Office Desk	2
325	Engineering Collage	Engineering Collage	CRC	Office Chairs	9
326	Engineering Collage	Engineering Collage	CRC	Printer (epson)	1



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No#	User Name	Assigned	Location	Description	qty
<b>EB2-34</b>					
327	Engineering Collage	Elecetroice Lab	Engineering Collage	Functn Generator	8
328	Engineering Collage	Elecetroice Lab	Engineering Collage	Multilemater	8
329	Engineering Collage	Elecetroice Lab	Engineering Collage	Lab Desk	8
330	Engineering Collage	Elecetroice Lab	Engineering Collage	Power Supply	8
331	Engineering Collage	Elecetroice Lab	Engineering Collage	propo Board BB-508	5
332	Engineering Collage	Elecetroice Lab	Engineering Collage	Projector (Dell)	1
333	Engineering Collage	Elecetroice Lab	Engineering Collage	Air Conditioner (Gibson)	2
334	Engineering Collage	Elecetroice Lab	Engineering Collage	Lab Colbert	32
335	Engineering Collage	Elecetroice Lab	Engineering Collage	Lab Stole	31
336	Engineering Collage	Elecetroice Lab	Engineering Collage	Files Cabinet	1
337	Engineering Collage	Elecetroice Lab	Engineering Collage	Leybold	5
<b>EB2-35</b>					
338	Engineering Collage	Class Room	Engineering Collage	Projector (Dell)	1
339	Engineering Collage	Class Room	Engineering Collage	Polium	1
340	Engineering Collage	Class Room	Engineering Collage	Class Room Chair	63
<b>EB2-36</b>					
341	Engineering Collage	Engineering Collage	Faculty DCIS of Verniss P.Dean	Office Desk	4
342	Engineering Collage	Engineering Collage	Faculty DCIS of Verniss P.Dean	Semi executive Chair	2
343	Engineering Collage	Engineering Collage	Faculty DCIS of Verniss P.Dean	Class Room Chair	2
344	Engineering Collage	Engineering Collage	Faculty DCIS of Verniss P.Dean	Office Chairs	4
<b>EB2-37</b>					
345	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	Office Desk	1



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No#	User Name	Assigned	Location	Description	qty
346	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	Semi executive chair	3
347	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	Office Chairs	5
348	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	Desktop computer(Dell)	1
349	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	System Unit	1
350	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	APC Batter	1
351	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	Files Cabinet	1
352	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	Round Table	1
353	Engineering Collage	Dr. Darlington Sy David assicate profess.	Department of Computer of and Infromation science	D-Link	1
<b>EB2-38</b>					
354	Engineering Collage	Liberia Geochemical	Enoch Antanah: Lab Manager	Files Cabinet	1



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No#	User Name	Assigned	Location	Description	qty
		Services Inc.			
355	Engineering Collage	Liberia Geochemical Services Inc.	Enoch Antanah: Lab Manager	Bookshelves	1
356	Engineering Collage	Liberia Geochemical Services Inc.	Enoch Antanah: Lab Manager	Office Desk	2
357	Engineering Collage	Liberia Geochemical Services Inc.	Enoch Antanah: Lab Manager	Semi executive Chair	1
358	Engineering Collage	Liberia Geochemical Services Inc.	Enoch Antanah: Lab Manager	Office Chairs	3
<b>EB2-40</b>					
359	Engineering Collage	Department of Civil	Mener T. Powoe - Chairman Depart of Civil Engineering	Air Conditioner (Sharp)	1
360	Engineering Collage	Department of Civil	Mener T. Powoe - Chairman Depart of Civil Engineering	Files Cabinet	2
361	Engineering Collage	Department of Civil	Mener T. Powoe - Chairman Depart of Civil Engineering	Office Desk	2
362	Engineering Collage	Department of Civil	Mener T. Powoe - Chairman Depart of Civil Engineering	Semi executive chair	3
363	Engineering Collage	Department of Civil	Mener T. Powoe - Chairman Depart of Civil Engineering	Office Chairs	8
<b>EB2-41</b>					
364	Engineering Collage	Department of Mining	Engineering Collage	Air Conditioner (Gibson)	1
365	Engineering Collage	Department of Mining	Engineering Collage	Files Cabinet	1
366	Engineering Collage	Department of Mining	Engineering Collage	ICE Box (hiller)	1
367	Engineering Collage	Department of Mining	Engineering Collage	Office Desk	1
368	Engineering Collage	Department of Mining	Engineering Collage	Office Chairs	4
369	Engineering Collage	Department of Mining	Engineering Collage	Visitor Chair	3
370	Engineering Collage	Department	Engineering Collage	min save	10



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No#	User Name	Assigned	Location	Description	qty
		of Mining			
<b>EB2-42</b>					
371	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	Air Conditioner (Gibson)	1
372	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	Files Cabinet	2
373	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	Office Desk	4
374	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	Printer Canon	1
375	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	Semi executive Chair	2
376	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	Office Chairs	4
377	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	Desktop computer(Dell)	1
378	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	System units	1
379	Engineering Collage	Faculty of Mining Engineering	Engineering Collage	APC Batter	1
<b>EB2-43</b>					
380	Engineering Collage	Engineering Collage	Engineering Collage	Air Conditioner (Gibson)	2
381	Engineering Collage	Engineering Collage	Engineering Collage	ICE Box (haler)	1
382	Engineering Collage	Engineering Collage	Engineering Collage	Printer (hp)	2
383	Engineering Collage	Engineering Collage	Engineering Collage	Desktop computer(Dell)	1
384	Engineering Collage	Engineering Collage	Engineering Collage	System units	1
385	Engineering Collage	Engineering Collage	Engineering Collage	Semi executive Desk	2
386	Engineering Collage	Engineering Collage	Engineering Collage	Office Desk	2



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No#	User Name	Assigned	Location	Description	qty
		Collage			
387	Engineering Collage	Engineering Collage	Engineering Collage	Bookshelves	1
388	Engineering Collage	Engineering Collage	Engineering Collage	Files Cabinet	2
389	Engineering Collage	Engineering Collage	Engineering Collage	Small Colbert	2
390	Engineering Collage	Office	Engineering Collage	Office Desk	2
391	Engineering Collage	Office	Engineering Collage	Semi executive Chair	2
392	Engineering Collage	Office	Engineering Collage	Office Chairs	5
<b>EB2-45</b>					
393	Engineering Collage	Office	Engineering Collage	Air Conditioner (Gibson)	5
394	Engineering Collage	Office	Engineering Collage	Office Desk	4
395	Engineering Collage	Office	Engineering Collage	Semi executive Chair	2
396	Engineering Collage	Office	Engineering Collage	Office Table	3
397	Engineering Collage	Office	Engineering Collage	Office Chairs	1
<b>EB2-46</b>					
398	Engineering Collage	Chairman	Engineering Collage	Air Conditioner (Haier)	1
399	Engineering Collage	Chairman	Engineering Collage	Files Cabinet	1
400	Engineering Collage	Chairman	Engineering Collage	Office Desk	1
401	Engineering Collage	Chairman	Engineering Collage	Semi executive chair	1
402	Engineering Collage	Chairman	Engineering Collage	Bookshelves	1
403	Engineering Collage	Chairman	Engineering Collage	Office Chairs	6
<b>EB2-47</b>					
404	Engineering Collage	Depert of Mining Engineering	Assoicate professor Abdultatah Abdu Yusuf PH	Office Desk	1
405	Engineering Collage	Depert of Mining Engineering	Assoicate professor Abdultatah Abdu Yusuf PH	Desktop computer(Dell)	1
406	Engineering Collage	Depert of Mining Engineering	Assoicate professor Abdultatah Abdu Yusuf PH	Air Conditioner (WestPoint )	1
407	Engineering Collage	Depert of Mining Engineering	Assoicate professor Abdultatah Abdu Yusuf PH	Office Chairs	3
408	Engineering Collage	Depert of	Assoicate professor	Semi executive	2



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No#	User Name	Assigned	Location	Description	qty
		Mining Engineering	Abdulftatah Abdu Yusuf PH	chair	
409	Engineering Collage	Depert of Mining Engineering	Assoicate professor Abdulftatah Abdu Yusuf PH	System Unit	1
410	Engineering Collage	Depert of Mining Engineering	Assoicate professor Abdulftatah Abdu Yusuf PH	Execultive Desk	
<b>EB2-48</b>					
411	Engineering Collage	Faculty of Geology	Leroy Menlor -Lab-Demostrar	Air Conditioner (Gibson )	1
412	Engineering Collage	Faculty of Geology	Leroy Menlor -Lab-Demostrar	Files Cabinet	1
413	Engineering Collage	Faculty of Geology	Leroy Menlor -Lab-Demostrar	Table	1
414	Engineering Collage	Faculty of Geology	Leroy Menlor -Lab-Demostrar	Office Desk	2
415	Engineering Collage	Faculty of Geology	Leroy Menlor -Lab-Demostrar	Office Chairs	5
416	Engineering Collage	Faculty of Geology	Leroy Menlor -Lab-Demostrar	Desktop computer(Dell)	1
417	Engineering Collage	Faculty of Geology	Leroy Menlor -Lab-Demostrar	System Unit	1
<b>EB2 -49</b>					
418	Engineering Collage	Engineering Collage	Faculty of Electrica Me Depart	Office Desk	1
419	Engineering Collage	Engineering Collage	Faculty of Electrica Me Depart	Desktop computer(Dell)	1
420	Engineering Collage	Engineering Collage	Faculty of Electrica Me Depart	Air Conditioner (Sharp)	1
421	Engineering Collage	Engineering Collage	Faculty of Electrica Me Depart	Office Chairs	5
422	Engineering Collage	Engineering Collage	Faculty of Electrica Me Depart	Semi executive chair	2
<b>China Building</b>					
423	China Building Fendell	UL President Office	President office	Livingroom set	1
424	China Building Fendell	UL President Office	President office	Glass table	2
425	China Building Fendell	UL President Office	President office	Ice box	1
426	China Building Fendell	UL President Office	President office	Television-	1



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No#	User Name	Assigned	Location	Description	qty
427	China Building Fendell	UL President Office	President office	Files Cabinet set	1
428	China Building Fendell	UL President Office	President office	Desk satcon	1
<b>AC3-001</b>					
429	China Building Fendell	President Staff office	Staff office	Semi Executive Chairs	5
430	China Building Fendell	President Staff office	Staff office	Semi Executive Desk	1
431	China Building Fendell	President Staff office	Staff office	Printer HP	1
432	China Building Fendell	President Staff office	Staff office	Desktop Computer Dell	1
433	China Building Fendell	President Staff office	Staff office	Files cabinet	2
434	China Building Fendell	President Staff office	Staff office	Air conditioner	1
435	China Building Fendell	President Staff office	Staff office	Offices Desk	4
436	China Building Fendell	UL President Office	President Waiting room	Offices Chair	1
434	China Building Fendell	UL President Office	President Waiting room	GlassTables	2
<b>AC3-03</b>					
435	China Building Fendell	UL President Office	Office of the Director of Protocal	Office Desk	1
436	China Building Fendell	UL President Office	Office of the Director of Protocal	Office Chairs	1
437	China Building Fendell	UL President Office	Office of the Director of Protocal	Colbert	1
<b>AC3-05</b>					
438	China Building Fendell	UL President Office	President of Adimistractive secretary	Colbert	2
439	China Building Fendell	UL President Office	President of Adimistractive secretary	Semi executive Chair	3
440	China Building Fendell	UL President Office	President of Adimistractive secretary	Office Desk	3
441	China Building Fendell	UL President Office	President of Adimistractive	Office Chairs	2



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No#	User Name	Assigned	Location	Description	qty
			secretary		
442	China Building Fendell	UL President Office	President of Adimistractive secretary	LeyBox	1
443	China Building Fendell	UL President Office	President of Adimistractive secretary	Puch news	2
<b>AC3-06</b>					
444	China Building Fendell	UL President Office	Office of the Senior execultive aseteent to the President of Account Section	Desk top Computer(Dell)	3
445	China Building Fendell	UL President Office	Office of the Senior execultive aseteent to the President of Account Section	System Unit	3
446	China Building Fendell	UL President Office	Office of the Senior execultive aseteent to the President of Account Section	Office Desk	7
447	China Building Fendell	UL President Office	Office of the Senior execultive aseteent to the President of Account Section	Colbert	3
448	China Building Fendell	UL President Office	Office of the Senior execultive aseteent to the President of Account Section	Office Chairs	6
449	China Building Fendell	UL President Office	Office of the Senior execultive aseteent to the President of Account Section	Laptop	1
<b>AC3-07</b>					
450	China Building	MR Tweh	UL -Relations	Desk top Computer(Dell)	1
451	China Building	MR Tweh	UL -Relations	System Unit	1
452	China Building	MR Tweh	UL -Relations	Colbert	2
<b>AC3-8</b>					
453	China Building	UL President Office	UL President Office	Office Chairs	1
454	China Building	UL President Office	UL President Office	Office Desk	1
455	China Building	UL President	UL President Office	Small Desk	1



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No#	User Name	Assigned	Location	Description	qty
		Office			
456	China Building	UL President Office	UL President Office	ICE Box	1
457	China Building	UL President Office	UL President Office	Air Conditioner (Harier)	1
<b>AC3-09</b>					
458	China Building Fendell	UL President Office	Office of the executive Associate for Reform and Coordinated of presidents.	ICE BoX(H2O)	1
459	China Building Fendell	UL President Office	Office of the executive Associate for Reform and Coordinated of presidents.	Colbert	2
460	China Building Fendell	UL President Office	Office of the executive Associate for Reform and Coordinated of presidents.	Executive Desk	1
461	China Building Fendell	UL President Office	Office of the executive Associate for Reform and Coordinated of presidents.	Executive Chair	1
462	China Building Fendell	UL President Office	Office of the executive Associate for Reform and Coordinated of presidents.	Office Chairs	5
463	China Building Fendell	UL President Office	Office of the executive Associate for Reform and Coordinated of presidents.	Office Table	1
464	China Building Fendell	UL President Office	Office of the executive Associate for Reform and Coordinated of presidents.	Air Conditioner (Sharp)	1
<b>AC3-3-11</b>					
465	China Building	Internal	Director for Internal	Executive Chair	1



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No#	User Name	Assigned	Location	Description	qty
	Fendell	Audit Depart	Audit Depart		
466	China Building Fendell	Internal Audit Depart	Director for Internal Audit Depart	Office chair	2
<b>AC3-12</b>					
467	China Building Fendell	Internal Audit Depart	Deputy Director for Internal Audit Depart.	Offices Desk	1
468	China Building Fendell	Internal Audit Depart	Deputy Director for Internal Audit Depart.	Semi executive Chair	1
469	China Building Fendell	Internal Audit Depart	Deputy Director for Internal Audit Depart.	Office chair	2
470	China Building Fendell	Internal Audit Depart	Deputy Director for Internal Audit Depart.	System Units (Dell)	1
471	China Building Fendell	Internal Audit Depart	Deputy Director for Internal Audit Depart.	Printer(Canon)	3
<b>AC3-13</b>					
472	China Building Fendell	Internal Audit Depart	Staffs Main Office	Offices Desk	1
473	China Building Fendell	Internal Audit Depart	Staffs Main Office	Semi executive Desk	1
474	China Building Fendell	Internal Audit Depart	Staffs Main Office	Offices Chairs	6
475	China Building Fendell	Internal Audit Depart	Staffs Main Office	Semi executive Chair	1
476	China Building Fendell	Internal Audit Depart	Staffs Main Office	Printer (Canon)	1
477	China Building Fendell	Internal Audit Depart	Staffs Main Office	Carboert	1
478	China Building Fendell	Internal Audit Depart	Staffs Main Office	Laptops	6
479	China Building Fendell	Internal Audit Depart	Staffs Main Office	Air Conditioner(haier)	1
<b>AC3-17</b>					
480	Dr. Amos Sawyer College	Chairman Office	Department of Geography	Semi executive Desk	1
481	Dr. Amos Sawyer College	Chairman Office	Department of Geography	Printers(Canon)	1
482	Dr. Amos Sawyer College	Chairman Office	Department of Geography	Laptops (Lovenno)	1



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No#	User Name	Assigned	Location	Description	qty
483	Dr. Amos Sawyer College	Chairman Office	Department of Geography	Office Chair	3
<b>Internal Audit Department</b>					
484	China Building Fendell	Internal Audit Depart	Waiting Room (L1)	Living Room	3
485	China Building Fendell	Internal Audit Depart	Waiting Room (L1)	Air Conditioner (Chigo)	1
<b>AC3- 19</b>					
486	China Building Fendell	Dr. Samuel T. Kortu (Staff)	College of Social Sciences & Humanitie	Files Cabinet	2
487	China Building Fendell	Dr. Samuel T. Kortu (Staff)	College of Social Sciences & Humanitie	Office Desk & Drawer (Set)	5
488	China Building Fendell	Dr. Samuel T. Kortu (Staff)	College of Social Sciences & Humanitie	Offices Chairs	9
<b>AC3-20</b>					
489	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Execultive Desk	1
490	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Execultive Chair	1
491	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Printer (Canon)	2
492	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	ICE Box	1
493	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Office Table	1



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No#	User Name	Assigned	Location	Description	qty
494	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Office Chairs	6
495	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Standard Fan	1
496	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Colbert	2
497	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	TV Rach	1
498	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Air Conditioner (Hisens)	1
499	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Bookshelves	1
500	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Laptop (Lenovo)	1
501	China Main Building	Dr. J. kerkula Forday assistant professor	Charman Office Social Science	Projector (optoma)	1
<b>AC3-21</b>					
502	China Main Building	Augustus S. Varney	Social Science Department	Printer(Canon)	1



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No#	User Name	Assigned	Location	Description	qty
503	China Main Building	Augustus S. Varney	Social Science Department	Office Chair	9
504	China Main Building	Augustus S. Varney	Social Science Department	Office Desk	1
<b>AC3-22</b>					
505	China Main Building	Dr. J. Kerkula Foeday (Staff)	Sociology, Anthropol, & Criminology	Files Cabinet	1
506	China Main Building	Dr. J. Kerkula Foeday (Staff)	Sociology, Anthropol, & Criminology	Standard A/C Hisense	1
507	China Main Building	Dr. J. Kerkula Foeday (Staff)	Sociology, Anthropol, & Criminology	Standard Fan	1
508	China Main Building	Dr. J. Kerkula Foeday (Staff)	Sociology, Anthropol, & Criminology	Offices Desk & Drawer (Set)	2
509	China Main Building	Dr. J. Kerkula Foeday (Staff)	Sociology, Anthropol, & Criminology	Office Chairs	9
510	China Main Building	Dr. J. Kerkula Foeday (Staff)	Sociology, Anthropol, & Criminology	Printer (Canon)	2
	China Main Building	Dr. J. Kerkula Foeday (Staff)	Sociology, Anthropol, & Criminology	Desk Top Computer (Dell)	1
<b>AC3-23</b>					
511	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropol, & Criminology	Standard A/C Hisense	1
512	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropol, & Criminology	Desk Top Computer	2
513	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropol, & Criminology	Printer (Canon)	1



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No#	User Name	Assigned	Location	Description	qty
514	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropoly, & Criminology	Scanner (HP)	1
515	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropoly, & Criminology	Files Cabinet	2
516	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropoly, & Criminology	Offices Desk & Drawer (Set)	3
517	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropoly, & Criminology	Copboard Set	1
518	China Main Building	Dr. J. Kerkula Foeday	Sociology, Anthropoly, & Criminology	Office Chairs	11
<b>EC3-25</b>					
519	China Main Building	Social Science Department	Office of the Chairman	Colbert	2
520	China Main Building	Social Science Department	Office of the Chairman	Office Chair	1
521	China Main Building	Social Science Department	Office of the Chairman	Printer (Great Wall)	1
522	China Main Building	Social Science Department	Office of the Chairman	System Unit	1
523	China Main Building	Social Science Department	Office of the Chairman	Office Table	1
524	China Main Building	Social Science Department	Office of the Chairman	Fan(Eagle)	1
<b>DR. Amos C .SAWYER COLLEGE</b>					
<b>AC3-26</b>					
525	China Main Building	Prof. Michael S. Seator Jr.	Philosophy & Religious Studies	Files Cabinet	1
526	China Main Building	Prof. Michael S. Seator Jr.	Philosophy & Religious Studies	Copboard set	1
527	China Main Building	Prof.	Philosophy &	Office Desk	1



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No#	User Name	Assigned	Location	Description	qty
		Michael S. Seator Jr.	Religious Studies	&Drawer (Set)	
528	China Main Building	Prof. Michael S. Seator Jr.	Philosophy & Religious Studies	Offices Desk	2
529	China Main Building	Prof. Michael S. Seator Jr.	Philosophy & Religious Studies	Offices Chairs	6
<b>AC3-29</b>					
530	China Main Building	Sylvester K. Myentan	Department of Budget	Standard A/C Chico	1
531	China Main Building	Sylvester K. Myentan	Department of Budget	Printer (Canon)	4
532	China Main Building	Sylvester K. Myentan	Department of Budget	Desk Top Computer	10
533	China Main Building	Sylvester K. Myentan	Department of Budget	Office Chairs	9
534	China Main Building	Sylvester K. Myentan	Department of Budget	Offices Desk & Drawer (Set)	8
535	China Main Building	Sylvester K. Myentan	Department of Budget	Semi Executive Desk	1
536	China Main Building	Sylvester K. Myentan	Department of Budget	Book Shelf	1
537	China Main Building	Sylvester K. Myentan	Department of Budget	Files Cabinet	1
538	China Main Building	Sylvester K. Myentan	Department of Budget	Ice Box (Aftron)	1
539	China Main Building	Sylvester K. Myentan	Department of Budget	Scanner	1
540	China Main Building	Sylvester K. Myentan	Department of Budget	Desk Phone	1
541	China Main Building	Sylvester K. Myentan	Department of Budget	Desk Trade	3
<b>AC3-030</b>					
542	Togar M Gibson	Comptroller	Business & Finance office	Files Cabinet	1
543	Togar M Gibson	Comptroller	Business & Finance office	Ice Box	1
544	Togar M Gibson	Comptroller	Business & Finance office	Executive Chair	1
545	Togar M Gibson	Comptroller	Business & Finance office	Desk top Computer(Dell)	2
546	Togar M Gibson	Comptroller	Business & Finance	System Units (Dell)	2



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No#	User Name	Assigned	Location	Description	qty
			office		
547	Togar M Gibson	Comptroller	Business & Finance office	Printer (Conon)	1
548	Togar M Gibson	Comptroller	Business & Finance office	Semi Execultive Desk	1
549	Togar M Gibson	Comptroller	Business & Finance office	Office Chair	4
550	Togar M Gibson	Comptroller	Business & Finance office	APC	2
551	Togar M Gibson	Comptroller	Business & Finance office	Desk Phone	1
552	Togar M Gibson	Comptroller	Business & Finance office	Air Conditioner (Harier)	1
<b>AC3-31</b>					
553	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Files Cabinet	1
554	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Corbert	1
555	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Ice Box (Ulimate)	1
556	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Printer (Canon)	2
557	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Executive Desk	1
558	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Executive Chair	1
559	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Laptop	1
560	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Ratples (MTN)	1
561	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	System Units (Dell)	1
562	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Air Conditioner (Chigo)	1
563	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Office chair	2
564	Aquaive Itoka Cooper	Chief Accountant	Business & Finance office	Laptop(Blackview)	2
565	John S.Soffah	Deputy Chief Accountant	Business & Finance office	Offices Desk	1
566	John S.Soffah	Deputy Chief	Business & Finance office	Carbert	1



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No#	User Name	Assigned	Location	Description	qty
		Accountant			
567	John S.Soffah	Deputy Chief Accountant	Business & Finance office	Ice Box(Unitmate)	1
568	John S.Soffah	Deputy Chief Accountant	Business & Finance office	Printer(Canon)	1
569	John S.Soffah	Deputy Chief Accountant	Business & Finance office	Desk top Computer(Dell)	1
570	John S.Soffah	Deputy Chief Accountant	Business & Finance office	System Units (Dell)	1
571	John S.Soffah	Deputy Chief Accountant	Business & Finance office	Air Conditioner (Chigo)	1
572	John S.Soffah	Deputy Chief Accountant	Business & Finance office	APC	1
573	John S.Soffah	Deputy Chief Accountant	Business & Finance office	Office Chair	1
<b>AC3-35</b>					
574	Togar M Gibson	Payroll Section	Business & Finance office	Carbert	6
575	Togar M Gibson	Payroll Section	Business & Finance office	Office Desk	6
576	Togar M Gibson	Payroll Section	Business & Finance office	Water Dispesency	1
577	Togar M Gibson	Payroll Section	Business & Finance office	Execultive Desk	1
578	Togar M Gibson	Payroll Section	Business & Finance office	offices Chair	7
579	Togar M Gibson	Payroll Section	Business & Finance office	Air Conditioner(Gibson)	1
580	Togar M Gibson	Payroll Section	Business & Finance office	Desk top Computer(Dell)	2
581	Togar M Gibson	Payroll Section	Business & Finance office	Internet moel	1
582	Togar M Gibson	Payroll Section	Business & Finance office	Printer (Conon)	1
583	Togar M Gibson	Payroll Section	Business & Finance office	System Units (Dell)	4



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No#	User Name	Assigned	Location	Description	qty
584	Togar M Gibson	Payroll Section	Business & Finance office	Book Share	1
<b>AC3-36</b>					
585	Togar M Gibson	Account Section	Business & Finance office	Carbert	5
586	Togar M Gibson	Account Section	Business & Finance office	Files Cabinet	2
587	Togar M Gibson	Account Section	Business & Finance office	Printer (HP)	2
588	Togar M Gibson	Account Section	Business & Finance office	Office Desk	12
589	Togar M Gibson	Account Section	Business & Finance office	Desk top Computer(Dell)	5
590	Togar M Gibson	Account Section	Business & Finance office	System Units (Dell)	4
591	Togar M Gibson	Account Section	Business & Finance office	Air Conditioner (Gibson)	1
592	Togar M Gibson	Account Section	Business & Finance office	Waited Chair	1
593	Togar M Gibson	Account Section	Business & Finance office	Book Share	1
594	Togar M Gibson	Account Section	Business & Finance office	Tape writing	1
595	Togar M Gibson	Account Section	Business & Finance office	APC	3
596	Togar M Gibson	Account Section	Business & Finance office	Water dispenser	1
<b>Second Flow Fandell</b>					
<b>AC2-001</b>					
597	Conferenance Room	VPAA	Conference Room	Conferenance Table	1
598	Conferenance Room	VPAA	Conference Room	Confernancs Desk	1
599	Conferenance Room	VPAA	Conference Room	Office Chairs	14
600	Conferenance Room	VPAA	Conference Room	TV (LG)	1
601	Conferenance Room	VPAA	Conference Room	Air Conditioner	1
602	Conferenance Room	VPAA	Conference Room	Security Desk	1
<b>AC2-002</b>					
603	China Main Building	VPAA	Staff offices	Desktop Computer(Dell)	1
604	China Main Building	VPAA	Staff offices	Semi executive Chair	2
<b>AC2-03</b>					
605	China Main Building	VPAA	Director of Sechedule	Files Cabinet	1



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No#	User Name	Assigned	Location	Description	qty
606	China Main Building	VPAA	Director of Sehedule	Latop (hp)	3
607	China Main Building	VPAA	Director of Sehedule	Office Chair	2
608	China Main Building	VPAA	Director of Sehedule	Air Conditioner(Chigo)	1
609	China Main Building	VPAA	Director of Sehedule	Desktop Computer(Dell)	2
610	China Main Building	VPAA	Director of Sehedule	System Unit	2
611	China Main Building	VPAA	Director of Sehedule	Printer(hp)	1
612	China Main Building	VPAA	Director of Sehedule	Office Desk	1
613	China Main Building	VPAA	Director of Sehedule	D-link Des-IDDBA	1
<b>AC2- 04</b>					
614	Prof.Agnes R Taylor	VPAA office	VPAA office	Execultive Chair	1
615	Prof.Agnes R Taylor	VPAA office	VPAA office	Air Conditioner(Chigo)	1
<b>AC2- 05</b>					
616	Josephine David-Ross	VPAA office	Records Officer	Semi Execult Chair	1
617	Josephine David-Ross	VPAA office	Records Officer	system unit	1
618	Josephine David-Ross	VPAA office	Records Officer	Printer (hp)	1
619	Josephine David-Ross	VPAA office	Records Officer	Files Cabinet	2
620	Josephine David-Ross	VPAA office	Records Officer	Air Conditioner (Chigo)	1
621	Josephine David-Ross	VPAA office	Records Officer	Semi Execultive Desk	1
622	Josephine David-Ross	VPAA office	Records Officer	Small offices Desk	1
623	Josephine David-Ross	VPAA office	Records Officer	Desk top Computer(Dell)	1
<b>AC2- 06</b>					
624	China Main Building	VPAA office	Execultive Director/Reading learning Center)	ICE Box (Aftron)	1
625	China Main Building	VPAA office	Execultive Director/Reading learning Center)	Office Chair	1
626	China Main Building	VPAA office	Execultive Director/Reading learning Center)	Office Desk	1
627	China Main Building	VPAA office	Execultive Director/Reading learning Center)	Files Cabinet	1
628	China Main Building	VPAA office	Execultive Director/Reading learning Center)	Execultive Desk Set	1



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No#	User Name	Assigned	Location	Description	qty
629	China Main Building	VPAA office	Executive Director/Reading learning Center)	Semi executive Chair	1
630	China Main Building	VPAA office	Executive Director/Reading learning Center)	Printer (hp)	1
631	China Main Building	VPAA office	Executive Director/Reading learning Center)	Air Conditioner (Chigo)	1
<b>AC2- 07</b>					
632	Ahnani Alex Miller	VPAA office	Administrative Assistant	Files Cabinet	3
633	Ahnani Alex Miller	VPAA office	Administrative Assistant	Office Chair	1
634	Ahnani Alex Miller	VPAA office	Administrative Assistant	Desk top Computers	2
635	Ahnani Alex Miller	VPAA office	Administrative Assistant	Office Desk	1
636	Ahnani Alex Miller	VPAA office	Administrative Assistant	Carbert	1
637	Ahnani Alex Miller	VPAA office	Administrative Assistant	Book Share	1
638	Ahnani Alex Miller	VPAA office	Administrative Assistant	Printers	5
639	Ahnani Alex Miller	VPAA office	Administrative Assistant	ICE Box (DAEWOO)	1
640	Ahnani Alex Miller	VPAA office	Administrative Assistant	System unit	1
641	Ahnani Alex Miller	VPAA office	Administrative Assistant	Paper Cutter	1
642	Ahnani Alex Miller	VPAA office	Administrative Assistant	Puch head Deli 0130	1
643	Ahnani Alex Miller	VPAA office	Administrative Assistant	Air Conditioner (Chigo)	1
<b>AC2- 08</b>					
644	China Main Building	VPAA office	Associate VPAA	Air Conditioner (Chigo)	1
645	China Main Building	VPAA office	Associate VPAA	ICE Box	1
646	China Main Building	VPAA office	Associate VPAA	Executive Desk	1
647	China Main Building	VPAA office	Associate VPAA	Office Desk	1
<b>AC2- 09</b>					
648	Mason othello	VPAA office	Academic	Air Conditioner	1



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No#	User Name	Assigned	Location	Description	qty
			Coordinator	(Chigo)	
649	Mason othello	VPAA office	Academic Coordinator	Office Desk	2
650	Mason othello	VPAA office	Academic Coordinator	Office Chair	1
651	Mason othello	VPAA office	Academic Coordinator	Files Cabinet	2
652	Mason othello	VPAA office	Academic Coordinator	ICE Box (Jardad)	1
<b>AC2- 10</b>					
653	China Main Building	VPAA office	Deputy Director Teaching & Learning	ICE Box (RACH)	1
654	China Main Building	VPAA office	Deputy Director Teaching & Learning	Execultive Desk	2
655	China Main Building	VPAA office	Deputy Director Teaching & Learning	Desktop computer (Dell)	2
656	China Main Building	VPAA office	Deputy Director Teaching & Learning	Office Chair	5
657	China Main Building	VPAA office	Deputy Director Teaching & Learning	Execultive Chair	1
658	China Main Building	VPAA office	Deputy Director Teaching & Learning	Files Cabinet	1
659	China Main Building	VPAA office	Deputy Director Teaching & Learning	System unit	1
660	China Main Building	VPAA office	Deputy Director Teaching & Learning	APC	1
661	China Main Building	VPAA office	Deputy Director Teaching & Learning	Office Desk	2
<b>AC2-11</b>					
662	China Main Building	VPAA office	Staffs office	Office Desk	1
663	China Main Building	VPAA office	Staffs office	Office Chair	1
<b>AC2-12</b>					
664	China Main Building		Early Childhood office	Files Cabinet	1
665	China Main Building		Early Childhood office	Office Desk	3
666	China Main Building		Early Childhood office	Desk top computer(Dell)	2
667	China Main Building		Early Childhood office	Small office Desk	1
668	China Main Building		Early Childhood office	Office Chair	3



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No#	User Name	Assigned	Location	Description	qty
669	China Main Building		Early Childhood office	Small office Desk	1
670	China Main Building		Early Childhood office	System unit	3
671	China Main Building		Early Childhood office	APC	1
672	China Main Building		Early Childhood office	Class Room Chair	3
673	China Main Building		Early Childhood office	Printers	2
<b>AC2-23</b>					
674	China Main Building		Early Childhood office	Desktop computer (Dell)	1
675	China Main Building		Early Childhood office	System unit	1
676	China Main Building		Early Childhood office	Printer (Canon)	1
677	China Main Building		Early Childhood office	Semi executive Chair	1
678	China Main Building		Early Childhood office	Office Desk	1
679	China Main Building		Early Childhood office	Office Chair	3
<b>AC2-24</b>					
680	China Main Building		Early Childhood education & Primary education	Office Chair	1
681	China Main Building		Early Childhood education & Primary education	Desk top Computer (Dell)	1
682	China Main Building		Early Childhood education & Primary education	system unit	1
683	China Main Building		Early Childhood education & Primary education	ICE Box (Malkah)	1
684	China Main Building		Early Childhood education & Primary education	Office Desk	5
685	China Main Building		Early Childhood education & Primary education	Office Chair	2
686	China Main Building		Early Childhood	Latop (hp)	1



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No#	User Name	Assigned	Location	Description	qty
			education &Primary education		
<b>AC2-25</b>					
687	China Main Building		Early Childhood education &Primary education	Office Desk	2
688	China Main Building		Early Childhood education &Primary education	Office Chair	1
689	China Main Building		Early Childhood education &Primary education	ICE Box	1
690	China Main Building		Early Childhood education &Primary education	Carbert	1
691	China Main Building		Early Childhood education &Primary education	Files Cabinet	3
<b>AC2-29</b>					
692	China Main Building		Business education offices	Office Desk	4
693	China Main Building		Business education offices	Files Cabinet	2
694	China Main Building		Business education offices	Office Desk	1
<b>AC2-30</b>					
695	China Main Building		Depart& Secondary Education	Office Desk	2
696	China Main Building		Depart& Secondary Education	ICE Box (Malkah)	1
697	China Main Building		Depart& Secondary Education	Office Chair	2
698	China Main Building		Depart& Secondary Education	Office Table	1
699	China Main Building		Depart& Secondary Education	Desktop Computer(Dell)	1
700	China Main Building		Depart& Secondary Education	System unit	1
<b>AC2-31</b>					
701	China Main Building		Depart of Seondary Agriculture /Geography	Carbert	1
702	China Main Building		Depart of Seondary	Office Chair	1



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No#	User Name	Assigned	Location	Description	qty
			Agriculture /Geography		
703	China Main Building		Depart of Seondary Agriculture /Geography	Office Desk	4
<b>AC2-34</b>					
704	China Main Building		Dean of collage education	BookShelves	1
705	China Main Building		Dean of collage education	Semi Executive Desk	1
706	China Main Building		Dean of collage education	Semi executive Chair	2
707	China Main Building		Dean of collage education	Desktop Computer(Dell)	1
708	China Main Building		Dean of collage education	System unit	1
709	China Main Building		Dean of collage education	Printer(hp)	1
710	China Main Building		Dean of collage education	APC	1
711	China Main Building		Dean of collage education	Office Desk	1
712	China Main Building		Dean of collage education	Office Chair	1
713	China Main Building		Dean of collage education	ICE Box (Afftron)	1
714	China Main Building		Dean of collage education	Files Cabinet	1
715	China Main Building		Dean of collage education	Carbert	1
716	China Main Building		Dean of collage education	Air Conditioner(Chigo)	1
<b>AC2-35</b>					
717	China Main Building		See Pool	Desktop Computer(Dell)	3
718	China Main Building		See Pool	Files Cabinet	2
719	China Main Building		See Pool	ICE Box (Malkah)	2
720	China Main Building		See Pool	Semi Executive Desk	3
721	China Main Building		See Pool	System unit	3
722	China Main Building		See Pool	Laptop (hp)	1
723	China Main Building		See Pool	Printers	4



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No#	User Name	Assigned	Location	Description	qty
724	China Main Building		See Pool	Office Desk	1
725	China Main Building		See Pool	Office Chair	6
726	China Main Building		See Pool	Air Conditioner(Chigo)	1
<b>AC2-36</b>					
727	China Main Building		Collage of Education Reading Room	Semi Execultive Desk	4
728	China Main Building		Collage of Education Reading Room	Office Chairs	50
729	China Main Building		Collage of Education Reading Room	BookShelves	14
730	China Main Building		Collage of Education Reading Room	Office Table	1
731	China Main Building		Collage of Education Reading Room	Desktop Computer(Dell)	4
732	China Main Building		Collage of Education Reading Room	System unit	4
733	China Main Building		Collage of Education Reading Room	Office Desk	25
734	China Main Building		Collage of Education Reading Room	Standard AC (Roch)	2
735	China Main Building		Collage of education Reseach Area	TV LG- 60	3
736	China Main Building		Collage of education Reseach Area	TV Montor (Avida- GSYS	1
737	China Main Building		Collage of education Reseach Area	Sound Speaker	4
738	China Main Building		Collage of education Reseach Area	Office Desk	2
739	China Main Building		Collage of education Reseach Area	Printer(hp)	2
740	China Main Building		Collage of education Reseach Area	System Unit	1
741	China Main Building		Collage of education Reseach Area	Office Chair	6
742	China Main Building		Collage of education Reseach Area	Secanner	1
743	China Main Building		Collage of education Reseach Area	Office Table	3
744	China Main Building		Collage of education Reseach Area	Headphoe	2
745	China Main Building		Collage of education	Studio Montor(IPAN	1



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No#	User Name	Assigned	Location	Description	qty
			Reseach Area	Computer	
746	China Main Building		Collage of education Reseach Area	Air Conditioner(Chigo)	1
747	China Main Building		Collage of education Reseach Area	Video Desk	2
748	China Main Building		Collage of education Reseach Area	Galaxy TaboA7 Liter	73
<b>AC2-40</b>					
749	China Main Building		OIT Staffs office	Office Desk	6
750	China Main Building		OIT Staffs office	Office Chair	15
751	China Main Building		OIT Staffs office	Air Conditioners	2
<b>AC2-41</b>					
752	China Main Building		Operetion IT	Office Chair	7
753	China Main Building		Operetion IT	Air Conditioner(Chigo)	1
754	China Main Building		Operetion IT	Batter Ban solar panels	58
755	China Main Building		Operetion IT	Power Converter/Reg	2
756	China Main Building		Operetion IT	PV Canbiner	1
757	China Main Building		Operetion IT	Internet security set	1
758	China Main Building		Operetion IT	Semi Execultive Chair	2
759	China Main Building		Operetion IT	Printer(hp)	3
760	China Main Building		Operetion IT	System Unit	6
761	China Main Building		Operetion IT	TV H2O	3
762	China Main Building		Operetion IT	TCL TV	1
763	China Main Building		Operetion IT	Files Cabinet	2
<b>ACG-01</b>					
764	Groupflow	Conselling offices	Conselling offices	Air Conditioner(Gibson)	1
765	Groupflow	Conselling offices	Conselling offices	Office Desk	2
766	Groupflow	Conselling offices	Conselling offices	Table Phoe	1
767	Groupflow	Conselling offices	Conselling offices	Office Chair	6
768	Groupflow	Conselling offices	Conselling offices	Small Chair	14
769	Groupflow	Conselling offices	Conselling offices	Bookshavles	1



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No#	User Name	Assigned	Location	Description	qty
<b>ACG-02</b>					
770	Groupflow	Vice President studies Affices	Vice President studies Affices	Office Desk	1
771	Groupflow	Vice President studies Affices	Vice President studies Affices	Execultive Desk	1
772	Groupflow	Vice President studies Affices	Vice President studies Affices	Office Table	1
773	Groupflow	Vice President studies Affices	Vice President studies Affices	office Living Room Set	4
774	Groupflow	Vice President studies Affices	Vice President studies Affices	Offices Chair	7
775	Groupflow	Vice President studies Affices	Vice President studies Affices	Air Conditioner(Chigo)	1
776	Groupflow	Vice President studies Affices	Vice President studies Affices	Carbert	1
777	Groupflow	Vice President studies Affices	Vice President studies Affices	Files Cabinet	1
778	Groupflow	Vice President studies Affices	Vice President studies Affices	TV (32 Haire)	1
779	Groupflow	Vice President studies Affices	Vice President studies Affices	SATCON (DESK)	1
<b>ACG-003</b>					
780	Groupflow	Director of	Director of	ICE Box (Malkah)	1



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No#	User Name	Assigned	Location	Description	qty
		Conselling	Conselling		
781	Groupflow	Director of Conselling	Director of Conselling	Air Conditiner (Chigo)	1
782	Groupflow	Director of Conselling	Director of Conselling	Offices Chair	6
783	Groupflow	Director of Conselling	Director of Conselling	Office Desk	2
<b>ACG 04</b>					
784	Groupflow	Dean for Studies	Dean for Studies office	Air Conditioner (Gibson)	1
785	Groupflow	Dean for Studies	Dean for Studies office	Carbert	1
786	Groupflow	Dean for Studies	Dean for Studies office	Office Desk	4
787	Groupflow	Dean for Studies	Dean for Studies office	System unit	2
788	Groupflow	Dean for Studies	Dean for Studies office	Printer(Canon)	1
789	Groupflow	Dean for Studies	Dean for Studies office	Desktop Computer (Dell)	1
790	Groupflow	Dean for Studies	Dean for Studies office	Office Table	1
791	Groupflow	Dean for Studies	Dean for Studies office	Living Room Chair	2
792	Groupflow	Dean for Studies	Dean for Studies office	Office Chair	2
793	Groupflow	Dean for Studies	Dean for Studies office	Small Chair	4
<b>ACG-05</b>					
794	Groupflow	Associate Dean for Studies	Associate Dean for Studies	Air Conditioner (Chigo)	1
795	Groupflow	Associate Dean for Studies	Associate Dean for Studies	System unit	1
796	Groupflow	Associate Dean for Studies	Associate Dean for Studies	ID Card Printer	1
797	Groupflow	Associate Dean for Studies	Associate Dean for Studies	Carbert	1
798	Groupflow	Associate Dean for	Associate Dean for Studies	Files Cabinet	1



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No#	User Name	Assigned	Location	Description	qty
		Studies			
799	Groupflow	Associate Dean for Studies	Associate Dean for Studies	Execultive Desk	1
800	Groupflow	Associate Dean for Studies	Associate Dean for Studies	Office Chair	9
801	Groupflow	Associate Dean for Studies	Associate Dean for Studies	Office Desk	1
<b>ACG 06</b>					
802	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	TV 55 (ulitmate)	1
803	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Desk (SATCON)	1
804	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Carbert	1
805	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Semi ex Desk	1
806	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Offices Desk	2
807	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Desktop Computer (Dell)	2
808	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	System unit	2
809	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Offices Chairs	10
810	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Class Room Chair	2
811	Groupflow	Amos C. Sawyer Collage	Department of Physical education and Sport	Files Cabinet	1
<b>ACG -07</b>					
812	Groupflow	Office of	Office of Assistant	Office Desk	3



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No#	User Name	Assigned	Location	Description	qty
		Assistant Dean for student Activitie	Dean for student Activitie		
813	Groupflow	Office of Assistant Dean for student Activitie	Office of Assistant Dean for student Activitie	Carbert	1
814	Groupflow	Office of Assistant Dean for student Activitie	Office of Assistant Dean for student Activitie	System unit	1
815	Groupflow	Office of Assistant Dean for student Activitie	Office of Assistant Dean for student Activitie	Desktop Computer (Great Wall)	1
816	Groupflow	Office of Assistant Dean for student Activitie	Office of Assistant Dean for student Activitie	Small office Chairs	7
817	Groupflow	Office of Assistant Dean for student Activitie	Office of Assistant Dean for student Activitie	Standrad Fan	1
<b>ACG-08</b>					
818	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Air Conditioner (west Point)	1
819	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Files Cabinet	2
820	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Bookshavles	1
821	Groupflow	Andrew	Amos C Sawyer	System unit	6



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No#	User Name	Assigned	Location	Description	qty
		T.Nagbe Research Assistant	Collage of Secretarial Unit		
822	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Office Desk	4
823	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Office Chair	11
824	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Carbert	1
825	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Desktop Computers	2
826	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Execultive Desk	1
827	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Jet Printer (canon)	1
828	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	TV ultimate	1
	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	DSTV Desk	1
<b>ACG-09</b>					
829	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	Air Conditioner (west Point)	1
830	Groupflow	Office of Dean Dr.Amas	Amos C Sawyer Collage.	Execultive Desk	1



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No#	User Name	Assigned	Location	Description	qty
		C.Sawyer			
831	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	Files Cabinet	1
832	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	ICE Box (Harer)	1
833	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	Office Desk	2
834	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	Desktop Computer (Dell)	1
835	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	Printer (hp)	1
836	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	System unit	1
837	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	TV ulitmate	1
838	Groupflow	Office of Dean Dr.Amas C.Sawyer	Amos C Sawyer Collage.	SATCON (DESK)	1
<b>ACG-10</b>					
839	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Standard AC	7
840	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Office Chair	27
841	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Office Table	5



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No#	User Name	Assigned	Location	Description	qty
842	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Rubber Chair	33
843	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Living Room Table	2
844	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	<b>ACG-20</b>	
845	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Class Room Chairs	95
846	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Pulim	1
<b>ACG-21</b>					
847	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Class Room Chairs	95
848	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Pulim	1
<b>ACG 22</b>					
849	Groupflow	Richard R.Mensah of Chair	Department of Art and Crafts	Files Cabinet	1
850	Groupflow	Richard R.Mensah of Chair	Department of Art and Crafts	Office Desk	3
851	Groupflow	Richard R.Mensah of Chair	Department of Art and Crafts	System unit	1
852	Groupflow	Richard R.Mensah of Chair	Department of Art and Crafts	Office Chair	7
853	Groupflow	Richard R.Mensah of Chair	Department of Art and Crafts	Printer(Canon)	1
<b>ACG 23</b>					
854	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	Office Desk	2
855	Groupflow	Thelma	Sawyer Collage and	Office Chair	2



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No#	User Name	Assigned	Location	Description	qty
		E.Duncan	Department of Art and Crafts		
856	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	ICE Box (sharp)	1
857	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	Air Conditioner	2
858	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	Conference Desk	2
859	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	Semi executive Chairs	18
860	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	Polium	1
861	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	TV 55 (Haier)	1
862	Groupflow	Thelma E.Duncan	Sawyer Collage and Department of Art and Crafts	DSTV Desk	1
<b>ACG -24</b>					
863	Groupflow	Director of Plant & operation	Director of Plant & operation	Air conditioner (Gibson)	1
864	Groupflow	Director of Plant & operation	Director of Plant & operation	Files Cabinet	1
865	Groupflow	Director of Plant & operation	Director of Plant & operation	Execultive Desk	1
866	Groupflow	Director of Plant & operation	Director of Plant & operation	Rubber Chair	2
867	Groupflow	Director of Plant & operation	Director of Plant & operation	Office Chair	1
<b>ACG -25</b>					
868	Groupflow	Joan Johnson Administrati	Enrollment Services	Speaker	8



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No#	User Name	Assigned	Location	Description	qty
		on Assistant			
869	Groupflow	Joan Johnson Administrati on Assistant	Enrollment Services	Standard phop	1
870	Groupflow	Joan Johnson Administrati on Assistant	Enrollment Services	PA System	1
871	Groupflow	Joan Johnson Administrati on Assistant	Enrollment Services	Desert Fan	1
<b>ACG 29</b>					
872	Groupflow	Disabilty office	Disabilty office	Office Desk	3
873	Groupflow	Disabilty office	Disabilty office	Standrd Fan	1
874	Groupflow	Disabilty office	Disabilty office	Offices Chairs	7
875	Groupflow	Disabilty office	Disabilty office	Files Cabinet	1
<b>ACG 30</b>					
876	Groupfloor		Class Room	Class room Chairs	24
<b>ACG 31</b>					
877	Groupfloor		Class Room	Class room Chairs	4
<b>ACG 32</b>					
878	Groupfloor		Class Room	Class room Chairs	60
<b>ACG 33</b>					
879	Groupfloor		Class Room	Class room Chairs	8
<b>ACG 34</b>					
880	Groupfloor		Class Room	Class room Chairs	9
<b>ACG 35</b>					
881	Groupfloor		Class Room	Class room Chairs	20
<b>ACG 37</b>					
882	Groupfloor		Class Room	Class room Chairs	46
<b>ACG 41</b>					
883	Groupfloor	English & Laguage Dept	Class Room	Class room Chairs	31
884	Groupfloor	English & Laguage	Lab	Files Cabinet	7



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No#	User Name	Assigned	Location	Description	qty
		Deprt			
885	Groupfloor	English & Laguage Deprt	Lab	Office Desk	12
886	Groupfloor	English & Laguage Deprt	Lab	Air Conditioners	1
<b>UL Capital Building Campus</b>					
887	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Plastic chairs	16
888	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Small tables	24
889	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Class Room Chairs	39
890	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Standard Fans	4
891	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Internet	1
892	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Teachers Stand	1
893	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Solar Plates	8
894	UL CAPITAL HILL CAMPUS	General	Confrence Hall	TV (large)	1
895	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Large battries	2
896	UL CAPITAL HILL CAMPUS	General	Confrence Hall	Inventors	2
897	Ul Capital Hill Compus	Staff	GD 1-6	Executive Desk	1
898	Ul Capital Hill Compus	Staff	GD 1-6	Office Desk	1
899	Ul Capital Hill Compus	Staff	GD 1-6	Offices Chairs	4
900	Ul Capital Hill Compus	Staff	GD 1-6	File cabinet	1
901	Ul Capital Hill Compus	Staff	GD 1-6	Printer (Cannon)	1
902	Ul Capital Hill Compus	Staff	GD 1-6	DeskTop Computer (Dell)	1
903	Ul Capital Hill Compus	Staff	GD 1-6	A/C Chigo	1
904	Ul Capital Hill Compus	Basemant	Basement office	Semi execultive Chair	1
905	Ul Capital Hill Compus	Basemant	Basement office	OfficesChairs	6
906	Ul Capital Hill Compus	Basemant	Basement office	File cabinet	2
907	Ul Capital Hill Compus	Basemant	Basement office	Office Desk	2
908	Ul Capital Hill Compus	Basemant	Basement office	Office Chairs	2



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No#	User Name	Assigned	Location	Description	qty
909	UI Capital Hill Compus	Basemant	Basement office	ICE Box	1
910	UI Capital Hill Compus	Protocol	Protocol stiff	Semi executive Chair	4
911	UI Capital Hill Compus	Protocol	Protocol stiff	OfficesChairs	4
912	UI Capital Hill Compus	Protocol	Protocol stiff	Offices Chairs	4
913	UI Capital Hill Compus	Protocol	Protocol stiff	ICE Box	1
914	UI Capital Hill Compus	Protocol	Protocol stiff	Air conditioner	1
915	UI Capital Hill Compus	Protocol	Protocol stiff	Files cabinet	1
916	UI Capital Hill Compus	Protocol	Protocol stiff	Printer	2
917	UI Capital Hill Compus	Transport office	Boss office	Office Desk	6
918	UI Capital Hill Compus	Transport office	Boss office	Offices Chairs	9
919	UI Capital Hill Compus	Transport office	Boss office	ICE Box	1
920	UI Capital Hill Compus	Transport office	Boss office	Air conditioner Haier	2
921	UI Capital Hill Compus	Transport office	Boss office	Printer	1
922	UI Capital Hill Compus	Transport office	Boss office	Files cabinet	1
923	UI Capital Hill Compus	Transport office	Boss office	Desktop Computer	3
Managerment Dept					
924	UI Capital Hill Compus	Busicness college	GH 9	Office Desk	5
925	UI Capital Hill Compus	Busicness college	GH 9	Offices Chairs	11
926	UI Capital Hill Compus	Busicness college	GH 9	Printer	1
927	UI Capital Hill Compus	Busicness college	GH 9	Television- s	1
928	UI Capital Hill Compus	Busicness college	GH 9	Files cabinet	1
929	UI Capital Hill Compus	Busicness college	GH 9	ICE Box	1
930	UI Capital Hill Compus	Busicness college	GH 9	Air conditioner	1
931	UI Capital Hill Compus	Busicness college	GH23	ICE Box	1
932	UI Capital Hill Compus	Busicness college	GH23	Printer	1



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No#	User Name	Assigned	Location	Description	qty
933	UI Capital Hill Compus	Busicness college	GH 23	Office Desk	2
934	UI Capital Hill Compus	Busicness college	GH23	Files cabinet	1
935	UI Capital Hill Compus	Busicness college	GH23	Semi executive Chair	1
936	UI Capital Hill Compus	Busicness college	GH23	Desktop Computer dell	8
937	UI Capital Hill Compus	Busicness college	GH23	Visitor chairs	2
938	UI Capital Hill Compus	Busicness college	GH27	Files cabinet	2
939	UI Capital Hill Compus	Busicness college	GH27	Desktop Computer dell	1
940	UI Capital Hill Compus	Busicness college	GH27	Offices Desk	3
941	UI Capital Hill Compus	Busicness college	GH27	Air conditioner	1
942	UI Capital Hill Compus	Busicness college	GH27	Television- s	1
943	UI Capital Hill Compus	Busicness college	GH 29	Television- s	1
944	UI Capital Hill Compus	Busicness college	GH 29	JV Desk	1
945	UI Capital Hill Compus	Busicness college	GH 29	Air condition	1
946	UI Capital Hill Compus	Busicness college	GH 29	Semi executive Chair	3
947	UI Capital Hill Compus	Busicness college	GH 29	Plastic chair	2
948	UI Capital Hill Compus	Busicness college	GH 29	ICE Box	1
949	UI Capital Hill Compus	Busicness college	GH 29	Desktop Computer dell	1
950	UI Capital Hill Compus	Busicness college	GH 29	Office Chair	3
951	UI Capital Hill Compus	Busicness college	GH 29	Office Desk	2
952	UI Capital Hill Compus	GH 35	GH 35	Television- s	1
953	UI Capital Hill Compus	GH 35	GH 35	ICE Box	1
954	UI Capital Hill Compus	GH 35	GH 35	Air conditioner	1
955	UI Capital Hill Compus	GH 35	GH 35	Office Desk	4



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No#	User Name	Assigned	Location	Description	qty
956	UI Capital Hill Compus	GH 35	GH 35	Office Chair	7
957	UI Capital Hill Compus	GH.38	GH.38	Air conditioner	1
958	UI Capital Hill Compus	GH.38	GH.38	Office Chair	5
959	UI Capital Hill Compus	GH.38	GH.38	Printer	1
960	UI Capital Hill Compus	GH.38	GH.38	Office Desk	2
961	UI Capital Hill Compus	GH.46.B	GH.46.B	Air conditioner	1
962	UI Capital Hill Compus	GH.46.B	GH.46.B	Office Chair	1
963	UI Capital Hill Compus	GH.46.B	GH.46.B	Printer	11
964	UI Capital Hill Compus	GH.46.B	GH.46.B	Office Desk	4
965	UI Capital Hill Compus	GH.46.B	GH.46.B	Desktop Computer	2
966	UI Capital Hill Compus	Public Administration office	Public Administration OFFICE	Office Desk	5
967	UI Capital Hill Compus	Public Administration office	Public Administration OFFICE	Class room Chair	14
968	UI Capital Hill Compus	Public Administration office	Public Administration OFFICE	Desktop Computer	1
969	UI Capital Hill Compus	Public Administration office	Public Administration office	Files cabinet	1
970	UI Capital Hill Compus	Public Administration office	Public Administration office	Air conditioner	1
971	UI Capital Hill Compus	Public Administration office	Public Administration office	Television	1
972	UI Capital Hill Compus	Public Administration office	Public Administration office	Semi executive chair	1
973	UI Capital Hill Compus	Public Administration office	Public Administration office	Printer	1
974	UI Capital Hill Compus	Public Administration office	Public Administration office	Ice Box	1
975	UI Capital Hill Compus	Public Administration office	Public Administration office	System unit	1
976	UI Capital Hill Compus	TH Classroom	TH-15	Class room Chairs	37
977	UI Capital Hill Compus	UI Capital	TH-15	Class room Chairs	41



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No#	User Name	Assigned	Location	Description	qty
		Hill Compus			
978	UI Capital Hill Compus	UI Capital Hill Compus	TH-17	Class room Chairs	90
979	UI Capital Hill Compus	TH20 Office	TH 20	Executive Chair	1
980	UI Capital Hill Compus	TH20 Office	TH 20	Executive Desk	1
981	UI Capital Hill Compus	TH20 Office	TH 20	Air conditioner	1
982	UI Capital Hill Compus	TH20 Office	TH 20	Semi executive chair	3
983	UI Capital Hill Compus	TH-21	Faculty office School of Continuning and Professional studies	Desk Top Computer	1
984	UI Capital Hill Compus	TH-21	Faculty office School of Continuning and Professional studies	System Unit	1
985	UI Capital Hill Compus	TH-21	Faculty office School of Continuning and Professional studies	Office Desk	3
986	UI Capital Hill Compus	TH-21	Faculty office School of Continuning and Professional studies	Air conditioner	1
987	UI Capital Hill Compus	TH-21	Faculty office School of Continuning and Professional studies	Office Chair	6
988	UI Capital Hill Compus	TH-22	Class Room	Class Room Chair	4
989	UI Capital Hill Compus	TH-23	Class Room	Class Room Chair	11
990	UI Capital Hill Compus	TH-21	Class Room	Class Room Chair	31
991	UI Capital Hill Compus	Econ	Econ	Class room Chairs	28
992	UI Capital Hill Compus	TH 27	TH 27	Lab Desk	20
993	UI Capital Hill Compus	TH 27	TH 27	System Unit	20
994	UI Capital Hill Compus	TH 27	TH 27	Projector	1
995	UI Capital Hill Compus	TH 27	TH 27	Lab Chair	23
996	UI Capital Hill Compus	TH 27	TH 27	Desk Top Computer	3
997	UI Capital Hill Compus	TH 27	TH 27	Printer (hp)	2
998	UI Capital Hill Compus	TH 27	TH 27	APC Batter	4
999	UI Capital Hill Compus	TH28 Office	TH 28 Office	Office Desk	2
1000	UI Capital Hill Compus	TH28 Office	TH 28 Office	Class room Chairs	7
1001	UI Capital Hill Compus	TH28 Office	TH 28 Office	Standard Fan	2
1002	UI Capital Hill Compus	TH29 Office	TH29 Office	Air conditioner	1
1003	UI Capital Hill Compus	TH29 Office	TH29 Office	Office Desk	2
1004	UI Capital Hill Compus	TH29 Office	TH29 Office	Semi executive chair	4
1005	UI Capital Hill Compus	TH29 Office	TH29 Office	Printer	1



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1006	UI Capital Hill Compus	TH29 Office	TH29 Office	Visitor chairs	3
1007	UI Capital Hill Compus	TH29 Office	TH29 Office	Files cabinet	1
1008	UI Capital Hill Compus				
1009	UI Capital Hill Compus	Classroom	TH36	Class room Chairs	64
1010	UI Capital Hill Compus	TH46 Office	TH46 Office	Office Desk	1
1011	UI Capital Hill Compus	TH46 Office	TH46 Office	Table	1
1012	UI Capital Hill Compus	TH46 Office	TH46 Office	Office Chair	4
1013	UI Capital Hill Compus	TH46 Office	TH46 Office	Standard Fan	1
1014	UI Capital Hill Compus	TH 47	TH 47	Office Desk	1
1015	UI Capital Hill Compus	TH 48	TH 47	Office Chair	3
1016	UI Capital Hill Compus	TH 49	TH 47	Air conditioner	1
1017	UI Capital Hill Compus	TH 50	TH 47	Printer	1
1018	UI Capital Hill Compus	TH 51	TH 47	Standard Fan	1
1019	UI Capital Hill Compus	CPAV 4-5-6	CPAV Classroom	Class room Chairs	135
1020	UI Capital Hill Compus	Demography Dept	Demography	Generator	1
1021	UI Capital Hill Compus	Demography Dept	Demography	Class room Chairs	67
1022	UI Capital Hill Compus	A Buliding	Gradute School	Printer (hp)	1
1023	UI Capital Hill Compus	A Buliding	Gradute School	Office Desk	1
1024	UI Capital Hill Compus	A Buliding	Gradute School	Table	1
1025	UI Capital Hill Compus	A Buliding	Gradute School	Office Desk	1
1026	UI Capital Hill Compus	A Buliding	Gradute School	Air conditioner	1
1027	UI Capital Hill Compus	A Buliding	Gradute School	File Cabinet	1
1028	UI Capital Hill Compus	A Buliding	GF-16/Pharm new	Air conditioner	1
1029	UI Capital Hill Compus	A Buliding	GF-16/Pharm new	File Cbinet	1
1030	UI Capital Hill Compus	A Buliding	GF-16/Pharm new	Office Desk	1
1031	UI Capital Hill Compus	A Buliding	GF-16/Pharm new	Office Desk	1
1032	UI Capital Hill Compus	A Buliding	GF-16/Pharm new	Printer	2
1033	UI Capital Hill Compus	A Buliding	Record office	File Cbinet	3
1034	UI Capital Hill Compus	A Buliding	Record office	Desktop Computer	1
1035	UI Capital Hill Compus	A Buliding	Record office	System unit	2
1036	UI Capital Hill Compus	A Buliding	Record office	Air conditioner	2
1037	UI Capital Hill Compus	A Buliding	Record office	Printer	1
1038	UI Capital Hill Compus	A Buliding	Record office	Office Chair	9
1039	UI Capital Hill Compus	A Buliding	Record office	Desktop Computer	1
1040	UI Capital Hill Compus	A Buliding	Record office	Semi Executive Chair	3
1041	UI Capital Hill Compus	A Buliding	Officac Fudicciary serve Finance Pool	Wall Colbert	2
1042	UI Capital Hill Compus	A Buliding	Officac Fudicciary serve Finance Pool	UPS Batter	1



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1043	UI Capital Hill Compus	A Buliding	Officæ Fudicciary serve Finance Pool	Table	1
1044	UI Capital Hill Compus	A Buliding	Officæ Fudicciary serve Finance Pool	Office Chair	7
1045	UI Capital Hill Compus	A Buliding	Officæ Fudicciary serve Finance Pool	Air conditioner	1
1046	UI Capital Hill Compus	A Buliding	Officæ Fudicciary serve Finance Pool	Water Dispenser	1
1047	UI Capital Hill Compus	A Buliding	Officæ Fudicciary serve Finance Pool	Ice Box	1
1048	UI Capital Hill Compus	A Buliding	MPH Director	Air conditioner	1
1049	UI Capital Hill Compus	A Buliding	MPH Director	Printer	1
1050	UI Capital Hill Compus	A Buliding	MPH Director	File Cbinet	1
1051	UI Capital Hill Compus	A Buliding	MPH Director	Office Chair	3
1052	UI Capital Hill Compus	A Buliding	MPH Director	Office Desk	1
1053	UI Capital Hill Compus	A Buliding	MPH Director	Table	1
1054	UI Capital Hill Compus	A Buliding	Class room Annex 2	Projector (hp)	1
1055	UI Capital Hill Compus	A Buliding	Class room Annex 2	Class room Chair	50
1056	UI Capital Hill Compus	A Buliding	Class room Annex 2		
1057	UI Capital Hill Compus	A Buliding	Class room Annex 3	Projector	1
1058	UI Capital Hill Compus	A Buliding	Class room Annex 3	Air conditioner	1
1059	UI Capital Hill Compus	A Buliding	Class room Annex 3	Class room Chair	65
1060	UI Capital Hill Compus	A Buliding	cadivier Room	File Cbinet	10
1061	UI Capital Hill Compus	A Buliding	cadivier Room	cadivier	5
1062	UI Capital Hill Compus	A Buliding	cadivier Room	Air conditioner	5
1063	UI Capital Hill Compus	A Buliding	cadivier Room	Class room chair	7
1064	UI Capital Hill Compus	A Buliding	Generator House 165.3	Parking Generator	1
1065	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Main Desk	2
1066	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Office Desk	1
1067	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Desktop Computer	1
1068	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	SyStem Unit	1
1069	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and	Office Chair	10



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No#	User Name	Assigned	Location	Description	qty
			Researcher		
1070	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Air conditioner	5
1071	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Execultive Desk	1
1072	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Table	1
1073	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Ice Box	4
1074	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Rubber Chair	4
1075	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	File Cbinet	4
1076	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Visitor Chair	1
1077	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Colbert	2
1078	UI Capital Hill Compus	A Buliding	Liberia institution of policy studies and Researcher	Main office Chair	2
1079	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-9	Air conditioner Rexel	1
1080	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-9	Class room Chair	9
1081	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-9	Office Chair	1
1082	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-9	Ice Box	1
1083	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-9	File Calbert	1
1084	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-10	Class room Chair	27
1085	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-12	Class room Chair	30
1086	UI Capital Hill Compus	A Buliding	Graduate School UL/	Class room Chair	11



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No#	User Name	Assigned	Location	Description	qty
			four flow/GD 2-114		
1087	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 2-10	File Calbert	1
1088	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-9	Air conditioner Rexel	1
1089	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-9	Class room Chair	7
1090	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-10	Air conditioner Rexel	1
1091	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-10	Class room Chair	25
1092	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-11	Air conditioner Rexel	1
1093	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-11	Class room Chair	17
1094	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-12	Air conditioner Rexel	1
1095	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-12	Class room Chair	23
1096	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-13	Air conditioner Rexel	1
1097	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-13	Class room Chair	10
1098					
1099	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-13	Air conditioner Rexel	
1100	UI Capital Hill Compus	A Buliding	Graduate School UL/ four flow/GD 4-13	Class room Chair	
1101	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	Air conditioner Rexel	1
1102	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	Ice Box	1
1103	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	Semi Executive Chair	1
1104	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	Desktop Computer	1
1105	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	System Unit	1
1106	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	Printer (hp)	5
1107	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	Office Chair	5



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No#	User Name	Assigned	Location	Description	qty
1108	UI Capital Hill Compus	A Buliding	third Flow Graduate School U	BookShelves	1
1109	UI Capital Hill Compus	CTLI	Conference room	Air conditioner	1
1110	UI Capital Hill Compus	Waiting room	Waiting room	Air conditioner	1
1111	UI Capital Hill Compus	Waiting room	Waiting room	Offices Desk	2
1112	UI Capital Hill Compus	Waiting room	Waiting room	Semi Executive Chair	2
1113	UI Capital Hill Compus	Waiting room	Waiting room	Dispenser	3
1114	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Files cabinet	1
1115	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Executive Cair	1
1116	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Laptop	1
1117	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Desktop Computer	1
1118	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Semi Executive Chair	2
1119	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Glass table	1
1120	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Big chair	1
1121	UI Capital Hill Compus	Executive Assistant	Executive Assistant	Smalltable	2
1122	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Offices Desk	1
1123	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Files cabinet	1
1124	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Dispenser	4
1125	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Livingroom set	1
1126	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Air conditioner	1
1127	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Table	2
1128	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Offices Chairs	2
1129	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Bookshavle	1
1130	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Stole	2
1131	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Office chair	1
1132	UI Capital Hill Compus	CTLI	Waitingroom Kitchen	Standlight	1
1133	UI Capital Hill Compus	CTL I	APT-2	Air conditioner	6
1134	UI Capital Hill Compus	CTL I	APT-2	Ice Box	1
1135	UI Capital Hill Compus	CTL I	APT-2	Office Chair	5
1136	UI Capital Hill Compus	CTL I	APT-2	File Cabinet	12



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No#	User Name	Assigned	Location	Description	qty
1137	Ul Capital Hill Compus	CTL I	APT-2	Stole	2
1138	Ul Capital Hill Compus	CTL I	APT-2	Offices Desk	1
1139	Ul Capital Hill Compus	CTL I	APT-2	Office Chair	1
1140	Ul Capital Hill Compus	CTL I	APT-2	Water Dispenser	3
1141	Ul Capital Hill Compus	CTL I	APT-2	Tale	2
1142	Ul Capital Hill Compus	CTL I	APT-2	Site Chair	2
1143	Ul Capital Hill Compus	CTL I	APT-2	Living Chair	2
1144	Ul Capital Hill Compus	CTLI	APT3	Air conditioner	2
1145	Ul Capital Hill Compus	CTLI	APT4	Visitor chairs	4
1146	Ul Capital Hill Compus	CTLI	APT4	Semi Executive Chairs	7
1147	Ul Capital Hill Compus	CTLI	APT4	Air conditioner	1
1148	Ul Capital Hill Compus	CTLI	APT4	Stoles	1
1149	Ul Capital Hill Compus	CTLU	Waiting room	Livingroom set	1
1150	Ul Capital Hill Compus	CTLU	Waiting room	Offices Desk	1
1151	Ul Capital Hill Compus	CTLU	Waiting room	Office chair	1
1152	Ul Capital Hill Compus	CTLU	Waiting room	Glasstable	1
1153	Ul Capital Hill Compus	CTLU	Deam office	Semi Executive Chair	1
1154	Ul Capital Hill Compus	CTLU	Deam office	Executive Desk	1
1155	Ul Capital Hill Compus	CTLU	Deam office	Printer	1
1156	Ul Capital Hill Compus	CTLU	Deam office	Office chair	5
1157	Ul Capital Hill Compus	CTLU	Deam office	Desktop Computer	1
1158	Ul Capital Hill Compus	CTLU	Deam office	Visitor chairs	1
1159	Ul Capital Hill Compus	CTLU	Deam office	Cupboard	2
1160	Ul Capital Hill Compus	CTLU	Conference room	Class room Chairs	26
1161	Ul Capital Hill Compus	CTLU	Conference room	Platsic chasirs	23
1162	DR.Samuel T. Kortue	Department of history	Office of the chairmen	Office Chairs	10
1163	DR.Samuel T. Kortue	Department of history	Office of the chairmen	Printer	1
1164	James S. Momo	Department of Of Luberan Languages	Office of the chairmen	Office Chairs	7
1165	James S. Momo	Department of Of Luberan Languages	Office of the chairmen	Semi executive Desk	1
1166	James S. Momo	Department of Of Luberan	Office of the chairmen	Offices Desk	7



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No#	User Name	Assigned	Location	Description	qty
		Languages			
1167	James S. Momo	Department of Of Luberan Languages	Office of the chairmen	visitor Chair	2
1168	James S. Momo	Department of Of Luberan Languages	Office of the chairmen	Metal Cupboard	1
1169	James S. Momo	Department of Of Luberan Languages	Office of the chairmen	Metal Filing Cupboard	1
1170	James S. Momo	Department of Of Luberan Languages	Office of the chairmen	Laptop Dell	1
1171	James S. Momo	Department of Of Luberan Languages	Office of the chairmen	Printer Cono	1
1172	DR. Sawyer	Sawyer College	Office of the chairmen	Office chairs	9
1173	DR. Sawyer	Sawyer College	Office of the chairmen	Office chair	1
1174	DR. Sawyer	Sawyer College	Office of the chairmen	Metal cupboard	1
1175	UL Campus	Casher	Office of the Cashier	Air Conditioner Gibson	1
1176	UL Campus	Casher	Office of the Cashier	Semi executive Desk	1
1177	UL Campus	Casher	Office of the Cashier	Semi executive Chair	1
1178	UL Campus	Casher	Office of the Cashier	Office Desks	3
1179	UL Campus	Casher	Office of the Cashier	Office Chair	2
1180	UL Campus	Casher	Office of the Cashier	Desktop Computer	1
1181	UL Campus	Casher	Office of the Cashier	Keyboard	1
1182	UL Campus	Casher	Office of the Cashier	Syster unit	1
1183	UL Campus	Casher	Office of the Cashier	Back up	1
1184	UL Campus	Casher	Office of the Cashier	Printer Canon	1
1185	UL Campus	Casher	Office of the Cashier	Diplomat safe	1
1186	UL Campus	Casher	Office of the Cashier	Metal Copboard	1
1187	UL Campus	Casher	Office of the Cashier	BookShavle	1



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1188	UL Campus	Administrati ve Assistant	Office of the AA	Air Conditioner Gibson	1
1189	UL Campus	Administrati ve Assistant	Office of the AA	Metal Copboard	1
1190	UL Campus	Administrati ve Assistant	Office of the AA	Office Desks	2
1191	UL Campus	Administrati ve Assistant	Office of the AA	Semi executive Desk	1
1192	UL Campus	Administrati ve Assistant	Office of the AA	Regulator Daewoo	1
1193	UL Campus	Administrati ve Assistant	Office of the AA	Office Chairs	2
1194	UL Campus	Administrati ve Assistant	Office of the AA	Books Shavle	1
1195	UL Campus	Account`s Reeivable	Office of the B F O	Air Conditioner Gibson	1
1196	UL Campus	Account`s Reeivable	Office of the B F O	Offices Desk	6
1197	UL Campus	Account`s Reeivable	Office of the B F O	Metal Copboard	3
1198	UL Campus	Account`s Reeivable	Office of the B F O	Office Chairs	6
1199	UL Campus	Account`s Reeivable	Office of the B F O	Bookshavles	1
1200	UL Campus	Account`s Reeivable	Office of the B F O	Desktop Computer Dell	2
1201	UL Campus	Account`s Reeivable	Office of the B F O	KeyBoard	1
1202	UL Campus	Account`s Reeivable	Office of the B F O	Printer Cono	1
1203	UL Campus	Account`s Reeivable	Office of the B F O	Printer MF	1
1204	UL Campus	Account`s Reeivable	Office of the B F O	Syster Unit	1
1205	UL Campus	Account`s Reeivable	Office of the B F O	Syster Unit	1
1206	UL Campus	Account`s Reeivable	Office of the B F O	Printer HP Lager Jet	1
1207	UL Campus	Fiscal Affairs and Finance	Vice Prsident For Fiscal Affairs and Finance. Staff Office	Air condition Chigo	1
1208	UL Campus	fiscal Affairs and Finance	Vice Prsident For Fiscal Affairs and	Offices Desk	6



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			Finance. Staff Office		
1209	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Office Chairs	6
1210	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Semi Executive Chair	1
1211	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Book Shavles	1
1212	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Desktop Computer	2
1213	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Printer Canon	2
1214	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Printer Cano	1
1215	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Laptop	1
1216	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Mini Raptop	1
1217	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	HP Printer	1
1218	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Live Stream	1
1219	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Micro Power Wav3	1
1220	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Sysrem Unit	2
1221	UL Campus	Fiscal Affairs and Finance	Vice President For Fiscal Affairs and Finance. Staff Office	Files Cabinet	8
1222	UL Campus	VICE PESIDENT FOR FISCA	VICE PESIDENT FOR FISCA AFFAIRL OFFICE	Air conditioner Chigo	1



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		AFFAIRL OFFICE			
1223	UL Campus	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	Executive Chair	1
1224	UL Campus	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	Executive Desk	1
1225	UL Campus	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	Semi Executive Chair	2
1226	UL Campus	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	One set of living room chair	1
1227	UL Campus	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	Glass table	1
1228	UL Campus	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	Printer Pixma	1
1229	UL Campus	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	VICE PESIDRENT FOR FISCA AFFAIRL OFFICE	Cupboard	1
1230	UL Campus	Fouth floor	Room 1	Standard AC	1
1231	UL Capital hill Campus	Third Floor	Room 1	Icebox	1
1232	UL Capital hill Campus	GD39	Room 39	Class room Chairs	41
1233	UL Capital hill	GD39	Room 39	Standard AC	2



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	Campus				
1234	UL Capital hill Campus	GD39	Room 39	Offices Desk	15
1235	UL Capital hill Campus	GD39	Room 39	Stage	2
1236	UL Capital hill Campus				
1237	UL Capital hill Campus	GD311	Room 311	Class room Chairs	24
1238	UL Capital hill Campus	GD311	Room 311	Stage	1
1239	UL Capital hill Campus	GD311	Room 311	Standard AC	1
1240	UL Capital hill Campus				
1241	UL Capital hill Campus	2 Floor GD2.1	GD2.1	Executive Desk	1
1242	UL Capital hill Campus	2 Floor GD2.1	GD2.1	Semi Executive Chair	1
1243	UL Capital hill Campus	2 Floor GD2.1	GD2.1	Visitor chair	3
1244	UL Capital hill Campus	2 Floor GD2.1	GD2.1	Icebox	1
1245	UL Capital hill Campus	2 Floor GD2.1	GD2.13	Classroom chairs	14
1246	UL Capital hill Campus	2 Floor GD2.1	GD2.14	wall fan	2
1247	UL Capital hill Campus	2 Floor GD2.1	GD2.15	Visitor chairs	1
1248	UL Capital hill Campus	2 Floor GD2.1	GD2.1	Class room chairs	29
1249	UL Capital hill Campus	2 Floor GD2.1	GD2.2	Starge	1
1250	UL Capital hill Campus	2 Floor GD2.1	DG1.1	Executive Desk	1
1251	UL Capital hill Campus	2 Floor GD2.1	DG1.2	Metal Cupboard	1
1252	UL Capital hill Campus	2 Floor GD2.1	DG1.3	Visitor chair	4
1253	UL Capital hill Campus	2 Floor GD2.1	DG1.4	Air conditioner Chigo	1
1254	UL Capital hill Campus	Grand Flood	Grand Flood	Classroom chairs	44



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
1255	UL Capital hill Campus	Grand Flood	Grand Flood	Table	4
1256	UL Capital hill Campus	Grand Flood	Grand Flood	Metal cupboard	15
1257	UL Capital hill Campus	Grand Flood	Grand Flood	Air conditioner Chigo	2
1258	UL Capital hill Campus	Grand Flood	Grand Flood	Offices Desk	1
1259	UL Capital hill Campus	Grand Flood	Grand Flood	DeskTop Computer	1
1260	UL Capital hill Campus	Grand Flood	Grand Flood	Semi Executive Chair	1
1261	UL Capital hill Campus	Professor Office	Professor Office	Plast Chairs	11
1262	UL Capital hill Campus	Professor Office	Professor Office	Table	1
1263	UL Capital hill Campus	Professor Office	Professor Office	Offices Desk	6
1264	UL Capital hill Campus	Professor Office	Professor Office	Air conditioner	1
1265	UL Capital hill Campus	Professor Office	Professor Office	Stants	1
1266	UL Capital hill Campus	Professor Office	Professor Office	Icebox	1
1267	UL Capital hill Campus	Professor Office	Professor Office	Office chair	7
1268	UL Capital hill Campus	Warehouse	Director office	Executive Chair	1
1269	UL Capital hill Campus	Warehouse	Director office	Executive Desk	1
1270	UL Capital hill Campus	Warehouse	Director office	Semi Executive Chair	2
1271	UL Capital hill Campus	Warehouse	Director office	Ice box H20	1
1272	UL Capital hill Campus	Warehouse	Director office	Televistion h20	1
1273	UL Capital hill Campus	Warehouse	Director office	Video Desk LRC	1
1274	UL Capital hill Campus	Warehouse	Director office	Meltor cupboard	1
1275	UL Capital hill Campus	Warehouse	Director office	Visitor chars	2
1276	UL Capital hill	Warehouse	Director office	Printer HP	1



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No#	User Name	Assigned	Location	Description	qty
	Campus				
1277	UL Capital hill Campus	Warehouse	Director office	Desktop Computer	1
1278	UL Capital hill Campus	Warehouse	Director office	Cupboard	1
1279	UL Capital hill Campus	Warehouse	Director office	Air condition Elite	1
1280	UL Capital hill Campus	Warehouse	Warehouse Staff office	Offices Desk	4
1281	UL Capital hill Campus	Warehouse	Warehouse Staff office	Semi Executive Chair	2
1282	UL Capital hill Campus	Warehouse	Warehouse Staff office	Ice box	2
1283	UL Capital hill Campus	Warehouse	Warehouse Staff office	Desktop Computer	2
1284	UL Capital hill Campus	Warehouse	Warehouse Staff office	Laptop	1
1285	UL Capital hill Campus	Warehouse	Warehouse Staff office	Melter Cupboard	4
1286	UL Capital hill Campus	Warehouse	Warehouse Staff office	Desktop Computer	1
1287	UL Capital hill Campus	Warehouse	Warehouse Staff office	Class Room Chairs	11
1288	UL Capital hill Campus	Warehouse Storeroom	Store room	Speaker	4
1289	UL Capital hill Campus	Warehouse Storeroom	Store room	Table	1
1290	UL Capital hill Campus	Warehouse Storeroom	Store room	Mixe voncal	7
1291	UL Capital hill Campus	Warehouse Storeroom	Store room	Mixe voncal	1
1292	UL Capital hill Campus	Warehouse Storeroom	Store room	Microphan Stand	8
1293	UL Capital hill Campus	Warehouse Storeroom	Store room	Microphan System wwilies	3
1294	UL Capital hill Campus	Warehouse Storeroom	Store room	Project	2
1295	UL Capital hill Campus	Warehouse Storeroom	Store room	Melter Cupboard	4
1296	UL Capital hill Campus	Warehouse Storeroom	Store room	Desk stand	2
1297	UL Capital hill Campus	Warehouse Storeroom	Store room	DeskTop Computer Dell	3



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
1298	UL Capital hill Campus	Wearhouse Storerroom	Store room	Standard Fan	7
1299	UL Capital hill Campus	Library	Library Room	Table	4
1300	UL Capital hill Campus	Library	Library Room	Offices Chairs	9
1301	UL Capital hill Campus	Library	Library Room	Meltor Cupboard	11
1302	UL Capital hill Campus	Library	Library Room	Offices Desk	2
1303	UL Capital hill Campus	Library	Library Room	Glass table	1
1304	UL Capital hill Campus	Conference Room	Conference Room	Class room Chairs	33
1305	UL Capital hill Campus	Conference Room	Conference Room	Tables	4
1306	UL Capital hill Campus	Conference Room	Conference Room	Standard Fan	3
1307	UL Capital hill Campus	Conference Room	Conference Room	Air conditioner Elite	2
1308	UL Capital hill Campus	Conference Room	Conference Room	Television	1
1309	UL Capital hill Campus	Conference Room	Conference Room	Semi Executive Chair	1
1310	UL Capital hill Campus	President office	President office	Office Chairs	6
1311	UL Capital hill Campus	President office	President office	Table	1
1312	UL Capital hill Campus	President office	President office	Executive Desk	1
1313	UL Capital hill Campus	President office	President office	Executive Chair	1
1314	UL Capital hill Campus	President office	President office	Air conditioner	1
1315	UL Capital hill Campus	President office	President office	Semi Executive Chair	1
1316	UL Capital hill Campus	President office	President office	Printer HP	1
1317	UL Capital hill Campus	President office	President office	Livingroom set	1
1318	UL Capital hill Campus	President office	President office	Glass table	2
1319	UL Capital hill	President	President office	Ice box	1



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
	Campus	office			
1320	UL Capital hill Campus	President office	President office	Television- s	1
1321	UL Capital hill Campus	President office	President office	Files Cabinet set	1
1322	UL Capital hill Campus	President office	President office	Desk satcon	1
1323	UL Capital hill Campus	President Staff office	Staff office	Semi Executive Chair	1
1324	UL Capital hill Campus	President Staff office	Staff office	Semi Executive Desk	1
1325	UL Capital hill Campus	President Staff office	Staff office	Printer HP	1
1326	UL Capital hill Campus	President Staff office	Staff office	Desktop Computer Dell	1
1327	UL Capital hill Campus	President Staff office	Staff office	Files Cabinet	1
1328	UL Capital hill Campus	President Staff office	Staff office	Files cabinet	1
1329	UL Capital hill Campus	President Staff office	Staff office	Semi Executive Chair	4
1330	UL Capital hill Campus	President Staff office	Staff office	Air conditioner	1
1331	UL Capital hill Campus	President Staff office	Staff office	Offices Desk	4
1332	UL Capital hill Campus	President Staff office	Staff office	Offices Chairs	1
1333	UL Capital hill Campus	President Staff office	Staff office	GlassTable	2
1334	UL Capital hill Campus	President Staff office	Basement office	Semi Executive Chair	1
1335	UL Capital hill Campus	President Staff office	Basement office	Offices Chairs	6
1336	UL Capital hill Campus	President Staff office	Basement office	Files cabinet	2
1337	UL Capital hill Campus	President Staff office	Basement office	Offices Desk	2
1338	UL Capital hill Campus	President Staff office	Basement office	Offices Chairs	2
1339	UL Capital hill Campus	President Staff office	Protocol staff	Semi Executive Chair	4
1340	UL Capital hill Campus	President Staff office	Protocol staff	Offices Chairs	4



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
1341	UL Capital hill Campus	President Staff office	Protocol staff	Offices Desk	4
1342	UL Capital hill Campus	President Staff office	Protocol staff	ICE BoX	1
1343	UL Capital hill Campus	President Staff office	Protocol staff	Air conditioner	1
1344	UL Capital hill Campus	President Staff office	Protocol staff	Files cabinet	1
1345	UL Capital hill Campus	President Staff office	Protocol staff	Printer	2
1346	UL Capital hill Campus	President Staff office	Boss office	Offices Desk	6
1347	UL Capital hill Campus	President Staff office	Boss office	Offices Chairs	9
1348	UL Capital hill Campus	President Staff office	Boss office	ICE BoX	1
1349	UL Capital hill Campus	President Staff office	Boss office	Air conditioner Haier	2
1350	UL Capital hill Campus	President Staff office	Boss office	Printer	1
1351	UL Capital hill Campus	President Staff office	Boss office	Files cabinet	1
1352	UL Capital hill Campus	Busicness college	GH 9	Offices Desk	5
1353	UL Capital hill Campus	Busicness college	GH 9	Offices Chairs	11
1354	UL Capital hill Campus	Busicness college	GH 9	Printer	1
1355	UL Capital hill Campus	Busicness college	GH 9	Television- s	1
1356	UL Capital hill Campus	Busicness college	GH 9	Files cabinet	1
1357	UL Capital hill Campus	Busicness college	GH 9	ICE BoX	1
1358	UL Capital hill Campus	Busicness college	GH 9	Air conditioner	1
1359	UL Capital hill Campus	Busicness college	GH23	ICE BoX	1
1360	UL Capital hill Campus	Busicness college	GH23	Printer	1
1361	UL Capital hill Campus	Busicness college	GH 23	Offices Desk	2
1362	UL Capital hill	Busicness	GH23	Files cabinet	1



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
	Campus	college			
1363	UL Capital hill Campus	Busicness college	GH23	Semi chair	1
1364	UL Capital hill Campus	Busicness college	GH23	Desktop Computer dell	8
1365	UL Capital hill Campus	Busicness college	GH23	Visitor chairs	2
1366	UL Capital hill Campus	Busicness college	GH23	Files cabinet	2
1367	UL Capital hill Campus	Busicness college	GH23	Offices Desk	3
1368	UL Capital hill Campus	Busicness college	GH23	Air conditioner	1
1369	UL Capital hill Campus	Busicness college	GH23	Office Chairs	2
1370	UL Capital hill Campus	Busicness college	GH 29	Television- s	1
1371	UL Capital hill Campus	Busicness college	GH 29	JV Desk	1
1372	UL Capital hill Campus	Busicness college	GH 29	Air condition	1
1373	UL Capital hill Campus	Busicness college	GH 29	Semi Executive Chair	3
1374	UL Capital hill Campus	Busicness college	GH 29	Plastic chair	2
1375	UL Capital hill Campus	Busicness college	GH 29	Ice Box	1
1376	UL Capital hill Campus	Busicness college	GH 29	Desktop Computer dell	1
1377	UL Capital hill Campus	Busicness college	GH 29	Office Chair	3
1378	UL Capital hill Campus	Busicness college	GH 29	Office Desk	2
1379	UL Capital hill Campus	Busicness college	GH 29	Television- s	1
1380	UL Capital hill Campus	Busicness college	GH 29	Refrigerator	1
1381	UL Capital hill Campus	Busicness college	GH 29	Air condition	1
1382	UL Capital hill Campus	Busicness college	GH 29	Offices Desk	4
1383	UL Capital hill Campus	Busicness college	GH 29	Office Chair	7



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
1384	UL Capital hill Campus	GH.38	GH.38	Air conditioner	1
1385	UL Capital hill Campus	GH.38	GH.38	Office Chairs	5
1386	UL Capital hill Campus	GH.38	GH.38	Printer	1
1387	UL Capital hill Campus	GH.38	GH.38	Office Desk	2
1388	UL Capital hill Campus	GH.38	GH.38	Air conditioner	1
1389	UL Capital hill Campus	GH.38	GH.38	Office Chairs	1
1390	UL Capital hill Campus	GH.38	GH.38	Printer	11
1391	UL Capital hill Campus	GH.38	GH.38	Office Desk	4
1392	UL Capital hill Campus	GH.38	GH.38	Desktop computer	2
1393	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	Office Desk	5
1394	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	Class room Chairs	14
1395	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	Desktop computer	1
1396	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	File cabinet	1
1397	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	Air conditioner	1
1398	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	Television	1
1399	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	Semi Executive Chair	1
1400	UL Capital hill Campus	Public Administrati on office	Public Administration OFFICE	Printer	1
1401	UL Capital hill	Public	Public	Ice box	1



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No#	User Name	Assigned	Location	Description	qty
	Campus	Administrati on office	Administration OFFICE		
1402	UL Capital hill Campus	TH Classroom	TH-15	Class Room Chairs	37
1403	UL Capital hill Campus	TH Classroom	TH-16	Class Room Chairs	41
1404	UL Capital hill Campus	TH 20 Office	TH 20	Executive Chair	1
1405	UL Capital hill Campus	TH 20 Office	TH 21	Executive Desk	1
1406	UL Capital hill Campus	TH 20 Office	TH 22	Air condition	1
1407	UL Capital hill Campus	TH 20 Office	TH 23	Semi Executive Chair	3
1408	UL Capital hill Campus		Econ	Class room Chairs	28
1409	UL Capital hill Campus	TH28 Office	TH 28 Office	Office Desk	2
1410	UL Capital hill Campus	TH28 Office	TH 28 Office	offices Chairs	7
1411	UL Capital hill Campus	TH28 Office	TH 28 Office	Standard Fan	2
1412	UL Capital hill Campus	TH28 Office	TH 28 Office	Air conditioner	1
1413	UL Capital hill Campus	TH28 Office	TH 28 Office	Office Desk	2
1414	UL Capital hill Campus	TH28 Office	TH 28 Office	Semi Executive Chair	4
1415	UL Capital hill Campus	TH28 Office	TH 28 Office	Printer	1
1416	UL Capital hill Campus	TH28 Office	TH 28 Office	Visitor chairs	3
1417	UL Capital hill Campus	TH28 Office	TH 28 Office	File cabinet	1
1418	UL Capital hill Campus	Classroom	TH36	Class room Chairs	64
1419	UL Capital hill Campus	Classroom	TH37	Offices Desk	1
1420	UL Capital hill Campus	Classroom	TH38	Table	1
1421	UL Capital hill Campus	Classroom	TH39	Office Chairs	4
1422	UL Capital hill	Classroom	TH40	Standard Fan	1



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	Campus				
1423	UL Capital hill Campus	Classroom	TH41	Offices Desk	1
1424	UL Capital hill Campus	Classroom	TH42	Office Chairs	3
1425	UL Capital hill Campus	Classroom	TH43	Air conditioner	1
1426	UL Capital hill Campus	Classroom	TH44	Printer	1
1427	UL Capital hill Campus	Classroom	TH45	Standard Fan	1
1428	UL Capital hill Campus	UL Tubman Hall	UL Tubman Hall	Standard AC	6
1429	UL Capital hill Campus	UL Tubman Hall	UL Tubman Hall	Office Chairs	6
1430	UL Capital hill Campus	UL Tubman Hall	UL Tubman Hall	Rubber Chairs	13
1431	UL Capital hill Campus	UL Tubman Hall	UL Tubman Hall	Rubber Table	1
1432	UL Capital hill Campus	UL Tubman Hall	UL Tubman Hall	Wood Chair	12
1433	UL Capital hill Campus	UL Tubman Hall	UL Tubman Hall	Table	4
1434	UL Capital hill Campus	CPAV -1	CPAV Classroom	Class room Chairs	50
1435	UL Capital hill Campus	CPAV -2	CPAV Classroom	Class room Chairs	55
1436	UL Capital hill Campus	CPAV-3	CPAV Classroom	Class room Chairs	59
1437	UL Capital hill Campus	CPAV 4-5-6	CPAV Classroom	Class room Chairs	135
1438	UL Capital hill Campus	CPAV	Demography	Generator	1
1439	UL Capital hill Campus	CPAV	Demography	Class room Chairs	67
1440	UL Capital hill Campus	CPAV	Demography	Desktop Computer	1
1441	UL Capital hill Campus	CPAV	Demography	Typewriter	1
1442	UL Capital hill Campus	CPAV	Demography	Television	1
1443	UL Capital hill Campus	CPAV	Demography	Decoded	1



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1444	UL Capital hill Campus	CPAV	Demography	Office Desk	5
1445	UL Capital hill Campus	CPAV	Demography	Printer	1
1446	UL Capital hill Campus	CPAV	Demography	Standard Fan	1
1447	UL Capital hill Campus	CPAV	Demography	Table	1
1448	UL Capital hill Campus	Libaray	Demography Department	Bookshavles	5
1449	UL Capital hill Campus	Libaray	Demography Department	Lab Tables	9
1450	UL Capital hill Campus	Libaray	Demography Department	Printer	4
1451	UL Capital hill Campus	Libaray	Demography Department	Libaray Chairs	39
1452	UL Capital hill Campus	Libaray	Demography Department	Desktop Computer	13
1453	UL Capital hill Campus	Libaray	Demography Department	System Units	13
1454	UL Capital hill Campus	Libaray	Demography Department	APC Batters	4
1455	UL Capital hill Campus	Libaray	Demography Department	Files Cabinet	1
1456	UL Capital hill Campus	Libaray	Demography Department	Round Desk	1
1457	UL Capital hill Campus	Faculty Louges	Demography Department	Class room Chair	1
1458	UL Capital hill Campus	Faculty Louges	Demography Department	Rubber Chair	7
1459	UL Capital hill Campus	Faculty Louges	Demography Department	Air Conditioner (Hisense)	1
1460	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Office Desk	8
1461	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Semi executive Chair	2
1462	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Office Chair	5
1463	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Desktop Computer	1
1464	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	System Units	3
1465	UL Capital hill	IT Operation	Dircetor Office	Printer (epson)	1



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	Campus	/OES/MIS			
1466	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Air Conditioner (Chigo)	2
1467	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Printer (hp)	1
1468	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Semi executive Chair	3
1469	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	File Cabinet	33
1470	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Bookshavle	2
1471	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Class room chair	1
1472	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Laptop	1
1473	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Printer(Canon)	2
1474	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Office Desk	2
1475	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Colbert	1
1476	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Standrd Fans	1
1477	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Class room Chairs	7
1478	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Model (MTN)	1
1479	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Waiter Chair	1
1480	UL Capital hill Campus	Internal Audit Department	Internal Audit Office	Office Chair	4
1481	UL Capital hill Campus	Legal Department	Legal Offices	Execultive Desk	1
1482	UL Capital hill	Legal	Legal Offices	Execultive Chair	1



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No#	User Name	Assigned	Location	Description	qty
	Campus	Department			
1483	UL Capital hill Campus	Legal Department	Legal Offices	Printer	3
1484	UL Capital hill Campus	Legal Department	Legal Offices	Desktop Computer	3
1485	UL Capital hill Campus	Legal Department	Legal Offices	System Unit	4
1486	UL Capital hill Campus	Legal Department	Legal Offices	Air Conditioner (Chigo)	7
1487	UL Capital hill Campus	Legal Department	Legal Offices	Files Cabinet	7
1488	UL Capital hill Campus	Legal Department	Legal Offices	Ice Box	3
1489	UL Capital hill Campus	Legal Department	Legal Offices	Office Chair	12
1490	UL Capital hill Campus	Legal Department	Legal Offices	Office Desk	10
1491	UL Capital hill Campus	Legal Department	Legal Offices	Bookshavles	1
1492	UL Capital hill Campus	Legal Department	Legal Offices	Printer (hp)	2
1493	UL Capital hill Campus	Legal Department	Legal Offices	Table	1
1494	UL Capital hill Campus	Legal Department	Legal Offices	Internal net link	1
1495	UL Capital hill Campus	Legal Department	Legal Offices	Standard Fan	1
1496	UL Capital hill Campus	Legal Department	Legal Offices	Laptop	1
1497	UL Capital hill Campus	Legal Department	Legal Offices	colbert	2
1498	UL Capital hill Campus	Legal Department	Legal Offices	Rubber Chair	4
1499	UL Capital hill Campus	Legal Department	Legal Offices	Save	1
1500	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty louge	Air Conditioner (Sharp)	1
1501	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty louge	TV	1
1502	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty	Around Table	2



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No#	User Name	Assigned	Location	Description	qty
			louge		
1503	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty louge	Office Chair	6
1504	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty louge	Living Room Set	4
1505	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty louge	Table	1
1506	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty louge	Office Chair	4
1507	UL Capital hill Campus	Law School	Dean David A.B.Jallah/Faculty louge	Ice Box	1
1508	UL Capital hill Campus	Law School	RH2	Air Conditioner	2
1509	UL Capital hill Campus	Law School	RH2	Office Desk	1
1510	UL Capital hill Campus	Law School	RH2	Polium	1
1511	UL Capital hill Campus	Law School	RH2	APC Batters	2
1512	UL Capital hill Campus	Law School	RH2	Class room Chair	46
1513	UL Capital hill Campus	Law School	RH2	Water Dispenser	1
1514	UL Capital hill Campus	Law School	RH2	Security Desk	1
1515	UL Capital hill Campus	Law School	Library	Bookshelves	42
1516	UL Capital hill Campus	Law School	Library	Office Desk	7
1517	UL Capital hill Campus	Law School	Library	Libbrary Chair	19
1518	UL Capital hill Campus	Law School	Library	Offices Chair	13
1519	UL Capital hill Campus	Law School	Library	Living Room	1
1520	UL Capital hill Campus	Law School	Library	Reading Desk	1
1521	UL Capital hill	Law School	Library	Air Conditioner	3



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No#	User Name	Assigned	Location	Description	qty
	Campus				
1522	UL Capital hill Campus	Law School	Library	File Cabinet	1
1523	UL Capital hill Campus	Law School	Library	Desktop Computer	2
1524	UL Capital hill Campus	Law School	Library	System units	2
1525	UL Capital hill Campus	Law School	Library	Printer	1
1526	UL Capital hill Campus	Law School	Law School	Printer (hp)	1
1527	UL Capital hill Campus	Law School	Law School	File Cabinet	2
1528	UL Capital hill Campus	Law School	Law School	Bookshelves	10
1529	UL Capital hill Campus	Law School	Law School	Desk Table	3
1530	UL Capital hill Campus	Law School	Law School	Offices Chair	39
1531	UL Capital hill Campus	Law School	Law School	Office Desk	1
1532	UL Capital hill Campus	Law School	Law School	Standrd AC	1
1533	UL Capital hill Campus	Law School	Reading Room	Air Conditioner	1
1534	UL Capital hill Campus	Law School	Reading Room	Water Dispenser	1
1535	UL Capital hill Campus	Law School	Reading Room	Confrances Table	2
1536	UL Capital hill Campus	Law School	Reading Room	Living room set	7
1537	UL Capital hill Campus	Law School	Reading Room	Office Chairs	19
1538	UL Capital hill Campus	Law School	Reading Room	Desktop Computer	2
1539	UL Capital hill Campus	Law School	Reading Room	Bookshelves	3
1540	UL Capital hill Campus	Law School	Reading Room	Office Desk	2
1541	UL Capital hill Campus	Law School	Reading Room	File Cabinet	1
1542	UL Capital hill Campus	Law School	Computer Lab	Air Conditioner	2



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1543	UL Capital hill Campus	Law School	Computer Lab	File Cabinet	2
1544	UL Capital hill Campus	Law School	Computer Lab	Polium	1
1545	UL Capital hill Campus	Law School	Computer Lab	Desktop Computer	22
1546	UL Capital hill Campus	Law School	Computer Lab	System Unit	24
1547	UL Capital hill Campus	Law School	Computer Lab	APC Batter	31
1548	UL Capital hill Campus	Law School	Computer Lab	Lab Chairs	26
1549	UL Capital hill Campus	Law School	Computer Lab	Table Desk	6
1550	UL Capital hill Campus	Law School	Computer Lab	Printer	1
1551	UL Capital hill Campus	Law School	Computer Lab	Office Chair	7
1552	UL Capital hill Campus	Law School	Computer Lab	Save	2
1553	UL Capital hill Campus	Law School	Computer Lab	Orange madel	1
1554	UL Capital hill Campus	Law School	Computer Lab	Water Dispenser	1
1555	UL Capital hill Campus	Law School	Edition Office	Office Chair	11
1556	UL Capital hill Campus	Law School	Edition Office	Office Desk	1
1557	UL Capital hill Campus	Law School	Edition Office	Bookshelves	2
1558	UL Capital hill Campus	Law School	Edition Office	Water Dispenser	1
1559	UL Capital hill Campus	Law School	Edition Office	Colbert	3
1560	UL Capital hill Campus	Law School	Edition Office	File Cabinet	2
1561	UL Capital hill Campus	Law School	Edition Office	Ice Box	1
1562	UL Capital hill Campus	Law School	Edition Office	Living room set chair	1
1563	UL Capital hill Campus	Law School	Edition Office	Tv 33" 45"	2
1564	UL Capital hill	Law School	Edition Office	Standard AC	1



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
	Campus				
1565	UL Capital hill Campus	Law School	Edition Office	Air Conditioner	1
1566	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Air Conditioner	2
1567	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Office Desk	2
1568	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Desktop Computer	2
1569	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	System unit	2
1570	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Printer (hp)	2
1571	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Ice Box	2
1572	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Office Chair	13
1573	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Paper slape	1
1574	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Office Desk	6
1575	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Colbert	1
1576	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	TV 45"	1
1577	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	DSTV Desk	1
1578	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	TV Desk	1
1579	UL Capital hill	Law School	Law student	Execultive Desk	3



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No#	User Name	Assigned	Location	Description	qty
	Campus		Assocation office(LAWSA)		
1580	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Executive Chair	2
1581	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Standard Fan	1
1582	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Water Dispenser	1
1583	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Desk Table	1
1584	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Rubber Table	1
1585	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Semi executive Chair	2
1586	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	File Cabinet	2
1587	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Laptop	7
1588	UL Capital hill Campus	Law School	Liberia Legal information instatute	Air Conditioner (Sharp)	2
1589	UL Capital hill Campus	Law School	Liberia Legal information instatute	Office Desk	3
1590	UL Capital hill Campus	Law School	Liberia Legal information instatute	Office Desk	2
1591	UL Capital hill Campus	Law School	Liberia Legal information instatute	File Cabinet	1
1592	UL Capital hill Campus	Law School	Liberia Legal information instatute	Reading Table	1
1593	UL Capital hill Campus	Law School	Liberia Legal information instatute	Office chair	4
1594	UL Capital hill Campus	Law School	Liberia Legal information instatute	SaVer	2
1595	UL Capital hill Campus	Law School	Liberia Legal information instatute	Printer	1
1596	UL Capital hill	Law School	Liberia Legal	APC Batter	1



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No#	User Name	Assigned	Location	Description	qty
	Campus		information instatute		
1597	UL Capital hill Campus	Law School	Liberia Legal information instatute	Bookshalve	1
1598	UL Capital hill Campus	Law School	Store Room	File Cabinet	5
1599	UL Capital hill Campus	Law School	Store Room	Bookshalve	1
1600	UL Capital hill Campus	Law School	Store Room	Long Table	1
1601	UL Capital hill Campus	Law School	Store Room	Class room Chair	1
1602	UL Capital hill Campus	Law School	RH-4	Polium	1
1603	UL Capital hill Campus	Law School	RH-4	Class room chair	11
1604	UL Capital hill Campus	Law School	RH-4	Air Conditioner	2
1605	UL Capital hill Campus	Law School	RH-4	File Cabinet	2
1606	UL Capital hill Campus	Law School	RH-4	Office Desk	1
1607	UL Capital hill Campus	Law School	RH-4	Water Dispenser	1
1608	UL Capital hill Campus	Law School	RH-4	Office Desk	2
1609	UL Capital hill Campus	Law School	RH-4	Semi executive Chair	1
1610	UL Capital hill Campus	Law School	RH-4	Printer(conon)	1
1611	UL Capital hill Campus	Law School	RH-4	Desktop Computer	1
1612	UL Capital hill Campus	Law School	RH-4	APC Batters	2
1613	UL Capital hill Campus	Law School	RH-4	Paper Shape	1
1614	UL Capital hill Campus	Law School	RH-4	System unit	1
1615	UL Capital hill Campus	Law School	RH-4	Laptop Levoe	1
1616	UL Capital hill Campus	Law School	RH-4	Vistor Chair	7
1617	UL Capital hill Campus	Medical College	HR	Colbert	1



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1618	UL Capital hill Campus	Medical College	HR	Semi Execultive Chair	3
1619	UL Capital hill Campus	Medical College	HR	Office Desk	1
1620	UL Capital hill Campus	Medical College	HR	Air Conditioner	1
1621	UL Capital hill Campus	Medical College	HR	APC Batter	1
1622	UL Capital hill Campus	Medical College	HR	Grass Cutting	1
1623	UL Capital hill Campus	Medical College	Dean School of Nurses	Air Conditioner	2
1624	UL Capital hill Campus	Medical College	Dean School of Nurses	Colbert	1
1625	UL Capital hill Campus	Medical College	Dean School of Nurses	Saver	1
1626	UL Capital hill Campus	Medical College	Dean School of Nurses	Office Chair	10
1627	UL Capital hill Campus	Medical College	Dean School of Nurses	Desktop Computer	2
1628	UL Capital hill Campus	Medical College	Dean School of Nurses	System Unit	2
1629	UL Capital hill Campus	Medical College	Dean School of Nurses	Execultive Desk	1
1630	UL Capital hill Campus	Medical College	Dean School of Nurses	Stole	1
1631	UL Capital hill Campus	Medical College	Dean School of Nurses	Printer (HP)	1
1632	UL Capital hill Campus	Medical College	Dean School of Nurses	Table	1
1633	UL Capital hill Campus	Medical College	Dean School of Nurses	Ice Box	1
1634	UL Capital hill Campus	Medical College	Dean School of Nurses	Desktop Computer	1
1635	UL Capital hill Campus	Medical College	Dean School of Nurses	System Unit	1
1636	UL Capital hill Campus	Medical College	Dean School of Nurses	Office Desk	1
1637	UL Capital hill Campus	Medical College	Dean School of Nurses	File Cabinet	1
1638	UL Capital hill Campus	Medical College	Dean School of Nurses	Living room set	2
1639	UL Capital hill	Medical	Dean School of	TV haier	1



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<b>No#</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
	Campus	College	Nurses		
1640	UL Capital hill Campus	Medical College	Dean School of Nurses	Three Speakor	3
1641	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Execultive Desk	1
1642	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Execultive Chair	1
1643	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Files Cabinet	1
1644	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Air Conditioner (Sharp)	1
1645	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Office Desk	1
1646	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Colbert	1
1647	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Semi execultive Chair	1
1648	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Office Chair	6



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No#	User Name	Assigned	Location	Description	qty
1649	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Table	1
1650	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Office Desk	3
1651	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Files Cabinet	2
1652	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Air Conditioner (chigo)	1
1653	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Printer (Conon)	3
1654	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	System Unit	1
1655	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Office Chair	8
1656	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Standard Fan	1
1657	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Ice Box	1
1658	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Ice Box	2
1659	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Desktop Computer	1
1660	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Files Cabinet	5
1661	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Polium	1
1662	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Air conditioner	2
1663	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Office Desk	2
1664	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Office Chair	6
1665	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Files Cabinet	2
1666	UL Capital hill Campus	MBA/MPA/M SC	Graduate Offices/ Room -2	Table	1
1667	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3	Executive Desk	1
1668	UL Capital hill	MBA/MPA/M	Graduate Offices/	Executive Chair	1



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No#	User Name	Assigned	Location	Description	qty
	Campus	SC/Office of Director	Room -3		
1669	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3	Office Desk	2
1670	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3	Printer (Hp)	1
1671	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3	Air conditioner	1
1672	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3	Semi Executive Chair	5
1673	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3		
1674	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3		
1675	UL Capital hill Campus	MBA/MPA/M SC/Office of Director	Graduate Offices/ Room -3		
1676	UL Capital hill Campus	CTLI	Conference room	Air conditioner	1
1677	UL Capital hill Campus		Waiting room	Air conditioner	1
1678	UL Capital hill Campus		Waiting room	Office Desk	2
1679	UL Capital hill Campus		Waiting room	Semi Executive Chair	2
1680	UL Capital hill Campus		Executive Assistant	Files cabinet	1
1681	UL Capital hill Campus		Executive Assistant	Executive Cair	1
1682	UL Capital hill Campus		Executive Assistant	Laptop	1
1683	UL Capital hill Campus		Executive Assistant	Desktop Computer	1
1684	UL Capital hill Campus		Executive Assistant	Semi Executive Chair	2
1685	UL Capital hill Campus		Executive Assistant	Glass table	1



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1686	UL Capital hill Campus		Executive Assistant	Big chair	1
1687	UL Capital hill Campus		Executive Assistant	Small table	2
1688	UL Capital hill Campus		Waitingroom Kitchen	Office Desk	1
1689	UL Capital hill Campus		Waitingroom Kitchen	Files cabinet	1
1690	UL Capital hill Campus		Waitingroom Kitchen	Dispenser	4
1691	UL Capital hill Campus		Waitingroom Kitchen	Livingroom set	1
1692	UL Capital hill Campus		Waitingroom Kitchen	Air conditioner	1
1693	UL Capital hill Campus		Waitingroom Kitchen	Table	2
1694	UL Capital hill Campus		Waitingroom Kitchen	Office Chairs	2
1695	UL Capital hill Campus		Waitingroom Kitchen	Bookshavle	1
1696	UL Capital hill Campus		Waitingroom Kitchen	Stoles	2
1697	UL Capital hill Campus		Waitingroom Kitchen	Office chair	1
1698	UL Capital hill Campus		Waitingroom Kitchen	Standlight	1
1699	UL Capital hill Campus		Waitingroom Kitchen	ICE Boxes	1
1700	UL Capital hill Campus		APT3	Air conditioner	2
1701	UL Capital hill Campus		APT4	Visitor chairs	4
1702	UL Capital hill Campus		APT4	Semi Executive Chair	7
1703	UL Capital hill Campus		APT4	Air conditioner	1
1704	UL Capital hill Campus		APT4	Stole	1
1705	UL Capital hill Campus	CTLU	Waiting room	Livingroom set	1
1706	UL Capital hill Campus	CTLU	Waiting room	offices Desk	1
1707	UL Capital hill Campus	CTLU	Waiting room	Office chair	1



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No#	User Name	Assigned	Location	Description	qty
	Campus				
1708	UL Capital hill Campus	CTLU	Waiting room	Glasstable	1
1709	UL Capital hill Campus	CTLU	Deam office	Semi Executive Chair	1
1710	UL Capital hill Campus	CTLU	Deam office	Executive Desk	1
1711	UL Capital hill Campus	CTLU	Deam office	Printer	1
1712	UL Capital hill Campus	CTLU	Deam office	Office chair	5
1713	UL Capital hill Campus	CTLU	Deam office	Desktop Computer	1
1714	UL Capital hill Campus	CTLU	Deam office	Visitor chairs	1
1715	UL Capital hill Campus	CTLU	Deam office	Cupboard	2
1716	UL Capital hill Campus	CTLU	Deam office	Semi executive chair	26
1717	UL Capital hill Campus	CTLU	Deam office	Platichasirs	23
<b>Divad T.Staz of Sinji</b>					
<b>AB-0027</b>					
1718	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Big Printer (Conon)	1
1719	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Files Cabinet	1
1720	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Air Conditioner (Gibson)	1
1721	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Execultive Desk	1
1722	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	semi executive Chair	3
1723	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Offices Chair	3
1724	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Printer (Canon)	1
1725	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Desktop computer(Dell)	1
1726	Divad T.Staz of Sinji	Adolphus Nippae	Dean office	Files Cabinet	1
<b>AB-0023</b>					



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No#	User Name	Assigned	Location	Description	qty
1727	Divad T.Staz of Sinji	Engineering Collage	President Offices	Files Cabinet	1
1728	Divad T.Staz of Sinji	Engineering Collage	President Offices	Waiting/Visitor Chairs	1
1729	Divad T.Staz of Sinji	Engineering Collage	President Offices	Air Conditioner (Gibson)	1
1730	Divad T.Staz of Sinji	Engineering Collage	President Offices	Executive Desk	1
1731	Divad T.Staz of Sinji	Engineering Collage	President Offices	semi executive Chair	1
<b>AB-0024</b>					
1732	Divad T.Staz of Sinji	Assistant Dean Mr. Kaizolu	Assistant Dean	Air Conditioner (LG)	1
1733	Divad T.Staz of Sinji	Assistant Dean Mr. Kaizolu	Assistant Dean	Office Desk	1
1734	Divad T.Staz of Sinji	Assistant Dean Mr. Kaizolu	Assistant Dean	Files Cabinet	1
1735	Divad T.Staz of Sinji	Assistant Dean Mr. Kaizolu	Assistant Dean	Printer (Canon)	1
1736	Divad T.Staz of Sinji	Assistant Dean Mr. Kaizolu	Assistant Dean	Semi executive Chair	1
1737	Divad T.Staz of Sinji	Assistant Dean Mr. Kaizolu	Assistant Dean	Office Chairs	2
1738	Divad T.Staz of Sinji	Assistant Dean Mr. Kaizolu	Assistant Dean	PCE/UPS-system	2
<b>Dean office Assistant</b>					
1739	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Waiting/Visitor Chairs	1
1740	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Office Desk	2
1741	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Office Chairs	4
1742	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Air Conditioner (LG)	1
1743	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Files Cabinet	2



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No#	User Name	Assigned	Location	Description	qty
1744	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Rubber Chairs	1
1745	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Printer (Canon)	1
1746	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Printer (hp)	2
1747	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Papar shader	1
1748	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	Water disperance	1
1749	Divad T.Staz of Sinji	Dean office Assistant	Assistant Dean	UPS Battery	1
<b>AB-26</b>					
1750	Divad T.Staz of Sinji	Store Room	Assistant Dean	Printer (hp)	2
1751	Divad T.Staz of Sinji	Store Room (AB-26)	Assistant Dean	TV-(hisense) -39	1
1752	Divad T.Staz of Sinji	Store Room (AB-26)	Assistant Dean	UPS Battery	3
<b>AB-21</b>					
1753	Divad T.Staz of Sinji	Conference Room	Assistant Dean	Conferances Desk	1
1754	Divad T.Staz of Sinji	Conference Room	Assistant Dean	semi executive Chair	1
1755	Divad T.Staz of Sinji	Conference Room	Assistant Dean	Rubber Chairs	15
1756	Divad T.Staz of Sinji	Conference Room	Assistant Dean	Executive Chair	1
1757	Divad T.Staz of Sinji	Conference Room	Assistant Dean	Desert Fan	1
<b>AB-25</b>					
1758	Divad T.Staz of Sinji	Nursing& Midwifery Department	Assistant Dean	Dining Room Table	1
1759	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Office Chairs	6
1760	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Living Room sets	4
1761	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Air Conditioner (LG)	1
1762	Divad T.Staz of Sinji	Nursing&	Assistant Dean	Banch	2



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No#	User Name	Assigned	Location	Description	qty
		Midwifery Depart			
1763	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Air Conditioner (LG)	1
1764	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Address up	1
1765	Divad T.Staz of Sinji	Nursing& Midwifery Depart(AB- 27)	Assistant Dean	Rubber Table	7
1766	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Rubber Chairs	7
1767	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Air Conditioner (LG)	1
1768	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Files Cabinet	2
1769	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Offices Desk	3
1770	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	semi executive Chair	10
1771	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Offices Chair	9
1772	Divad T.Staz of Sinji	Nursing& Midwifery Depart	Assistant Dean	Files Cabinet	1
<b>ADmission Office OCS (CRC)</b>					
1773	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	wall Corbert	1
1774	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Offices Desk	3
1775	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Semi executive Chair	1



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No#	User Name	Assigned	Location	Description	qty
1776	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	System Units	1
1777	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Office Chairs	5
1778	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Rubber Chairs	2
1779	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Desert Fan	3
1780	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Internet Hop/ D- Link	3
1781	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Desktop computer(Dell)	1
1782	Divad T.Staz of Sinji	Admission Offices OES/CRC	Assistant Dean	Offices Desk	3
<b>Dean Office</b>					
1783	Divad T.Staz of Sinji	Department of science & Engeneering	Adolphus Nippae	Office Desk	2
1784	Divad T.Staz of Sinji	Department of science & Engeneering	Adolphus Nippae	Offices Chair	1
1785	Divad T.Staz of Sinji	Department of science & Engeneering	Adolphus Nippae	Offices Desk	1
1786	Divad T.Staz of Sinji	Department of science & Engeneering	Adolphus Nippae	Office Chairs	2
1787	Divad T.Staz of Sinji	Department of science & Engeneering	Adolphus Nippae	Office Desk	2
1788	Divad T.Staz of Sinji	Department of science & Engeneering	Adolphus Nippae	Air Conditioner (Hisense)	1
<b>Department of Agriculture AB -12</b>					
1789	Divad T.Staz of Sinji	Department of	Adolphus Nippae	Air Conditioner (Hisense)	1



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No#	User Name	Assigned	Location	Description	qty
		Agriculture			
1790	Divad T.Staz of Sinji	Department of Agriculture	Adolphus Nippae	Files Cabinet	1
1791	Divad T.Staz of Sinji	Department of Agriculture	Adolphus Nippae	Class Room Chairs	2
1792	Divad T.Staz of Sinji	Department of Agriculture	Adolphus Nippae	Air Conditioner (LG)	1
1793	Divad T.Staz of Sinji	Department of Agriculture	Adolphus Nippae	Files Cabinet	2
<b>Clinic 1&amp; 2 AB-006</b>					
1794	Divad T.Staz of Sinji	Clinic 1& 1	Abigail Kollie	wall Corbert	1
1795	Divad T.Staz of Sinji	Clinic 1& 2	Abigail Kollie	Offices Desk	4
1796	Divad T.Staz of Sinji	Clinic 1& 2	Abigail Kollie	Offices Chair	5
1797	Divad T.Staz of Sinji	Clinic 1& 2	Abigail Kollie	Rubber Chairs	2
1798	Divad T.Staz of Sinji	Clinic 1& 2	Abigail Kollie	Clinic Bed	2
1799	Divad T.Staz of Sinji	Clinic 1& 2	Abigail Kollie	Standard Fan	1
<b>Departement of Education AB-10</b>					
1800	Divad T.Staz of Sinji	Departement of Education		Air Conditioner (Hisense)	2
1801	Divad T.Staz of Sinji	Departement of Education		Files Cabinet	1
1802	Divad T.Staz of Sinji	Departement of Education		Printer(hp)	1
1803	Divad T.Staz of Sinji	Departement of Education		Office Desk	3
1804	Divad T.Staz of Sinji	Departement of Education		Offices Chair	7
<b>AB-005</b>					
1805	Divad T.Staz of Sinji	Conference Room 2		Conferances Desk	2
1806	Divad T.Staz of Sinji	Conference Room 2		semi executive Chair	2
1807	Divad T.Staz of Sinji	Conference Room 2		Office Chairs	23



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No#	User Name	Assigned	Location	Description	qty
1808	Divad T.Staz of Sinji	Conference Room 2		Air Conditioner (Hisense)	1
1809	Divad T.Staz of Sinji	Conference Room 2		Desert Fan	1
1810	Divad T.Staz of Sinji	Conference Room 2		Vistor Chair	1
1811	Divad T.Staz of Sinji	Conference Room 2		Water dispenser	1
<b>AB-0020</b>					
1812	Divad T.Staz of Sinji	Department of science & Engineering		Colbert	2
1813	Divad T.Staz of Sinji	Department of science & Engineering		Office Desk	1
<b>AB-15</b>					
1814	Divad T.Staz of Sinji	Department of science & Engineering		Office Desk	1
1815	Divad T.Staz of Sinji	Department of science & Engineering		Colbert	1
1816	Divad T.Staz of Sinji	Department of science & Engineering		Office Chairs	3
1817	Divad T.Staz of Sinji	Department of science & Engineering		Desert Fan	1
<b>AB-0016</b>					
1818	Divad T.Staz of Sinji	Department of science & Engineering		Office Desk	1
1819	Divad T.Staz of Sinji	Department of science & Engineering		Rubber Chair	2
1820	Divad T.Staz of Sinji	Department of science & Engineering		Office Chairs	2
1821	Divad T.Staz of Sinji	Department of science & Engineering		Ice Box	1
<b>AB-0017</b>					
1822	Divad T.Staz of Sinji	Department		Wall Colbert	2



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No#	User Name	Assigned	Location	Description	qty
		of science& Engeneering			
1823	Divad T.Staz of Sinji	Department of science& Engeneering		Water Dispenser	1
1824	Divad T.Staz of Sinji	Department of science& Engeneering		Office Desk	3
1825	Divad T.Staz of Sinji	Department of science& Engeneering		Desktop computer(Great wall)	1
1826	Divad T.Staz of Sinji	Department of science& Engeneering		Semi executive Chair	1
1827	Divad T.Staz of Sinji	Department of science& Engeneering		System unit	1
1828	Divad T.Staz of Sinji	Department of science& Engeneering		Office Chairs	3
1829	Divad T.Staz of Sinji	Department of science& Engeneering		Air Conditioner (Gibson)	1
<b>AB-0018</b>					
1830	Divad T.Staz of Sinji	Department of science& Engeneering		Office Desk	2
1831	Divad T.Staz of Sinji	Department of science& Engeneering		Colbert	1
1832	Divad T.Staz of Sinji	Department of science& Engeneering		Desert Fan	1
1833	Divad T.Staz of Sinji	Department of science& Engeneering		Office Chairs	4
<b>AB-001</b>					
1834	Divad T.Staz of Sinji	Department of science& Engeneering	Office of Dean Student Affair	Air Conditioner (Hisense)	1
1835	Divad T.Staz of Sinji	Department of science& Engeneering	Office of Dean Student Affair	Files Cabinet	1



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No#	User Name	Assigned	Location	Description	qty
1836	Divad T.Staz of Sinji	Department of science& Engeneering	Office of Dean Student Affair	Colbert	1
1837	Divad T.Staz of Sinji	Department of science& Engeneering	Office of Dean Student Affair	Office Chairs	6
1838	Divad T.Staz of Sinji	Department of science& Engeneering	Office of Dean Student Affair	Office Desk	2
<b>LB 40A</b>					
1839	Divad T.Staz of Sinji	Lab		Files Cabinet	1
1840	Divad T.Staz of Sinji	Lab		Office Desk	3
1841	Divad T.Staz of Sinji	Lab		Semi executive chir	2
1842	Divad T.Staz of Sinji	Lab		Rubber Chair	1
1843	Divad T.Staz of Sinji	Lab		Bookshelves	5
1844	Divad T.Staz of Sinji	Lab		Reading Table	8
1845	Divad T.Staz of Sinji	Lab		Lab Chair	50
1846	Divad T.Staz of Sinji	Lab		BookDesk	5
1847	Divad T.Staz of Sinji	Lab		APC Batter	1
1848	Divad T.Staz of Sinji	Lab		Book Colbert	3
1849	Divad T.Staz of Sinji	Lab		Office Chairs	2
1850	Divad T.Staz of Sinji	Lab		Rubber Tables	1
1851	Divad T.Staz of Sinji	Lab		Class room Chair	49
1852	Divad T.Staz of Sinji	Lab		Internet vis link	1
1853	Divad T.Staz of Sinji	Lab		Polium	1
<b>LB 1-1</b>					
1854	Divad T.Staz of Sinji	Class Room	Class room	Class room Chair	25
<b>LBI-3</b>					
1855	Divad T.Staz of Sinji	Class Room	Class room	Rubber Table	1
1856	Divad T.Staz of Sinji	Class Room	Class room	Polium	1
<b>LBI-1-7</b>					
1857	Divad T.Staz of Sinji	Class Room	Class room	Class room Chair	28
1858	Divad T.Staz of Sinji	Class Room	Class room	Polium	1
<b>LBI-1-6</b>					
1859	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	29
1860	Divad T.Staz of Sinji	Class Room	Class Room	Polium	1
<b>LBI-1-5</b>					
1861	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	14
<b>LBI-1-4</b>					
1862	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	1
1863	Divad T.Staz of Sinji	Class Room	Class Room	Polium	1
<b>LB2-1</b>					



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No#	User Name	Assigned	Location	Description	qty
1864	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	33
1865	Divad T.Staz of Sinji	Class Room	Class Room	Polium	1
<b>LB2-2</b>					
1866	Divad T.Staz of Sinji	Computer Lab	Computer Lab	Office Desk	8
1867	Divad T.Staz of Sinji	Computer Lab	Computer Lab	Desktop Computer	19
1868	Divad T.Staz of Sinji	Computer Lab	Computer Lab	Keyboard	19
<b>LB2-3</b>					
1869	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	20
1870	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	1
1871	Divad T.Staz of Sinji	Class Room	Class Room	Polium	1
<b>LB2-4</b>					
1872	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	57
1873	Divad T.Staz of Sinji	Class Room	Class Room	Polium	1
1874	Divad T.Staz of Sinji	Class Room	Class Room	Rubber Chair	3
1875	Divad T.Staz of Sinji	Class Room	Class Room	Desert Fan	1
1876	Divad T.Staz of Sinji	Class Room	Class Room	Files Cabinet	1
<b>Generator House</b>					
1877	Divad T.Staz of Sinji	Perking Generator 105KV-110KV	Generator House	Perking Generator	2
1878	Divad T.Staz of Sinji	Lister petter Generator 20KV-10KV	Generator House	Lister petter Generator	2
<b>Machine Work Shop</b>					
1879	Divad T.Staz of Sinji	Work Shop	Machine Work Shop	Desert Fan	1
1880	Divad T.Staz of Sinji	Work Shop	Machine Work Shop	Table	1
1881	Divad T.Staz of Sinji	Work Shop	Machine Work Shop	Class room Chair	9
1882	Divad T.Staz of Sinji	Work Shop	Machine Work Shop	Solar plate	10
1883	Divad T.Staz of Sinji	Work Shop	Machine Work Shop	Presure Pump	1
1884	Divad T.Staz of Sinji	Work Shop	Machine Work Shop	Dumps	12
<b>Conformance Hall</b>					
1885	Divad T.Staz of Sinji	Confanance Hall	Confanance Hall	Speakers	4
1886	Divad T.Staz of Sinji	Confranance Hall	Confanance Hall	Polium	2
1887	Divad T.Staz of Sinji	Confranance Hall	Confanance Hall	Rubber Table	12
1888	Divad T.Staz of Sinji	Confranance	Confanance Hall	Rubber	600



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No#	User Name	Assigned	Location	Description	qty
		Hall			
1889	Divad T.Staz of Sinji	Confrance Hall	Confance Hall	Air Conditioner	1
1890	Divad T.Staz of Sinji	Confrance Hall	Confance Hall	Class room Chair	7
1891	Divad T.Staz of Sinji	Confrance Hall	Confance Hall	Office Desk	1
<b>Faculty Dormitory</b>					
1892	Divad T.Staz of Sinji	Faculty residenc	Faculty residenc	Air Conditioner	25
<b>Dean Residence</b>					
1893	Divad T.Staz of Sinji	Dean Residenc	Dean Residenc	Ice Box	2
1894	Divad T.Staz of Sinji	Dean Residenc	Dean Residenc	Table	3
1895	Divad T.Staz of Sinji	Dean Residenc	Dean Residenc	Office Chair	5
1896	Divad T.Staz of Sinji	Dean Residenc	Dean Residenc	Living Room Set	4

**Annexure 4: University of Liberia Asset Verified as Not Found on the Asset Register and found to be Damaged**

<b>Engineering Collage</b>					
No.	User Name	Assigned	Location	Description	qty
1	Engineering Collage	Dean office	Administrative Assistant	APC Batter	9
2	Engineering Collage	Reading Room	Engineering Collage	Air Conditioner (Gibson)	4
3	Engineering Collage	Solid Lab	Engineering Collage	CBR Machine	2
4	Engineering Collage	Embedded Lab	Engineering Collage	Chine Computer	5
5	Engineering Collage	Class Room	Engineering Collage	Class Room Chairs	249
6	Engineering Collage	Engineering Collage	Engineering Collage	Class Table	3
7	Engineering Collage	Solid Lab	Engineering Collage	Conditor Task apanal	4
8	Engineering Collage	Reading Room	Engineering Collage	Desktop Computer	20
9	Engineering Collage	Solid Lab	Engineering Collage	Equipment Linte	2
10	Engineering Collage	Energy Conversion Lab	Engineering Collage	Lab Chairs	10
11	Engineering Collage	Student affair	Engineering Collage	Office Chair	46



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<b>Engineering Collage</b>					
<b>No.</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
12	Engineering Collage	Student affair	Engineering Collage	Office Desk	1
13	Engineering Collage	Elecetroice Lab	Engineering Collage	Oscilloscope	8
14	Engineering Collage	Solid Lab	Engineering Collage	Over Vater	2
15	Engineering Collage	Class Room	Engineering Collage	Penker Generator	1
16	Engineering Collage	Engineering Collage	Engineering Collage	Polium	1
17	Engineering Collage	Engineering Collage	Engineering Collage	Printers	3
18	Engineering Collage	Elecetroice Lab	Engineering Collage	Proto Board	4
19	Engineering Collage	Engineering Collage	Academic Coordinator	Semi executive chair	2
20	Engineering Collage	Solid Lab	Engineering Collage	Stoles	6
21	Engineering Collage	Engineering Collage	Engineering Collage	System Unit	16
22	Engineering Collage	Electrical Lab	Engineering Collage	Visco meterial	3
<b>China Building</b>					
23	China Building Fendell	UL President Office	Office of the Director of Protocal	Semi executive Chair	1
24	China Building Fendell	UL President Office	Office of the Director of Protocal	Semi executive Chair	1
25	China Building Fendell	UL President Office	Office of the Director of Protocal	Office Chairs	4
26	China Building Fendell	UL President Office	President of Adimistractive secretary	Desk top Computer(Dell)	1
27	China Building	MR Tweh	UL -Relations	Office Chairs	3
28	China Building	MR Tweh	UL -Relations	Office Desk	1
29	Togar M Gibson	Comptroller	Business & Finance office	Desk top Computer(Dell)	1
30	Human Resource Dept	Payroll Section	Business & Finance office	Executive Chair	1
31	China Building Fendell	Internal Audit Depart	Staff Main Office	System unit	1
32	China Building Fendell	Internal Audit Depart	Staff Main Office	DeskTop Computer (Dell)	3
33	China Building Fendell	Internal Audit Depart	Staff Main Office	Printer (Hp)	1
34	China Building Fendell	Internal Audit Depart	Staff Main Office	APC	1
35	China Building Fendell	Elijah D.Barley	Storage Room	Desert Fan	1
36	China Building		Hall Way	wait Chairs	4



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<b>Engineering Collage</b>					
<b>No.</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
	Fendell				
37	Conferenace Room	VPAA	Conferenace Room	Semi Execult Chair	13
38		VPAA	Staff offices	Semi executive Chair	1
39	Josephine David- Ross	VPAA office	Records Officer	ICE Box (Gibson)	1
40	Josephine David- Ross	VPAA office	Records Officer	Semi executive Chair	1
41	Josephine David- Ross	VPAA office	Records Officer	Semi executive Chair	1
42	Ahnani Alex Miller	VPAA office	Administrative Assistant	Office Chair	1
43	Ahnani Alex Miller	VPAA office	Administrative Assistant	Office Chair	3
44	Ahnani Alex Miller	VPAA office	Administrative Assistant	APC	4
45	Ahnani Alex Miller	VPAA office	Administrative Assistant	Desktop computer (Dell)	1
46	Ahnani Alex Miller	VPAA office	Administrative Assistant	Tip writing	1
47	China Building Fendell	VPAA office	Deputy Director Teaching & Learning	Air Conditioner (Chigo)	1
48	China Building Fendell		Early Childhood office	Office Chair	1
49	China Building Fendell		Early Childhood office	Desk top Computer(Dell)	1
50	China Building Fendell		Early Childhood office	Desk top Computer(Dell)	1
51	China Building Fendell		Early Childhood office	Printer (Canon)	1
52	China Building Fendell		OIT Staffs office	Desktop Computer(Dell)	1
53	China Building Fendell		OIT Staffs office	System Unit	1
54	Groupflow	Conselling offices	Conselling offices	Desktop Computer (Dell)	1
55	Groupflow	Conselling offices	Conselling offices	System unit	1
56	Groupflow	Conselling offices	Conselling offices	Printer(Dell)	1
57	Groupflow	Vice President studies	Vice President	Desktop	1



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<b>Engineering Collage</b>					
<b>No.</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
		Affices	studies Affices	Computer (Dell)	
58	Groupflow	Vice President studies Affices	Vice President studies Affices	System unit	1
59	Groupflow	Vice President studies Affices	Vice President studies Affices	ICE Box	1
60	Groupflow	Director of Conselling	Director of Conselling	Desktop Computer (Dell)	1
61	Groupflow	Director of Conselling	Director of Conselling	System unit	1
62	Groupflow	Dean for Studies	Dean for Studies office	Desktop Computer (Dell)	1
63	Groupflow	Associate Dean for Studies	Associate Dean for Studies	Desktop Computer (Dell)	1
64	Groupflow	Office of Assistant Dean for student Activitie	Office of Assistant Dean for student Activitie	Office Chair	6
65	Groupflow	Office of Assistant Dean for student Activitie	Office of Assistant Dean for student Activitie	Desktop Computer (Dell)	1
66	Groupflow	Andrew T.Nagbe Research Assistant	Amos C Sawyer Collage of Secretarial Unit	Printer (Canon)	1
67	Groupflow	Amos C Sawyer Collage.	Amos C Sawyer Collage.	Office Desk	20
68	Groupflow	Richard R.Mensah of Chair	Department of Art and Crafts	Desktop Computer(hp)	1
69	Groupflow	Richard R.Mensah of Chair	Department of Art and Crafts	Desktop Computer(Great Well))	30
70	Groupflow	Disablity	Disabile	Offices Chairs	10
<b>UL Capital Hill Office</b>					
71	General	General	Confrence Hall	Air Conditioner	6
72	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Desktop Computer(Dell)	3
73	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Air Conditioner (Chigo)	1
74	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	System Units	1



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75	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	File Cabinet	1
76	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Office Chairs	5
77	UL Capital hill Campus	IT Operation /OES/MIS	Dircetor Office	Printer (hp)	3
78	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Office Chair	1
79	UL Capital hill Campus	Office Associate Vice Enrollment Service	Office Associate Vice Enrollment Service	Semi executive Chair	1
80	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Desktop Computer	1
81	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Printer (HP)	2
82	UL Capital hill Campus	MBA/MPA	Graduate Offices/ Room -1	Executive Desk	1
83	UL Capital hill Campus	MBA/MPA/MSC	Graduate Offices/ Room -2	Semi executive Chair	3
84	UL Capital hill Campus	Faculty Louges	Demography Department	Executive Chair	1
85	UL Capital hill Campus	Faculty Louges	Demography Department	Ice Box	1
86	UL Capital hill Campus	Faculty Louges	Demography Department	Class room Chair	1
87	UL Capital hill Campus	Faculty Louges	Demography Department	Semi executive Chair	7
88	UL Capital hill Campus	Faculty Louges	Demography Department	System Units	1
89	UL Capital hill Campus	Law School	RH2	Class room Chair	50
90	UL Capital hill Campus	Law School	RH2	Air Conditioner	3
91	UL Capital hill Campus	Law School	Computer Lab	Office Chair	7
92	UL Capital hill Campus	Law School	Computer Lab	Desktop Computer	7
93	UL Capital hill Campus	Law School	Computer Lab	System Unit	44
94	UL Capital hill Campus	Law School	Computer Lab	Printer	1
95	UL Capital hill Campus	Law School	Edition Office	Office Desk	1



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<b>No.</b>	<b>User Name</b>	<b>Assigned</b>	<b>Location</b>	<b>Description</b>	<b>qty</b>
96	UL Capital hill Campus	Law School	Edition Office	Office Chair	46
97	UL Capital hill Campus	Law School	Edition Office	Office Desk	4
98	UL Capital hill Campus	Law School	Edition Office	File Cabinet	1
99	UL Capital hill Campus	Law School	Edition Office	Confranaces Desk	2
100	UL Capital hill Campus	Law School	Edition Office	Bookshelves	3
101	UL Capital hill Campus	Law School	Edition Office	Printer	1
102	UL Capital hill Campus	Law School	Law student Assocation office(LAWSA)	Air Conditioner	3
103	UL Capital hill Campus	CTLI	Waitingroom Kitchen	ICE BOX	1
104	UL Capital hill Campus	CTLI	Demography	Desktop Computer	1
105	UL Capital hill Campus	CTLI	Demography	Typewriter	1
106	UL Capital hill Campus	CTLI	Demography	Television	1
107	UL Capital hill Campus	CTLI	Demography	Decoded	1
108	UL Capital hill Campus	CTLI	Demography	Offices Desk	5
109	UL Capital hill Campus	CTLI	Demography	Printer	1
110	UL Capital hill Campus	CTLI	Demography	Standard Fan	1
111	UL Capital hill Campus	CTLI	Demography	Table	1
112	Ul Capital Hill Compus	A Buliding	Class room Annex 3	Projector	1
113	Ul Capital Hill Compus	TH 27	TH 27	Desk Top Computer	19
114	Ul Capital Hill Compus	TH 27	TH 27	Air conditioner	3
115	UL Capital hill Campus	Third Floor	Room 1	Standard AC	3
116	UL Capital hill	Warehouse	Warehouse Staff	Office chair	2



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	Campus		office		
117	UL Capital hill Campus	Warehouse	Warehouse Staff office	Printer Cano	1
118	UL Capital hill Campus	Warehouse	Warehouse Staff office	Printer HP	1
119	UL Capital hill Campus	President Staff office	Basement office	ICE BoX	1
120	UL Capital hill Campus	Professor Office	Professor Office	Air condition	1
121	UL Capital Hill Compus	CTLI	Waitingroom Kitchen	ICE BOX	1
122	UL Capital hill Campus	President Staff office	Boss office	Desktop Computer	3
123	UL Capital hill Campus	Busicness college	GH23	Desktop Computer dell	1
124	UL Capital hill Campus	Busicness college	GH23	Television- s	1
125	UL Capital hill Campus	Busicness college	GH23	Office Chairs	4
<b>Divad T.Staz of Sinji</b>					
126	Divad T.Staz of Sinji	Department of science& Eneegerning	Office of Dean Student Affair	Office Chairs	1
127	Divad T.Staz of Sinji	Lab		Files Cabinet	1
128	Divad T.Staz of Sinji	Lab		Desert Fan	1
129	Divad T.Staz of Sinji	Class Room	Class Room	Water didpenser	6
130	Divad T.Staz of Sinji	Class Room	Class Room	Class room Chair	1
131	Divad T.Staz of Sinji	Class Room	Class Room	System Unit	4
132	Divad T.Staz of Sinji	Class Room	Class Room	Desktop Computer	4
133	Divad T.Staz of Sinji	Confranance Hall	Confanance Hall	Semi executive Chair	20
134	Divad T.Staz of Sinji	Department of science& Eneegerning		System Unit	2
135	Divad T.Staz of Sinji	Department of science& Eneegerning		Desktop computer(Dell)	50
136	Divad T.Staz of Sinji	Conference Room 2		Office Chairs	3

